

**CITY OF SANTA BARBARA
AIRPORT COMMISSION**

M I N U T E S

CALL TO ORDER

The Meeting on Wednesday, August 21, 2013 was called to order at 7:00 pm in the Airport Administration Conference Room at 601 Firestone Road, Santa Barbara, CA.

ROLL CALL

Airport Commissioners: Chris Colbert, William Gilbert, Karen Kahn, and Bruce Miller

Staff: Karen Ramsdell, Airport Director
Hazel Johns, Assistant Airport Director
Tracy Lincoln, Airport Operations Manager
Rebecca Fribley, Sr. Property Management Specialist
Mabel Shatavsky, Airport Commission Secretary

Absent : Commissioners : Craig R. Arcuri, Patricia Griffin, Kirk Martin

PUBLIC COMMENT

1. Speaker: Carl Hopkins. The video recording of comments is available on the City of Santa Barbara's web site <http://www.santabarbaraca.gov/>. Recordings are available for 6-months.

NOTICES

2. That the General Aviation Subcommittee met on Wednesday, July 31, 2013 at 1:30 pm in the Airport Administration Building, 601 Firestone Road, Santa Barbara, CA. Meeting minutes are attached.
3. That on Thursday, August 15, 2013 at 5:30 pm, the Airport Commission Secretary duly posted this agenda on the bulletin board at Airport Administration.

ACTION: Presented.

MINUTES

4. SUBJECT: MINUTES

RECOMMENDATION: That Airport Commission waive the reading and approve the minutes of the meeting of Wednesday, July 17, 2013.

ACTION: Motion/Second for approval of the minutes by Commissioners Kahn/Colbert. Unanimous voice vote (Absent Commissioners Arcuri, Griffin, and Martin).

CONSENT CALENDAR

5. SUBJECT: LEASE AGREEMENT – VISTA STEEL COMPANY

RECOMMENDATION: That Commission approve and authorize the Airport Director to execute a month-to-month Lease Agreement with Vista Steel Company for 800 square feet of Building 224 at 6100 Francis Botello Road, and 10,961 square feet of fenced land at 80 David

Love Place, at the Santa Barbara Airport, effective September 1, 2013 and ending August 31, 2014 n, for a monthly rental of \$3,502, exclusive of utilities. *Approved the recommendation; Agreement No. 201316.*

6. SUBJECT: LEASE AGREEMENT – FREEDOM PHOTONICS, LLC

RECOMMENDATION: That Commission approve and authorize the Airport Director to execute a one-year with one (1) one-year option Lease Agreement with Freedom Photonics, LLC, a California Limited Liability Company, for 3,751 square feet of research & development space in Building 312, at 1503 Cecil Cook Place, at the Santa Barbara Airport, effective September 1, 2013, for a monthly rental of \$4,913, exclusive of utilities. *Approved the recommendation; Agreement No. 201317*

7. SUBJECT: LEASE AGREEMENT – NARRETTO GANDOLFO, INC., DBA NARGAN FIRE & SAFETY

RECOMMENDATION: That Commission approve and authorize the Airport Director to execute a five-year Lease Agreement with Naretto Gandolfo, Inc., a California Corporation, dba Nargan Fire & Safety, for 1,364 square feet of Building 258, at 629 Firestone Road, at the Santa Barbara Airport, effective September 1, 2013, for a monthly rental of \$1,848, exclusive of utilities. *Approved the recommendation; Agreement No. 201318*

8. SUBJECT: LEASE AGREEMENT – PINOLI'S REFRIGERATION COMPANY, INC.

RECOMMENDATION: That Commission approve and authorize the Airport Director to execute a three-year Lease Agreement with Pinoli's Refrigeration Company, Inc., a California Corporation, for 1,744 square feet of office and storage space in Building 304, at 53 Gerald Cass Place, at the Santa Barbara Airport, commencing August 1, 2013 and ending July 31, 2016, for a monthly rental of \$2,006, exclusive of utilities. *Approved the recommendation; Agreement No. 201319*

9. SUBJECT: JULY PROPERTY MANAGEMENT REPORT

RECOMMENDATION: That Airport Commission receive the July Airport Property Management Report.

ACTION: Motion/Second for approval of the Consent Calendar by Commissioners Colbert/Gilbert. Unanimous voice vote (Absent Commissioners Arcuri, Griffin, and Martin).

