

**CITY OF SANTA BARBARA**

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Bruce Miller, Vice-Chair

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Kirk Martin  
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**AIRPORT COMMISSION  
AGENDA**

**Wednesday  
August 19, 2015**

**6:00 pm**

Hazel Johns  
*Airport Director*  
Tracy Lincoln  
*Airport Operations Manager*  
Rebecca Fribley  
*Sr. Property Management Specialist*  
Mabel Shatavsky  
*Airport Commission Secretary*

City of Santa Barbara Liaison:  
*Councilmember Frank Hotchkiss*

City of Goleta Liaison:  
*Councilmember Michael T. Bennett*



**ORDER OF BUSINESS:** The Airport Commission meeting will begin at 6:00 pm in the Airport Administration Conference Room at 601 Firestone Road, Santa Barbara, CA.

**PUBLIC COMMENT:** At the beginning of the meeting, any member of the public may address the Airport Commission on any subject matter within the jurisdiction of the Airport Commission that is **not** on the Commission's agenda. The total amount of time for public comments will be 15 minutes, and no individual speaker may speak for more than 2 minutes. If you wish to address the Commission under this item, please complete and deliver to the Airport Director before the meeting is convened, a "Request to Speak" form including a description of the subject you wish to address.

**REQUEST TO SPEAK:** A member of the public may address the Airport Commission regarding any scheduled agenda item. Any person wishing to make such address should first complete and deliver a "Request to Speak" form prior to the time that the item is taken up by the Commission.

**REPORTS:** Copies of reports relating to agenda items are available for review in the Airport Administration office, or the City of Santa Barbara's web site: <http://www.SantaBarbaraCA.gov>. Materials related to an item on this agenda submitted to the Airport Commission after distribution of the agenda packet are available for public inspection in the Airport Administration office located at 601 Firestone Road, Santa Barbara, CA 93117, during business hours.

**AMERICANS WITH DISABILITIES ACT:** In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Airport Administration office at 967-7111. Notification at least 48 hours prior to the meeting will enable the City to make reasonable arrangements.

**CELLULAR PHONES AND PAGERS:** Please turn off cellular phones and pagers or set them to silent mode prior to the start of the meeting. Thank you.

**CALL TO ORDER**

**ROLL CALL**

**CHANGES TO THE AGENDA**

## **PUBLIC COMMENT**

1. Any member of the public may address the Airport Commission on any subject within the jurisdiction of the Commission that is **not** scheduled before them that same day. The total amount of time for public comments will be 15 minutes, and no individual speaker may speak for more than 2 minutes.

## **NOTICES**

2. That on Thursday, August 13 at 5:00 pm, the Airport Commission Secretary duly posted this agenda on the bulletin board at Airport Administration.

## **MINUTES**

3. SUBJECT: MINUTES

RECOMMENDATION: That Airport Commission waive the reading and approve the minutes of the meeting of Wednesday, July 15, 2015.

## **CONSENT CALENDAR**

4. SUBJECT: LEASE AMENDMENT WITH MERCURY AIR CENTER- SANTA BARBARA, INC., DBA ATLANTIC AVIATION

RECOMMENDATION: That Airport Commission recommend to the City Council of the City of Santa Barbara that the Airport Director be authorized to execute a proposed lease amendment with Mercury Air Center – Santa Barbara, Inc., a California Corporation, dba Atlantic Aviation, amending the “Term” and “Rent” provisions to extend the expiration date to May 8, 2018, and provide for appropriate rental increases during the extended term.

5. SUBJECT: LEASE AMENDMENT TO RESTATED LEASE WITH SIGNATURE FLIGHT SUPPORT CORPORATION

RECOMMENDATION: That Airport Commission recommend to the City Council of the City of Santa Barbara that the Airport Director be authorized to execute a proposed lease amendment with Signature Flight Support Corporation, a California Corporation, amending the “Term” and “Rent” provisions to extend the expiration date to May 8, 2018, and provide for appropriate rental increases during the extended term.

6. SUBJECT: LEASE AGREEMENT –SOUTH COAST LANDSCAPE

RECOMMENDATION: That Commission approve and authorize the Airport Director to execute a month-to-month Lease Agreement with South Coast Landscape for 3,540 square feet of land at 100 Clyde Adams Road, at the Santa Barbara Airport, effective September 1, 2015, for a monthly rental of \$637, exclusive of utilities.

7. SUBJECT: LEASE AGREEMENT – CAROL ASHLEY DBA DEMO 2 DESIGN

RECOMMENDATION: That Commission approve and authorize the Airport Director to execute a month-to-month Lease Agreement with Carol Ashley, a Sole Proprietor, dba Demo 2 Design, for 1,600 square feet of Building 115 at 6160-C Wallace Becknell Road, at the Santa Barbara Airport, effective September 1, 2015, for a monthly rental of \$1080, exclusive of utilities.

8. SUBJECT: PROPERTY MANAGEMENT REPORT – AUGUST 2015

RECOMMENDATION: That Airport Commission receive the monthly Airport Property Management Report.

### **LIAISON REPORTS**

City of Santa Barbara Liaison Councilmember Frank Hotchkiss  
City of Goleta Liaison Councilmember Michael T. Bennett

### **ADMINISTRATIVE REPORTS**

9. SUBJECT: ACTIVE SHOOTER PLAN - SECURITY

RECOMMENDATION: That Airport Commission receive a presentation on Airport Patrol's Active Shooter Plan.

10. SUBJECT: INDUSTRIAL STORMWATER DISCHARGES

RECOMMENDATION: That Airport Commission receive a staff presentation regarding the new General Industrial Stormwater Discharge Permit.

11. SUBJECT: FISCAL YEAR 2015 P3 YEAR-END PROGRESS REPORT

RECOMMENDATION: That Airport Commission receive the Airport Department Fiscal Year 2015 Performance Measure report for all programs.

### **DIRECTOR'S REPORT**

12. A. Airport Operations
- Passenger Count
  - Aircraft Operations
  - Air Freight
- B. Programs
1. Communications Program
  2. Master Plan
  3. Wildlife Hazard Assessment
- C. Capital Projects
1. Airfield Electrical, Safety, and Fence Project
  2. North General Aviation Ramp Replacement Project
- D. Financial Summary
- E. Safety, Enforcement and Protection
- F. City Council / Airport Commission Actions

### **ADJOURNMENT**