

**CITY OF SANTA BARBARA  
AIRPORT COMMISSION  
M I N U T E S**

**CALL TO ORDER:** The Meeting on Wednesday, April 15, 2015 was called to order at 6:02 pm in the Airport Administration Conference Room - 601 Firestone Road, Santa Barbara, CA.

**ROLL CALL**

**Airport Commissioners:** Carl Hopkins, Dolores Johnson, Karen Kahn, Bruce Miller and Jim Wilson

**Staff:** Hazel Johns, Airport Director  
Tracy Lincoln, Airport Operations Manager  
Rebecca Fribley, Sr. Property Management Specialist  
Mabel Shatavsky, Airport Commission Secretary

**Absent:** Commissioners Craig Arcuri and Kirk Martin

**PUBLIC COMMENT**

1. No one wished to speak.

**NOTICES**

2. That on Thursday, April 9 at 5:30 pm, the Airport Commission Secretary duly posted this agenda on the bulletin board at Airport Administration.

**ACTION:** Presented.

**MINUTES**

3. SUBJECT: MINUTES

RECOMMENDATION: That Airport Commission waive the reading and approve the minutes of the meeting of Wednesday, March 18, 2015.

**ACTION:** Motion/Second for approval of the Minutes by Commissioners Wilson/Kahn. Unanimous voice vote (Absent Commissioners Arcuri and Martin).

**CONSENT CALENDAR**

4. SUBJECT: LEASE AGREEMENT – GREENERIDGE SCIENCES, INC.

RECOMMENDATION: That Commission approve and authorize the Airport Director to execute the following lease agreements with Greeneridge Sciences, Inc., a California Corporation, at 90 Dean Arnold Place, at the Santa Barbara Airport, effective April 1, 2015:

- A. A one-year term lease for 1,482 square feet of Building 315, Unit C, for a monthly rental of \$1,764, exclusive of utilities; and
- B. A one-year term lease for 1,560 square feet of Building 315, Unit D and 2,136 square feet of paved land for a total monthly rental of \$2,240.

5. SUBJECT: LEASE AMENDMENT AGREEMENT – MAG AVIATION FUEL

RECOMMENDATION: That Commission recommend that City Council approve and authorize the Airport Director to execute a second amendment to Agreement No. 23,017, as amended July 1, 2010, between MAG Aviation Fuel, a Partnership and the City of Santa Barbara, for operation of a self-service aviation fueling facility, at 1600 Cecil Cook Place, at the Santa Barbara Airport, effective upon the adoption of the enabling Ordinance, to allow a one year waiver of the scheduled CPI rental adjustment.

6. SUBJECT: LEASE AGREEMENT – GREG MOORE ELECTRIC, INC.

RECOMMENDATION: That Commission approve and authorize the Airport Director to execute a month-to-month Lease Agreement with Greg Moore Electric, Inc., a California Corporation, for 7,056 square feet of land at 135 Frederick Lopez Road, at the Santa Barbara Airport, effective April 1, 2015, for a monthly rental of \$1,129.

7. SUBJECT: LEASE AGREEMENT – SPECIFIED LIGHTING AND DESIGN

RECOMMENDATION: That Commission approve and authorize the Airport Director to execute a month-to-month Lease Agreement with Specified Lighting & Design, Inc., a California Corporation, for 480 square feet of office space at 629-E Norman Firestone Road, at the Santa Barbara Airport, effective May 1, 2015, for a monthly rental of \$649, exclusive of utilities.

8. SUBJECT: LEASE AGREEMENT – DYNASEN, INC.

RECOMMENDATION: That Commission approve and authorize the Airport Director to execute a five-year Lease Agreement with Dynasen, Inc., a California Corporation, for 3,960 square feet of Building 305, and 2,400 square feet of land, at 20 Dean Arnold Place, at the Santa Barbara Airport, effective June 1, 2015, for a monthly rental of \$6,155, exclusive of utilities.

9. SUBJECT: PROPERTY MANAGEMENT REPORT - MARCH

RECOMMENDATION: That Airport Commission receive the monthly Airport Property Management Report.

**ACTION:** Motion/Second for approval of the Consent Calendar by Commissioners Kahn/Johnson. Unanimous voice vote (Absent Commissioners Arcuri and Martin).

**LIAISON REPORTS**

City of Santa Barbara Liaison Councilmember Frank Hotchkiss

City of Goleta Liaison Councilmember Michael T. Bennett

**ACTION:** Presented.

## **ADMINISTRATIVE REPORTS**

10. SUBJECT: FAA OPTIMIZATION OF AIRSPACE AND PROCEDURES IN THE METROPLEX (OAPM)

RECOMMENDATION: That Airport Commission receive a presentation on FAA Optimization of Airspace and Procedures in the Metroplex.

**ACTION:** Presented.

11. SUBJECT: PROPOSED OPERATING BUDGET FOR FY 2016 AND FY 2017

RECOMMENDATION: That Airport Commission recommend approval of the proposed Fiscal Year 2016 and Fiscal Year 2017 Operating Budget for the Airport.

**ACTION:** Motion/Second for approval by Commissioners Wilson/Miller. Unanimous voice vote (Absent Commissioners Arcuri and Martin).

## **DIRECTOR'S REPORT**

12. A. Airport Operations
- Passenger Count
  - Aircraft Operations
  - Air Freight
- B. Programs
1. Communications Program
  2. Master Plan
  3. Wildlife Hazard Assessment
- C. Capital Projects
1. Airfield Electrical Rehabilitation
- D. Financial Summary

**ACTION:** Presented.

**ADJOURNMENT** - 7:03 pm, on order of Chair Hopkins.

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Hazel Johns, Airport Director

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Mabel Shatavsky, Airport Commission Secretary