

Airport Commission

Bruce Miller, Chair
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Chris Colbert
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Patricia Griffin
Karen M. Kahn

City of Santa Barbara Liaison:
Councilmember Randy Rowse

City of Goleta Liaison:
Mavor Pro Tempore Michael T. Bennett

CITY OF SANTA BARBARA

**AIRPORT COMMISSION
AGENDA**

August 21, 2013

7:00 pm



Airport Staff

Karen Ramsdell
Airport Director
Hazel Johns
Assistant Airport Director
Tracy Lincoln
Airport Operations Manager
Rebecca Fribley
Sr. Property Management Specialist
Mabel Shatavsky
Airport Commission Secretary

ORDER OF BUSINESS: The regular Airport Commission meeting begins at 7:00 pm in the Airport Administration Conference Room at 601 Firestone Road, Santa Barbara, CA.

PUBLIC COMMENT: At the beginning of the meeting, any member of the public may address the Airport Commission on any subject matter within the jurisdiction of the Airport Commission that is **not** on the Commission's agenda. The total time for public comment is fifteen (15) minutes. If you wish to address the Commission under this item, please complete and deliver to the Airport Director **before the meeting is convened**, a "Request to Speak" form including a description of the subject you wish to address.

REQUEST TO SPEAK: A member of the public may address the Airport Commission regarding any scheduled agenda item. Any person wishing to make such address should first complete and deliver a "Request to Speak" form prior to the time that the item is taken up by the Commission.

REPORTS: Copies of reports relating to agenda items are available for review in the Airport Administration office, or the City of Santa Barbara's web site: <http://www.SantaBarbaraCA.gov>. Materials related to an item on this agenda submitted to the Airport Commission after distribution of the agenda packet are available for public inspection in the Airport Administration office located at 601 Firestone Road, Santa Barbara, CA 93117, during business hours.

AMERICANS WITH DISABILITIES ACT: In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Airport Administration office at 967-7111. Notification at least 48 hours prior to the meeting will enable the City to make reasonable arrangements.

CELLULAR PHONES AND PAGERS: Please turn off cellular phones and pagers or set them to silent mode prior to the start of the meeting. Thank you.

CALL TO ORDER

ROLL CALL

CHANGES TO THE AGENDA

PUBLIC COMMENT

1. Any member of the public may address the Airport Commission on any subject within the jurisdiction of the Commission that is **not** scheduled before them that same day. The total time for public comment is fifteen (15) minutes.

NOTICES

2. That the General Aviation Subcommittee met on Wednesday, July 31, 2013 at 1:30 pm in the Airport Administration Building, 601 Firestone Road, Santa Barbara, CA. Meeting minutes are attached.
3. That on Thursday, August 15, 2013 at 5:30 pm, the Airport Commission Secretary duly posted this agenda on the bulletin board at Airport Administration.

MINUTES

4. SUBJECT: MINUTES

RECOMMENDATION: That Airport Commission waive the reading and approve the minutes of the meeting of Wednesday, July 17, 2013.

CONSENT CALENDAR

5. SUBJECT: LEASE AGREEMENT – VISTA STEEL COMPANY

RECOMMENDATION: That Commission approve and authorize the Airport Director to execute a month-to-month Lease Agreement with Vista Steel Company for 800 square feet of Building 224 at 6100 Francis Botello Road, and 10,961 square feet of fenced land at 80 David Love Place, at the Santa Barbara Airport, effective September 1, 2013 and ending August 31, 2014 n, for a monthly rental of \$3,502, exclusive of utilities.

6. SUBJECT: LEASE AGREEMENT – FREEDOM PHOTONICS, LLC

RECOMMENDATION: That Commission approve and authorize the Airport Director to execute a one-year with one (1) one-year option Lease Agreement with Freedom Photonics, LLC, a California Limited Liability Company, for 3,751 square feet of research & development space in Building 312, at 1503 Cecil Cook Place, at the Santa Barbara Airport, effective September 1, 2013, for a monthly rental of \$4,913, exclusive of utilities.

