

**CITY OF SANTA BARBARA
AIRPORT COMMISSION**

M I N U T E S

CALL TO ORDER

The Meeting on Wednesday, June 19, 2013 was called to order at 7:00 pm in the Airport Administration Conference Room at 601 Firestone Road, Santa Barbara, CA.

ROLL CALL

Airport Commissioners: John Clark, Chris Colbert, William Gilbert, Patricia Griffin, Karen Kahn, Kirk Martin, and Bruce Miller

Staff: Hazel Johns, Assistant Airport Director
Tracy Lincoln, Airport Operations Manager
Rebecca Fribley, Sr. Property Management Specialist
Mabel Shatavsky, Airport Commission Secretary

Absent : Karen Ramsdell, Airport Director

PUBLIC COMMENT

1. Speaker: Mr. Carl Hopkins, Experimental Aircraft Association. The video recording of comments is available on the City of Santa Barbara's web site <http://www.santabarbaraca.gov/>. Recordings are available for 6-months.

NOTICES

2. That the Lease Review Sub Committee met on Wednesday, May 29, 2013 at 1:00 pm in the Airport Administration Building, 601 Firestone Road, Santa Barbara, CA.
3. That on Friday, June 14, 2013 at 5:00 pm, the Airport Commission Secretary duly posted this agenda on the bulletin board at Airport Administration.

ACTION: Presented.

MINUTES

4. SUBJECT: MINUTES

RECOMMENDATION: That Airport Commission waive the reading and approve the minutes of the meeting of Wednesday, May 15, 2013.

ACTION: Motion/Second for approval of the minutes by Commissioners Kahn/Clark. Unanimous voice vote.

CONSENT CALENDAR

5. SUBJECT: LEASE AGREEMENT – JM ROOFING COMPANY, INC., DBA ACTION ROOFING

RECOMMENDATION: That Commission approve and authorize the Airport Director to execute a three-year Lease Agreement, with one two-year option, with JM Roofing Company, Inc, a California "S" Corporation, dba Action Roofing, for 8,453 square feet of fenced, paved

land at 6180 Robert Kiester Place, at the Santa Barbara Airport, effective July 1, 2013, for a monthly rental of \$1,847. *Approved the recommendation; Agreement No.201311.*

6. SUBJECT: MAY PROPERTY MANAGEMENT REPORT

RECOMMENDATION: That Airport Commission receive the May Airport Property Management Report.

ACTION: Motion/second for approval of Consent Calendar by Commissioners Colbert/Martin. Unanimous voice vote.

LIAISON REPORTS

City of Santa Barbara Liaison Councilmember Randy Rowse

City of Goleta Liaison Mayor Pro Tempore Michael T. Bennett

ACTION: Presented.

ADMINISTRATIVE REPORTS

7. SUBJECT: FY2014 AIRPORT COMMERCIAL/INDUSTRIAL LEASE RATES

RECOMMENDATION: That Airport Commission approve the proposed Fiscal Year 2014 Commercial/Industrial Rental Rates, for land and buildings at the Airport.

ACTION: Motion/second for approval by Commissioners Gilbert/Colbert. Unanimous voice vote.

8. SUBJECT: MARKETING AND AIR SERVICE PROGRAMS

RECOMMENDATION: That Airport Commission receive a presentation regarding the Airport's marketing and air service programs.

ACTION: Presented.

DIRECTOR'S REPORT

9. A. Airport Operations

- Passenger Count
- Aircraft Operations
- Air Freight

B. Programs

1. Air Service
2. Communications Program
3. Master Plan
4. Airline Terminal Public Arts Program
5. Status on Semiannual Recruitment for City Advisory Boards
6. Triennial Emergency Exercise

C. Capital Projects

1. Taxiway H, J, and C Rehabilitation

ACTION: Presented.

ADJOURNMENT

7:49 p.m., on order of Chair Miller.

Hazel Johns, Assistant Airport Director

Mabel Shatavsky, Commission Secretary