

CITY OF SANTA BARBARA

Staff

Commissioners

Carl Hopkins, Chair
Bruce Miller, Vice-Chair

Craig R. Arcuri
Dolores Johnson
Karen M. Kahn
Kirk Martin
Jim Wilson

**AIRPORT COMMISSION
AGENDA**

**Wednesday
July 15, 2015**

6:00 pm

Hazel Johns
Airport Director
Tracy Lincoln
Airport Operations Manager
Rebecca Fribley
Sr. Property Management Specialist
Mabel Shatavsky
Airport Commission Secretary

City of Santa Barbara Liaison:
Councilmember Frank Hotchkiss

City of Goleta Liaison:
Councilmember Michael T. Bennett



ORDER OF BUSINESS: The Airport Commission meeting will begin at 6:00 pm in the Airport Administration Conference Room at 601 Firestone Road, Santa Barbara, CA.

PUBLIC COMMENT: At the beginning of the meeting, any member of the public may address the Airport Commission on any subject matter within the jurisdiction of the Airport Commission that is **not** on the Commission's agenda. The total amount of time for public comments will be 15 minutes, and no individual speaker may speak for more than 2 minutes. If you wish to address the Commission under this item, please complete and deliver to the Airport Director before the meeting is convened, a "Request to Speak" form including a description of the subject you wish to address.

REQUEST TO SPEAK: A member of the public may address the Airport Commission regarding any scheduled agenda item. Any person wishing to make such address should first complete and deliver a "Request to Speak" form prior to the time that the item is taken up by the Commission.

REPORTS: Copies of reports relating to agenda items are available for review in the Airport Administration office, or the City of Santa Barbara's web site: <http://www.SantaBarbaraCA.gov>. Materials related to an item on this agenda submitted to the Airport Commission after distribution of the agenda packet are available for public inspection in the Airport Administration office located at 601 Firestone Road, Santa Barbara, CA 93117, during business hours.

AMERICANS WITH DISABILITIES ACT: In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Airport Administration office at 967-7111. Notification at least 48 hours prior to the meeting will enable the City to make reasonable arrangements.

CELLULAR PHONES AND PAGERS: Please turn off cellular phones and pagers or set them to silent mode prior to the start of the meeting. Thank you.

CALL TO ORDER

ROLL CALL

CHANGES TO THE AGENDA

PUBLIC COMMENT

1. Any member of the public may address the Airport Commission on any subject within the jurisdiction of the Commission that is **not** scheduled before them that same day. The total amount of time for public comments will be 15 minutes, and no individual speaker may speak for more than 2 minutes.

NOTICES

2. That on Friday, July 10 at 5:00 pm, the Airport Commission Secretary duly posted this agenda on the bulletin board at Airport Administration.
3. That the Air Service Subcommittee met on Wednesday, July 15, 2015 in the Airport Administration Building, 601 Firestone Road, Santa Barbara, CA.

MINUTES

4. SUBJECT: MINUTES

RECOMMENDATION: That Airport Commission waive the reading and approve the minutes of the meeting of Wednesday, June 17, 2015.

CONSENT CALENDAR

5. SUBJECT: PROPERTY MANAGEMENT REPORT – JULY 2015

RECOMMENDATION: That Airport Commission receive the monthly Airport Property Management Report.

LIAISON REPORTS

City of Santa Barbara Liaison Councilmember Frank Hotchkiss
City of Goleta Liaison Councilmember Michael T. Bennett

ADMINISTRATIVE REPORTS

6. SUBJECT: LICENSE AND LEASE AGREEMENTS WITH D&G LIN, LLC

RECOMMENDATION: That Airport Commission recommend approval to City Council and authorize the Airport Director to execute the following agreements with D&G Lin, LLC, a California Limited Liability Company:

- A three-year License Agreement for the construction of an automobile dealership on 167,713 square feet of property located at 6210 Hollister Avenue at the Santa Barbara Airport, at a rental of \$1,000 per month, commencing upon the execution of the agreement by both parties;
- A twenty-year Lease Agreement, with two five-year options, for the operation of an automobile dealership at 6210 Hollister Avenue, commencing upon the issuance of a Certificate of Occupancy by the City, for a monthly rental of \$20,000 exclusive of utilities; and
- A five-year Lease Agreement, for 126,324 square feet (2.9 Acres) of paved land at 200 Frederick Lopez Road at the Santa Barbara Airport, for storage of inventory, commencing upon the adoption of the enabling ordinance of the dealership lease, for a monthly rental of \$7,000, exclusive of utilities.

7. SUBJECT: FISCAL YEAR 2015 YEAR-END REVIEW

RECOMMENDATION: That Airport Commission receive the preliminary Fiscal Year 2015 Year-End Financial Report.

8. SUBJECT: SMALL COMMUNITY AIR SERVICE DEVELOPMENT PROGRAM GRANT

RECOMMENDATION: That Airport Commission receive a presentation on the US Department of Transportation's (USDOT) Small Community Air Service Development Program (SCASDP) and authorize the Airport Commission Chair to sign a letter of support for an SCASDP grant proposal from the Santa Barbara Airport.

DIRECTOR'S REPORT

9. A. Airport Operations
- Passenger Count
 - Aircraft Operations
 - Air Freight
- B. Programs
1. Communications Program
 2. Master Plan
 3. Wildlife Hazard Assessment
- C. Capital Projects
1. Airfield Electrical, Safety, and Fence Project
 2. North General Aviation Ramp Replacement Project
- D. Financial Summary
- E. Safety, Enforcement and Protection
- F. City Council / Airport Commission Actions

ADJOURNMENT