7. SUBJECT: LEASE AGREEMENT – NARRETTO GANDOLFO, INC., DBA NARGAN FIRE & SAFETY

RECOMMENDATION: That Commission approve and authorize the Airport Director to execute a five-year Lease Agreement with Naretto Gandolfo, Inc., a California Corporation, dba Nargan Fire & Safety, for 1,364 square feet of Building 258, at 629 Firestone Road, at the Santa Barbara Airport, effective September 1, 2013, for a monthly rental of \$1,848, exclusive of utilities.

8. SUBJECT: LEASE AGREEMENT – PINOLI'S REFRIGERATION COMPANY, INC.

RECOMMENDATION: That Commission approve and authorize the Airport Director to execute a three-year Lease Agreement with Pinoli's Refrigeration Company, Inc., a California Corporation, for 1,744 square feet of office and storage space in Building 304, at 53 Gerald Cass Place, at the Santa Barbara Airport, commencing August 1, 2013 and ending July 31, 2016, for a monthly rental of \$2,006, exclusive of utilities.

9. SUBJECT: JULY PROPERTY MANAGEMENT REPORT

RECOMMENDATION: That Airport Commission receive the July Airport Property Management Report.

LIAISON REPORTS

City of Santa Barbara Liaison Councilmember Randy Rowse

City of Goleta Liaison Mayor Pro Tempore Michael T. Bennett

ADMINISTRATIVE REPORTS

10. SUBJECT: MARINE CORPS TRIBUTE GLASS SCULPTURE – FINAL DESIGN REVIEW

RECOMMENDATION: That Commission review and forward its recommendation to the City Arts Advisory Committee on the Marine Corps Tribute final design regarding maintenance and safety aspects of the project.

11. SUBJECT: LEASE AGREEMENT – L-3 COMMUNICATIONS MARIPRO, INC.

RECOMMENDATION: That Commission approve and authorize the Airport Director to execute a three-year Lease Agreement, with two one-year options, with L-3 Communications MariPro, Inc., a California Corporation, including:

- 6,240 square feet of Building 303, 51 Gerald Cass Place and 10,849 square feet of land,
- 16,030 square feet of Building 333, 1522 Cecil Cook Place and 11,310 square feet of land,
- 11,408 square feet of Building 344, 1440 Cecil Cook Place and 46,316 square feet of land, and
- 1,950 square feet of Building 315, 90-B Dean Arnold Place

at the Santa Barbara Airport, commencing August 1, 2013 and ending July 31, 2018, for a monthly rental of \$55,054, exclusive of utilities.

12. SUBJECT: LEASE AGREEMENT – JACOB STERN & SONS, INC.

RECOMMENDATION: That Commission approve and authorize the Airport Director to execute a twenty-year Lease Agreement with Jacob Stern & Sons, Inc., a Pennsylvania Corporation, for 15,015 square feet of ramp space, at 101 Cyril Hartley Place, at the Santa Barbara Airport, effective upon the adoption of the enabling ordinance, for a monthly rental of \$811, exclusive of utilities.

13. SUBJECT: AIRPORT TIE-DOWN AGREEMENT

RECOMMENDATION: That the Airport Commission review and approve the proposed Airport Tie-Down License Agreement.

14. SUBJECT: AMENDMENTS TO THE T-HANGAR LICENSE AGREEMENT AND T-HANGAR RULES AND REGULATIONS

RECOMMENDATION: That the Airport Commission review and approve the proposed amendments to the Airport T-Hangar License Agreement and Exhibit A, "Rules and Regulations".

15. SUBJECT: "EASY COME, EASY GO" AD CAMPAIGN

RECOMMENDATION: That Commission view the Airport's 2013 video ad.

DIRECTOR'S REPORT

16. A. Airport Operations
- Passenger Count
 - Aircraft Operations
 - Air Freight
- B. Programs
1. Air Service
 2. Communications Program
 3. Master Plan
 4. Airline Terminal Public Arts Program
 5. Status on Semiannual Recruitment for City Advisory Boards
 6. Triennial Emergency Exercise
 7. Property Management
- C. Capital Projects
1. Taxiway H, J, and C Rehabilitation

ADJOURNMENT