

CITY OF SANTA BARBARA

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**AIRPORT COMMISSION
AGENDA**

**Wednesday
May 20, 2015**

6:00 pm

Hazel Johns
Airport Director
Tracy Lincoln
Airport Operations Manager
Rebecca Fribley
Sr. Property Management Specialist
Mabel Shatavsky
Airport Commission Secretary

City of Santa Barbara Liaison:
Councilmember Frank Hotchkiss

City of Goleta Liaison:
Councilmember Michael T. Bennett



ORDER OF BUSINESS: The Airport Commission meeting will begin at 6:00 pm in the Airport Administration Conference Room at 601 Firestone Road, Santa Barbara, CA.

PUBLIC COMMENT: At the beginning of the meeting, any member of the public may address the Airport Commission on any subject matter within the jurisdiction of the Airport Commission that is **not** on the Commission's agenda. The total amount of time for public comments will be 15 minutes, and no individual speaker may speak for more than 2 minutes. If you wish to address the Commission under this item, please complete and deliver to the Airport Director before the meeting is convened, a "Request to Speak" form including a description of the subject you wish to address.

REQUEST TO SPEAK: A member of the public may address the Airport Commission regarding any scheduled agenda item. Any person wishing to make such address should first complete and deliver a "Request to Speak" form prior to the time that the item is taken up by the Commission.

REPORTS: Copies of reports relating to agenda items are available for review in the Airport Administration office, or the City of Santa Barbara's web site: <http://www.SantaBarbaraCA.gov>. Materials related to an item on this agenda submitted to the Airport Commission after distribution of the agenda packet are available for public inspection in the Airport Administration office located at 601 Firestone Road, Santa Barbara, CA 93117, during business hours.

AMERICANS WITH DISABILITIES ACT: In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Airport Administration office at 967-7111. Notification at least 48 hours prior to the meeting will enable the City to make reasonable arrangements.

CELLULAR PHONES AND PAGERS: Please turn off cellular phones and pagers or set them to silent mode prior to the start of the meeting. Thank you.

CALL TO ORDER

ROLL CALL

CHANGES TO THE AGENDA

PUBLIC COMMENT

1. Any member of the public may address the Airport Commission on any subject within the jurisdiction of the Commission that is **not** scheduled before them that same day. The total amount of time for public comments will be 15 minutes, and no individual speaker may speak for more than 2 minutes.

NOTICES

2. That on Monday, April 20 at 3:00 pm, the General Aviation Subcommittee met in the Airport Administration Building, 601 Firestone Road, Santa Barbara, CA.
3. That on Monday, April 27 at 4:00 pm, the Lease Review Subcommittee met in the Airport Administration Building, 601 Firestone Road, Santa Barbara, CA.
4. That on Friday, May 15 at 5:30 pm, the Airport Commission Secretary duly posted this agenda on the bulletin board at Airport Administration.

MINUTES

5. SUBJECT: MINUTES

RECOMMENDATION: That Airport Commission waive the reading and approve the minutes of the meeting of Wednesday, April 15, 2015.

CONSENT CALENDAR

6. SUBJECT: LEASE AGREEMENT – ECO VINO WINE CLUB, LLC.

RECOMMENDATION: That Commission approve and authorize the Airport Director to execute a month-to-month Lease Agreement with Eco Vino Wine Club, LLC., a California Limited Liability Company, for 800 square feet of Building 224 at 6100-D Francis Botello Road, at the Santa Barbara Airport, effective May 1, 2015, for a monthly rental of \$874, exclusive of utilities.

7. SUBJECT: LEASE AGREEMENT – EASY LIFT TRANSPORTATION

RECOMMENDATION: That Commission approve and authorize the Airport Director to execute a month-to-month Lease Agreement with Easy Lift Transportation, a California Non-profit Corporation, for 560 square feet of Building 304, at 53-B Gerald Cass Place, at the Santa Barbara Airport, effective June 1, 2015, for a monthly rental of \$902.

8. SUBJECT: LEASE AGREEMENT – PAUL V. TAYLOR

RECOMMENDATION: That Commission approve and authorize the Airport Director to execute a month-to-month Lease Agreement with Paul V. Taylor, a Sole Proprietor, for 800 square feet of Building 224 at 6100-B Francis Botello Road, at the Santa Barbara Airport, effective May 1, 2015, for a monthly rental of \$874, exclusive of utilities.

9. SUBJECT: LEASE AGREEMENT – SCOTT GARNER, DBA ELECTRIC PARTS CENTER

RECOMMENDATION: That Commission approve and authorize the Airport Director to execute a five-year Lease Agreement with Scott Garner, a Sole Proprietor, dba Electric Parts Center, for 842 square feet of office and storage space in Building 225, at 6150-A Francis Botello Road, at the Santa Barbara Airport, effective May 1, 2015, for a monthly rental of \$1,095, exclusive of utilities.

10. SUBJECT: LEASE AGREEMENT – CAROL ASHLEY DBA DEMO 2 DESIGN

RECOMMENDATION: That Commission approve and authorize the Airport Director to execute a month-to-month Lease Agreement with Carol Ashley, a Sole Proprietor, dba Demo 2 Design, for 1,157 square feet of Building 115 at 6160-D Wallace Becknell Road, at the Santa Barbara Airport, effective June 1, 2015, for a monthly rental of \$752, exclusive of utilities.

11. SUBJECT: AMENDMENT TO AIRLINE TERMINAL SOLAR PHOTOVOLTAIC POWER PURCHASE AGREEMENT FOR SOLAR PROJECT AT 500 FOWLER ROAD

RECOMMENDATION: That Commission recommend approval of a First Amendment to the Power Purchase Agreement (City Agreement No. 24,975) Between the City of Santa Barbara and SunEdison Origination3, LLC, to amend the site description, to reduce the expected annual output of the system and reduce the Energy Purchase Rate for energy delivered.

12. SUBJECT: 2014 INTEGRATED PEST MANAGEMENT ANNUAL REPORT

RECOMMENDATION: That Airport Commission accept the Santa Barbara Integrated Pest Management Strategy, 2014 Annual Report, prepared April 2015.

13. SUBJECT: PROPERTY MANAGEMENT REPORT – APRIL 2015

RECOMMENDATION: That Airport Commission receive the monthly Airport Property Management Report.

LIAISON REPORTS

City of Santa Barbara Liaison Councilmember Frank Hotchkiss

City of Goleta Liaison Councilmember Michael T. Bennett

ADMINISTRATIVE REPORTS

14. SUBJECT: MASTER PLAN UPDATE: TRAFFIC STUDY

RECOMMENDATION: That Airport Commission receive a presentation and comment on the status of the Draft Airport Master Plan with respect to long-term traffic analysis.

15. SUBJECT: AIRLINE RATES & CHARGES FOR FISCAL YEAR 2016

RECOMMENDATION: That Airport Commission recommend approval of airline rates and charges for FY 2016 including annual Airline Terminal building space square footage rate of \$99; a boarding bridge fee of \$43 per turn; and landing fees of \$3.70 per thousand pounds of gross landed weight effective July 1, 2015 through June 30, 2016.

DIRECTOR'S REPORT

16. A. Airport Operations
- Passenger Count
 - Aircraft Operations
 - Air Freight
- B. Programs
1. Communications Program
 2. Master Plan
 3. Wildlife Hazard Assessment

- C. Capital Projects
 - 1. Airfield Electrical Rehabilitation
- D. Financial Summary
- E. City Council / Airport Commission Actions

ADJOURNMENT