

CITY OF SANTA BARBARA

Commissioners

Carl Hopkins, Chair
Bruce Miller, Vice-Chair

Craig R. Arcuri
Dolores Johnson
Karen M. Kahn
Kirk Martin
Jim Wilson

**AIRPORT COMMISSION
AGENDA**

**Wednesday
November 18, 2015**

6:00 pm

Staff

Hazel Johns
Airport Director
Tracy Lincoln
Airport Operations Manager
Rebecca Fribley
Sr. Property Management Specialist
Myndi Hegeman
Airport Commission Secretary

City of Santa Barbara Liaison:
Councilmember Frank Hotchkiss

City of Goleta Liaison:
Councilmember Michael T. Bennett



ORDER OF BUSINESS: The Airport Commission meeting will begin at 6:00 pm in the Airport Administration Conference Room at 601 Firestone Road, Santa Barbara, CA.

PUBLIC COMMENT: At the beginning of the meeting, any member of the public may address the Airport Commission on any subject matter within the jurisdiction of the Airport Commission that is **not** on the Commission's agenda. The total amount of time for public comments will be 15 minutes, and no individual speaker may speak for more than 2 minutes. If you wish to address the Commission under this item, please complete and deliver to the Airport Director before the meeting is convened, a "Request to Speak" form including a description of the subject you wish to address.

REQUEST TO SPEAK: A member of the public may address the Airport Commission regarding any scheduled agenda item. Any person wishing to make such address should first complete and deliver a "Request to Speak" form prior to the time that the item is taken up by the Commission.

REPORTS: Copies of documents relating to agenda items are available for review in the Airport Administration Office at 601 Firestone Road, and agendas and reports are also posted online at SantaBarbaraCA.gov/ACagendas. Materials related to an item on this agenda submitted to the Airport Commission after distribution of the agenda packet are available for public inspection in the Airport Administration Office located at 601 Firestone Road, Santa Barbara, CA 93117, during normal business hours.

AMERICANS WITH DISABILITIES ACT: If you need auxiliary aids or services or staff assistance to attend or participate in this meeting, please contact the Airport Administration Office at 967-7111. If possible, notification at least 48 hours prior to the meeting will usually enable the City to make reasonable arrangements. Specialized services, such as sign language interpretation or documents in Braille, may require additional lead time to arrange.

CELLULAR PHONES AND PAGERS: Please turn off cellular phones and pagers or set them to silent mode prior to the start of the meeting. Thank you.

TELEVISION COVERAGE: The Airport Commission's meetings are rebroadcast on City TV Channel 18 on the Friday evening after the meeting. Check the City TV program guide at: <http://www.santabarbaraca.gov/gov/depts/cityadmin/programming.asp>.

CALL TO ORDER

ROLL CALL

CHANGES TO THE AGENDA

PUBLIC COMMENT

1. Any member of the public may address the Airport Commission on any subject within the jurisdiction of the Commission that is **not** scheduled before them that same day. The total amount of time for public comments will be 15 minutes, and no individual speaker may speak for more than 2 minutes.

NOTICES

2. That on Friday, November 13, 2015 at 5:30 pm, the Airport Commission Secretary duly posted this agenda on the bulletin board at Airport Administration.

MINUTES

3. SUBJECT: MINUTES

RECOMMENDATION: That Airport Commission waive the reading and approve the minutes of the meeting of Wednesday, October 21, 2015.

CONSENT CALENDAR

4. SUBJECT: LEASE AGREEMENT WITH SPITFIRE FLIGHT SCHOOL, INC., DBA SPITFIRE AVIATION

RECOMMENDATION: That Commission approve and authorize the Airport Director to execute a one-year Lease Agreement, with one (1) one-year option with Spitfire Flight School, Inc., a California Corporation, dba Spitfire Aviation for 1,711 square feet of aviation office space in Building 122, at 300 William Moffett Place, at the Santa Barbara Airport, effective November 1, 2015, for a monthly rental of \$1,606, exclusive of utilities.

5. SUBJECT: LEASE AGREEMENT WITH STRAHAN & MONTANES ENTERPRISES, INC., DBA ARCADY DISTRIBUTING

RECOMMENDATION: That Commission approve and authorize the Airport Director to execute a one (1) year Lease Agreement, with one (1) year option, with Strahan & Montanes Enterprises, Inc., a California Corporation, dba Arcady Distributing (Arcady), for 3,200 square feet of Building 345 and 3,500 square feet of land, at 100-B Clyde Adams Road, at the Santa Barbara Airport, effective December 1, 2015, for a monthly rental of \$4,515, exclusive of utilities.

6. SUBJECT: PROPERTY MANAGEMENT REPORT – NOVEMBER 2015

RECOMMENDATION: That Airport Commission receive the monthly Airport Property Management Report.

LIAISON REPORTS

City of Santa Barbara Liaison Councilmember Frank Hotchkiss
City of Goleta Liaison Councilmember Michael T. Bennett

ADMINISTRATIVE REPORTS

7. SUBJECT: DIRECT RELIEF INTERNATIONAL

RECOMMENDATION: That Airport Commission receive a presentation from Direct Relief International regarding Direct Relief Headquarters and Distribution Center Proposal - 6100 Wallace Becknell Road

DIRECTOR'S REPORT

8. A. Airport Operations
- Passenger Count
 - Aircraft Operations
 - Air Freight
- B. Programs
1. Communications Program
 2. Master Plan
 3. Wildlife Hazard Assessment
- C. Capital Projects
1. Airfield Electrical, Safety, and Fence Project
 2. North General Aviation Ramp Replacement Project
- D. Financial Summary
- E. Safety, Enforcement and Protection
- F. City Council / Airport Commission Actions

ADJOURNMENT