

CITY OF SANTA BARBARA

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**AIRPORT COMMISSION
AGENDA**

**Wednesday
June 17, 2015**

6:00 pm

Hazel Johns
Airport Director
Tracy Lincoln
Airport Operations Manager
Rebecca Fribley
Sr. Property Management Specialist
Mabel Shatavsky
Airport Commission Secretary

City of Santa Barbara Liaison:
Councilmember Frank Hotchkiss

City of Goleta Liaison:
Councilmember Michael T. Bennett



ORDER OF BUSINESS: The Airport Commission meeting will begin at 6:00 pm in the Airport Administration Conference Room at 601 Firestone Road, Santa Barbara, CA.

PUBLIC COMMENT: At the beginning of the meeting, any member of the public may address the Airport Commission on any subject matter within the jurisdiction of the Airport Commission that is **not** on the Commission's agenda. The total amount of time for public comments will be 15 minutes, and no individual speaker may speak for more than 2 minutes. If you wish to address the Commission under this item, please complete and deliver to the Airport Director before the meeting is convened, a "Request to Speak" form including a description of the subject you wish to address.

REQUEST TO SPEAK: A member of the public may address the Airport Commission regarding any scheduled agenda item. Any person wishing to make such address should first complete and deliver a "Request to Speak" form prior to the time that the item is taken up by the Commission.

REPORTS: Copies of reports relating to agenda items are available for review in the Airport Administration office, or the City of Santa Barbara's web site: <http://www.SantaBarbaraCA.gov>. Materials related to an item on this agenda submitted to the Airport Commission after distribution of the agenda packet are available for public inspection in the Airport Administration office located at 601 Firestone Road, Santa Barbara, CA 93117, during business hours.

AMERICANS WITH DISABILITIES ACT: In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Airport Administration office at 967-7111. Notification at least 48 hours prior to the meeting will enable the City to make reasonable arrangements.

CELLULAR PHONES AND PAGERS: Please turn off cellular phones and pagers or set them to silent mode prior to the start of the meeting. Thank you.

CALL TO ORDER

ROLL CALL

CHANGES TO THE AGENDA

PUBLIC COMMENT

1. Any member of the public may address the Airport Commission on any subject within the jurisdiction of the Commission that is **not** scheduled before them that same day. The total amount of time for public comments will be 15 minutes, and no individual speaker may speak for more than 2 minutes.

NOTICES

2. That on Friday, June 12 at 5:00 pm, the Airport Commission Secretary duly posted this agenda on the bulletin board at Airport Administration.

MINUTES

3. SUBJECT: MINUTES

RECOMMENDATION: That Airport Commission waive the reading and approve the minutes of the meeting of Wednesday, May 20, 2015.

CONSENT CALENDAR

4. SUBJECT: T-HANGAR LICENSE AGREEMENT – SHERI ECKMANN AND WILLIAM KLANSEK

RECOMMENDATION: That Commission approve and authorize the Airport Director to execute a month-to-month T-Hangar License Agreement with Sheri Eckmann and William Klanssek for 1,028 square feet of T-Hangar 23, 40 Gerald Cass Place, at the Santa Barbara Airport, effective July 1, 2015, for a monthly rental of \$774, exclusive of utilities.

5. SUBJECT: LEASE AGREEMENT – CAROL ASHLEY DBA DEMO 2 DESIGN

RECOMMENDATION: That Commission approve and authorize the Airport Director to execute a month-to-month Lease Agreement with Carol Ashley, a Sole Proprietor, dba Demo 2 Design, for 1,444 square feet of Building 115 at 6160-C Wallace Becknell Road, at the Santa Barbara Airport, effective July 1, 2015, for a monthly rental of \$979, exclusive of utilities.

6. SUBJECT: LEASE AGREEMENT – NARRETTO GANDOLFO, INC., DBA NARGAN FIRE & SAFETY

RECOMMENDATION: That Commission approve and authorize the Airport Director to execute a month-to-month Lease Agreement with Naretto Gandolfo, Inc., a California Corporation, dba Nargan Fire & Safety, for 144 square feet of Building 258, Suite F, at 629 Firestone Road, at the Santa Barbara Airport, effective July 1, 2015, for a monthly rental of \$202, exclusive of utilities.

7. SUBJECT: CONSENT TO SUBLEASE BETWEEN AMPERSAND AVIATION, LLC AND PLAINS ALL AMERICAN PIPELINE, LP

RECOMMENDATION: That Commission approve and authorize the Airport Director to execute a Consent to Sublease Agreement between Ampersand Aviation, LLC, a California Limited Liability Company, and Plains All American Pipeline, LP, whose principal address is 333 Clay Street, Suite 1600, Houston, TX 77002, for the use of 30,240 square feet of office space in Building 245 and associated parking, at 495 South Fairview Avenue, at the Santa Barbara Airport, effective May 29, 2015.

8. SUBJECT: PROPERTY MANAGEMENT REPORT – JUNE 2015

RECOMMENDATION: That Airport Commission receive the monthly Airport Property Management Report.

LIAISON REPORTS

City of Santa Barbara Liaison Councilmember Frank Hotchkiss

City of Goleta Liaison Councilmember Michael T. Bennett

ADMINISTRATIVE REPORTS

9. SUBJECT: DIRECT RELIEF PROJECT DEVELOPMENT STATUS

RECOMMENDATION: That Airport Commission receive a presentation and comment on the status of the Direct Relief proposal to construct a warehouse and office on property purchased from the City of Santa Barbara at the corner of Francis Botello Road and Frederick Lopez Place.

10. SUBJECT: FY2016 AIRPORT COMMERCIAL/INDUSTRIAL LEASE RATES

RECOMMENDATION: That Airport Commission approve the proposed Fiscal Year 2016 Commercial/Industrial Rental Rates, for land and buildings at the Santa Barbara Airport.

11. SUBJECT: ADVERTISING REQUEST FOR QUALIFICATIONS

RECOMMENDATION: That Airport Commission receive a report regarding the status of the Advertising Concession at the Airline Terminal.

DIRECTOR'S REPORT

12. A. Airport Operations
- Passenger Count
 - Aircraft Operations
 - Air Freight
- B. Programs
1. Communications Program
 2. Master Plan
 3. Wildlife Hazard Assessment
- C. Capital Projects
1. Airfield Electrical, Safety, and Fence Project
 2. North General Aviation Ramp Replacement Project
- D. Financial Summary
- E. City Council / Airport Commission Actions

ADJOURNMENT