

**CITY OF SANTA BARBARA  
AIRPORT COMMISSION**

**M I N U T E S**

**CALL TO ORDER**

The Meeting on Wednesday, January 16, 2013 was called to order at 7:02 pm in the Airport Administration Conference Room at 601 Firestone Road, Santa Barbara, CA.

**ROLL CALL**

**Airport Commissioners:** John Clark  
Chris Colbert  
William Gilbert  
Karen Kahn  
Kirk Martin  
Bruce Miller

**Staff:** Karen Ramsdell, Airport Director  
Hazel Johns, Assistant Airport Director  
Tracy Lincoln, Airport Operations Manager  
Rebecca Fribley, Sr. Property Management Specialist  
Mabel Shatavsky, Airport Commission Secretary

**Absent:** Commissioner Patricia Griffin

**PUBLIC COMMENT**

1. No one wished to speak.

**NOTICES**

2. That on Friday, January 11, 2013 at noon, the Airport Commission Secretary duly posted this agenda on the bulletin board at Airport Administration.

**ACTION:** Presented.

**MINUTES**

3. SUBJECT: MINUTES

**RECOMMENDATION:** That Airport Commission waive the reading and approve the minutes of the meeting of Wednesday, December 19, 2012.

**ACTION:** Motion/Second for approval of the minutes by Commissioners Gilbert/Miller. Unanimous voice vote (Absent Commissioner Griffin).

## **CONSENT CALENDAR**

4. SUBJECT: DECEMBER PROPERTY MANAGEMENT REPORT

RECOMMENDATION: That Airport Commission receive the Airport Property Management Report.

**ACTION:** Motion/Second for approval of the Consent Calendar by Commissioners Miller/Kahn. Unanimous voice vote (Absent Commissioner Griffin).

## **LIAISON REPORTS**

City of Santa Barbara Liaison Councilmember Randy Rowse

City of Goleta Liaison Mayor Pro Tempore Michael T. Bennett

**ACTION:** Presented.

## **COMMISSION MATTERS**

5. SUBJECT: ELECTION OF OFFICERS AND SUB COMMITTEE ASSIGNMENTS

RECOMMENDATION: That Commission elect a Chair, Vice-Chair, and make sub committee assignments.

Commissioner Kahn joined the General Aviation and Public Relations Sub Committees

**ACTION:** Motion/Second for approval by Commissioners Miller/Colbert. Unanimous voice vote (Absent Commissioner Griffin).

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Commissioner Miller volunteered to serve as Chair

**ACTION:** Motion/Second for approval by Commissioners Miller/Colbert. Unanimous voice vote (Absent Commissioner Griffin).

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Commissioner Martin volunteered to serve as Vice Chair

**ACTION:** Motion/Second for approval by Commissioners Martin/Colbert. Unanimous voice vote (Absent Commissioner Griffin).

## **DIRECTOR'S REPORT**

6. A. Airport Operations
- Passenger Count
  - Aircraft Operations
  - Air Freight
- B. Programs
1. Air Service
  2. Communications Program
  3. Master Plan
  4. Airline Terminal Public Arts Program
  5. Historic Terminal History Displays
- C. Capital Projects

1. Airport Terminal Improvement Project
2. Taxiway H, J, and C Rehabilitation
3. Gift Shop Storage Space Remodel Project

**ACTION:** Presented.

**ADJOURNMENT**

7:27 p.m., on order of Chair Clark.

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Karen Ramsdell, Airport Director

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Mabel Shatavsky, Airport Commission Secretary