LIAISON REPORTS

City of Santa Barbara Liaison Councilmember Randy Rowse

City of Goleta Liaison Mayor Pro Tempore Michael T. Bennett

ACTION: Presented.

ADMINISTRATIVE REPORTS

10. SUBJECT: MARINE CORPS TRIBUTE GLASS SCULPTURE – FINAL DESIGN REVIEW

RECOMMENDATION: That Commission review and forward its recommendation to the City Arts Advisory Committee on the Marine Corps Tribute final design regarding maintenance and safety aspects of the project.

ACTION: Commission received a presentation on the project changes made in response to Commission comments during preliminary review. Commissioners asked questions regarding proposed location and maintenance of the sculpture.

11. SUBJECT: LEASE AGREEMENT – L-3 COMMUNICATIONS MARIPRO, INC.

RECOMMENDATION: That Commission approve and authorize the Airport Director to execute a three-year Lease Agreement, with two one-year options, with L-3 Communications MariPro, Inc., a California Corporation, including:

- 6,240 square feet of Building 303, 51 Gerald Cass Place and 10,849 square feet of land,
- 16,030 square feet of Building 333, 1522 Cecil Cook Place and 11,310 square feet of land,
- 11,408 square feet of Building 344, 1440 Cecil Cook Place and 46,316 square feet of land, and
- 1,950 square feet of Building 315, 90-B Dean Arnold Place

at the Santa Barbara Airport, commencing August 1, 2013 and ending July 31, 2018, for a monthly rental of \$55,054, exclusive of utilities.

ACTION: Motion/Second for approval of the Lease Agreement with L-3 Communications Maripro, Inc., by Commissioners Colbert/Kahn. Unanimous voice vote (Absent Commissioners Arcuri, Griffin, and Martin).

12. SUBJECT: LEASE AGREEMENT – JACOB STERN & SONS, INC.

RECOMMENDATION: That Commission approve and authorize the Airport Director to execute a twenty-year Lease Agreement with Jacob Stern & Sons, Inc., a Pennsylvania Corporation, for 15,015 square feet of ramp space, at 101 Cyril Hartley Place, at the Santa Barbara Airport, effective upon the adoption of the enabling ordinance, for a monthly rental of \$811, exclusive of utilities.

ACTION: Motion/Second for approval of the Lease Agreement with Jacob Stern & Sons, Inc., by Commissioners Kahn/Colbert. Unanimous voice vote (Absent Commissioners Arcuri, Griffin, and Martin).

13. SUBJECT: AIRPORT TIE-DOWN AGREEMENT

RECOMMENDATION: That the Airport Commission review and approve the proposed Airport Tie-Down License Agreement.

Request to Speak - Speaker: Carl Hopkins. The video recording of comments is available on the City of Santa Barbara's web site <http://www.santabarbaraca.gov/>. Recordings are available for 6-months.

ACTION: Motion/Second for approval of the Airport Tie-Down License Agreement by Commissioners Colbert/Miller. Majority voice vote (Noes: Commissioner Gilbert; Absent Commissioners Arcuri, Griffin, and Martin).

14. SUBJECT: AMENDMENTS TO THE T-HANGAR LICENSE AGREEMENT AND T-HANGAR RULES AND REGULATIONS

RECOMMENDATION: That the Airport Commission review and approve the proposed amendments to the Airport T-Hangar License Agreement and Exhibit A, "Rules and Regulations".

ACTION: Motion/Second for approval of the proposed amendments to the Airport T-Hangar License Agreement and Exhibit A, "Rules and Regulations" by Commissioners Kahn/Colbert. Unanimous voice vote (Absent Commissioners Arcuri, Griffin, and Martin).

15. SUBJECT: "EASY COME, EASY GO" AD CAMPAIGN

RECOMMENDATION: That Commission view the Airport's 2013 video ad.

ACTION: Presented.

DIRECTOR'S REPORT

16. A. Airport Operations
- Passenger Count
 - Aircraft Operations
 - Air Freight
- B. Programs
1. Air Service
 2. Communications Program
 3. Master Plan
 4. Airline Terminal Public Arts Program
 5. Status on Semiannual Recruitment for City Advisory Boards
 6. Triennial Emergency Exercise
 7. Property Management
- C. Capital Projects
1. Taxiway H, J, and C Rehabilitation

ACTION: Presented.

ADJOURNMENT

8:16 p.m., on order of Chair Miller.

Karen Ramsdell, Airport Director

Mabel Shatavsky, Airport Commission Secretary