



City of Santa Barbara
Airport Department

Memorandum

DATE: January 15, 2014
TO: Airport Commission
FROM: Hazel Johns, Acting Airport Director
SUBJECT: Election of Officers and Subcommittee Assignments

RECOMMENDATION:

That Commission elect a Chair, Vice-Chair, and make subcommittee assignments.

DISCUSSION:

The Santa Barbara Municipal Code provides that Airport Commission annually elect one of its members as Chair and one of its members as Vice Chair. The Chair shall not serve more than two consecutive terms of one year each.

In addition, there are eight Commission subcommittees: Air Service, Budget, General Aviation, Ground Transportation, Lease Review, Master Plan, and Public Relations. The Noise Abatement Committee is advisory to the Airport Director and is comprised of airport users and neighborhood representatives. Airport Commission has at least one representative on the Committee. Each subcommittee may be comprised of no more than three Commissioners.

Most of the subcommittees do not meet on a regular basis, with the exception of the Noise Abatement Committee. The subcommittees review issues, programs, policies, etc. and make recommendations to the full Commission.

In the coming year it is expected that the Committees will be involved in the following activities:

Air Service – review of the air service strategic plan, and passenger leakage study currently under development by the Airport's air service consultant.

Budget – review and comment on the Fiscal Year 2015 Budget and Capital Program.

General Aviation – participation in and review of the Request for Proposal for Fixed Base Operators on sites identified in the Master Plan Update.

Ground Transportation – review of a proposed Ground Transportation Program update for implementation upon adoption of ordinance.

Lease Review – ongoing review of leasing activity, leasing policies, and north side development.

Master Plan - review of the state and federal environmental review documents for facility alternatives for general aviation, airline terminal, landside/parking and other improvements.

Public Relations – review and comment on airport marketing program and public outreach.

Noise Abatement – ongoing quarterly meetings to discuss current noise abatement issues.

Current Subcommittee Assignments:

SUBCOMMITTEES	COMMISSIONERS
Air Service	OPEN, Griffin, Kahn
Budget	Arcuri, OPEN, Miller
General Aviation	Arcuri, Kahn, Miller
Ground Transportation	OPEN, Martin, Miller
Lease Review	Griffin, OPEN, Miller
Master Plan Committee Representatives	Kahn, Martin, Miller
Noise Abatement	2 - OPEN SPOTS
Public Relations	Griffin, Kahn, Martin