

**CITY OF SANTA BARBARA  
AIRPORT COMMISSION  
M I N U T E S**

**CALL TO ORDER:** The Meeting on Wednesday, February 18, 2015 was called to order at 6:00 pm in the Airport Administration Conference Room - 601 Firestone Road, Santa Barbara, CA.

**ROLL CALL**

**Airport Commissioners:** Craig Arcuri, Carl Hopkins, Kirk Martin, Bruce Miller and Jim Wilson

**Staff:** Hazel Johns, Airport Director  
Tracy Lincoln, Airport Operations Manager  
Rebecca Fribley, Sr. Property Management Specialist  
Mabel Shatavsky, Airport Commission Secretary

**Absent:** Commissioners Dolores Johnson and Karen Kahn

**PUBLIC COMMENT**

1. Speaker: Dr. Glenn Pratt. The video recording of comments is available on the City of Santa Barbara's web site <http://www.santabarbaraca.gov/>. Recordings are available for 6-months.

**NOTICES**

2. That the Marketing and Community Relations Subcommittee met on Monday, February 9, 2015 in the Airport Administration Building, 601 Firestone Road, Santa Barbara, CA.
3. That on Thursday, February 12 at 5:30 pm, the Airport Commission Secretary duly posted this agenda on the bulletin board at Airport Administration.

**ACTION:** Presented.

**MINUTES**

4. SUBJECT: MINUTES

RECOMMENDATION: That Airport Commission waive the reading and approve the minutes of the meeting of Wednesday, January 21, 2015.

**ACTION:** Motion/Second for approval of the Minutes by Commissioners Martin/Miller. Unanimous voice vote (Absent Commissioners Johnson and Kahn).

**CONSENT CALENDAR**

5. SUBJECT: CONSENT TO SUBLEASE – TWIN LAKES GOLF COURSE, LLC AND MAJCO CORPORATION, DBA BIG BRAND TIRE

RECOMMENDATION: That Commission approve and authorize the Airport Director to execute a Consent to Sublease Agreement between Twin Lakes Golf Course, LLC., a California Corporation, and MAJCO Corporation, dba Big Brand Tire, as required by Lease Agreement No. 20,722, as amended.

6. SUBJECT: LEASE AGREEMENT – GREENERIDGE SCIENCES, INC.

RECOMMENDATION: That Commission approve and authorize the Airport Director to execute the following lease agreements with Greeneridge Sciences, Inc., a California Corporation, at 90 Dean Arnold Place, at the Santa Barbara Airport, effective April 1, 2015:

- A. A one-year term lease for 1,482 square feet of Building 315, Unit C, for a monthly rental of \$1,764, exclusive of utilities; and
- B. A month-to-month lease for 1,560 square feet of Building 315, Unit D and 1,938 square feet of paved land for a total monthly rental of \$2,205.

7. SUBJECT: LEASE AGREEMENT – CUBES, INC., DBA CUBE DEPOT

RECOMMENDATION: That Commission approve and authorize the Airport Director to execute a month-to-month Lease Agreement with Cubes, Inc., dba Cube Depot, a Nevada Corporation, for 3,995 square feet of Building 312, at 1503 Cecil Cook Place, at the Santa Barbara Airport, effective March 1, 2015, for a monthly rental of \$5,233, exclusive of utilities.

8. SUBJECT: PROPERTY MANAGEMENT REPORT - JANUARY

RECOMMENDATION: That Airport Commission receive the monthly Airport Property Management Report.

**ACTION:** Motion/Second for approval of the Consent Calendar by Commissioners Wilson/Miller. Unanimous voice vote (Absent Commissioners Johnson and Kahn).

### **LIAISON REPORTS**

City of Santa Barbara Liaison Councilmember Frank Hotchkiss

City of Goleta Liaison Councilmember Michael T. Bennett

**ACTION:** Presented.

### **ADMINISTRATIVE REPORTS**

9. SUBJECT: PRESENTATION - CERTIFICATION AND OPERATIONS DIVISION'S ROLES AND RESPONSIBILITIES

RECOMMENDATION: That Airport Commission receive a staff presentation on the Certification and Operations Division's roles and responsibilities.

**ACTION:** Presented.

*Commissioner Arcuri entered the meeting at 6:15 p.m.*

10. SUBJECT: AIRPORT ADVERTISING REQUEST FOR QUALIFICATIONS

RECOMMENDATION: That Airport Commission receive a progress report on the Advertising Request For Qualifications seeking an experienced firm or individual to develop and operate an advertising program at the Airline Terminal.

**ACTION:** Presented.

11. SUBJECT: 6100 HOLLISTER AVENUE DEVELOPMENT

RECOMMENDATION: That Airport Commission receive a status report on the Airport Light Industrial Development project at 6100 Hollister Avenue.

**ACTION:** Presented.

12. SUBJECT: HISTORY OF THE SANTA BARBARA AIRPORT VIDEO

RECOMMENDATION: That Airport Commission receive a presentation on the history of the Santa Barbara Airport video.

**ACTION:** Presented.

**DIRECTOR'S REPORT**

13. A. Airport Operations
- Passenger Count
  - Aircraft Operations
  - Air Freight
- B. Programs
1. Communications Program
  2. Master Plan
  3. Wildlife Hazard Assessment
- C. Capital Projects
1. Airfield Electrical Rehabilitation
  2. Pavement Rehabilitation of Runway 15L-33R, Terminal Ramp, South and North General Aviation Ramps
- D. Financial Summary
- E. City Council / Airport Commission Actions

**ACTION:** Presented.

**ADJOURNMENT** - 7:16 pm, on order of Chair Hopkins.

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Hazel Johns, Airport Director

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Mabel Shatavsky, Airport Commission Secretary