

**CITY OF SANTA BARBARA
AIRPORT COMMISSION
M I N U T E S**

CALL TO ORDER: The Meeting on Wednesday, January 21, 2015 was called to order at 6:00 pm in the Airport Administration Conference Room - 601 Firestone Road, Santa Barbara, CA.

ROLL CALL

Airport Commissioners: Craig Arcuri, Carl Hopkins, Dolores Johnson, Karen Kahn, Bruce Miller and Jim Wilson

Staff: Hazel Johns, Airport Director
Tracy Lincoln, Airport Operations Manager
Rebecca Fribley, Sr. Property Management Specialist
Mabel Shatavsky, Airport Commission Secretary

Absent: Commissioner Kirk Martin

CHANGES TO THE AGENDA

Item 6 was moved and taken after Item 8.

PUBLIC COMMENT

1. No one wished to speak.

NOTICES

2. That on Thursday, January 15 at 5:30 pm, the Airport Commission Secretary duly posted this agenda on the bulletin board at Airport Administration.

ACTION: Presented.

MINUTES

3. SUBJECT: MINUTES

RECOMMENDATION: That Airport Commission waive the reading and approve the minutes of the meeting of Wednesday, December 17, 2014.

ACTION: Motion/Second for approval of the Minutes by Commissioners Hopkins/Wilson. Unanimous voice vote (Absent Commissioner Martin).

CONSENT CALENDAR

4. SUBJECT: LEASE AGREEMENT – ECONOMY TREE SERVICE, INC.

RECOMMENDATION: That Commission approve and authorize the Airport Director to execute a month-to-month Lease Agreement with Economy Tree Service, Inc., a California Corporation, for 560 square feet of Building 304, 53-B Gerald Cass Place, at the Santa Barbara Airport, effective January 17, 2015, for a monthly rental of \$773, exclusive of utilities.

5. SUBJECT: PROPERTY MANAGEMENT REPORT - DECEMBER

RECOMMENDATION: That Airport Commission receive the monthly Airport Property Management Report.

ACTION: Motion/Second for approval of the Consent Calendar by Commissioners Wilson/Hopkins. Unanimous voice vote (Absent Commissioner Martin).

LIAISON REPORTS

City of Santa Barbara Liaison Councilmember Frank Hotchkiss

City of Goleta Liaison Councilmember Michael T. Bennett

ACTION: Presented.

ADMINISTRATIVE REPORTS

7. SUBJECT: FISCAL YEAR 2015 INTERIM FINANCIAL STATEMENT AND COMPLETED PERFORMANCE OBJECTIVES JULY 1, 2014 – DECEMBER 31, 2014

RECOMMENDATION: That Airport Commission accept the interim financial statement and the completed performance objectives for the six months ended December 31, 2014.

ACTION: Presented.

Commissioner Miller entered the meeting at 6:24 p.m.

8. SUBJECT: LEASE AGREEMENT – HIGH SIERRA GRILL HOUSE, INC.

RECOMMENDATION: That Commission recommend that City Council approve and authorize the Airport Director to execute a ten year Access License and Lease Agreement, with three five-year options, with High Sierra Grill House, Inc., a California Corporation, for 79,752 square feet of land, including 8,695 square feet of Building 252, at 521 Norman Firestone Road, at the Santa Barbara Airport, effective upon the earlier of the completion of City improvements or nine months after the License Commencement date, for a monthly rental of \$12,694.

ACTION: Motion/Second for approval by Commissioners Hopkins/Kahn. Unanimous voice vote (Absent Commissioner Martin).

COMMISSION MATTERS

6. SUBJECT: ELECTION OF OFFICERS AND SUBCOMMITTEE ASSIGNMENTS

RECOMMENDATION: That Commission elect a Chair, Vice-Chair, and discuss subcommittee assignments.

Carl Hopkins was elected Chair.

ACTION: Motion/Second for approval by Commissioners Miller/Kahn. Unanimous voice vote (Absent Commissioner Martin).

Bruce Miller was elected Vice-Chair

ACTION: Motion/Second for approval by Commissioners Arcuri/Hopkins. Unanimous voice vote (Absent Commissioner Martin).

Subcommittees - Updates are highlighted

SUBCOMMITTEES	MEMBERS
Air Service	Chair Kahn Hopkins, Wilson, <i>Alternate: Miller</i>
Budget	Chair Miller Arcuri, Wilson, <i>Alternate: Hopkins</i>
General Aviation	Chair Arcuri Hopkins, Kahn <i>Alternate: Miller</i>
Ground Transportation	Chair Martin Johnson, Miller
Lease Review	Chair Johnson Martin, Miller <i>Alternate: Hopkins</i>
Master Plan Committee Representatives	Chair Hopkins , Martin, Miller <i>Alternate: Kahn</i>
Noise Abatement	Chair Hopkins , Arcuri <i>Alternate: Miller</i>
Marketing and Community Relations	Chair Kahn Johnson, Martin

DIRECTOR'S REPORT

9. A. Airport Operations
- Passenger Count
 - Aircraft Operations
 - Air Freight
- B. Programs
1. Communications Program
 2. Emergency Training Exercise
 3. Master Plan
- C. Capital Projects
1. Airfield Electrical Rehabilitation
 2. Pavement Rehabilitation of Runway 15L-33R,
Terminal Ramp, South and North General Aviation Ramps
- D. City Council / Airport Commission Actions

ACTION: Presented.

ADJOURNMENT - 7:10 pm, on order of Chair Miller.

Hazel Johns, Airport Director

Mabel Shatavsky, Airport Commission Secretary