

**CITY OF SANTA BARBARA  
AIRPORT COMMISSION  
M I N U T E S**

**CALL TO ORDER**

The Meeting on Wednesday, November 20, 2013 was called to order at 7:00 pm in the Airport Administration Conference Room at 601 Firestone Road, Santa Barbara, CA.

**ROLL CALL**

**Airport Commissioners:** Craig R. Arcuri, William Gilbert, Patricia Griffin, Karen Kahn, and Bruce Miller

**Staff:** Karen Ramsdell, Airport Director  
Hazel Johns, Assistant Airport Director  
Tracy Lincoln, Airport Operations Manager  
Rebecca Fribley, Sr. Property Management Specialist  
Mabel Shatavsky, Airport Commission Secretary

**Absent :** Commissioners: Chris Colbert, Kirk Martin

**PUBLIC COMMENT**

1. No one wished to speak.

**NOTICES**

2. That on Friday, November 15, 2013 at 3:30 pm, the Airport Commission Secretary duly posted this agenda on the bulletin board at Airport Administration.

**ACTION:** Presented.

**MINUTES**

3. SUBJECT: MINUTES

RECOMMENDATION: That Airport Commission waive the reading and approve the minutes of the meeting of Wednesday, September 18, 2013.

**ACTION:** Motion/Second for approval of the minutes by Commissioners Kahn/Griffin. Unanimous voice vote (Absent Commissioners Colbert and Martin).

**LIAISON REPORTS**

City of Santa Barbara Liaison Councilmember Randy Rowse

City of Goleta Liaison Mayor Pro Tempore Michael T. Bennett

## **ADMINISTRATIVE REPORTS**

4. SUBJECT: AIRPORT DIRECTOR RECRUITMENT

RECOMMENDATION: That Commission receive a briefing from City Administrator Jim Armstrong regarding the Airport Director recruitment.

**ACTION:** City Administrator Jim Armstrong briefed the Commission on the Airport Director recruitment and heard comments and suggestions from Commission.

Commissioners Griffin, Kahn, and Miller will meet with Mr. Armstrong and provide feedback.

## **DIRECTOR'S REPORT**

5. A. Airport Operations
- Passenger Count
  - Aircraft Operations
  - Air Freight
- B. Programs
1. Air Service
  2. Communications Program
  3. Master Plan
  4. Airline Terminal Public Arts Program
  5. Status on Semiannual Recruitment for City Advisory Boards
  6. Property Management
- C. Capital Projects
1. Runway 15R/33L Rehabilitation
- D. City Council / Airport Commission Actions – October 2013

**ACTION:** Presented.

## **ADJOURNMENT**

7:36 p.m., on order of Chair Miller.

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Karen Ramsdell, Airport Director

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Mabel Shatavsky, Airport Commission Secretary