

*Airport Commission*

Bruce Miller, Chair  
Kirk Martin, Vice-Chair

John Clark  
Chris Colbert  
William Gilbert  
Patricia Griffin  
Karen Kahn

City of Santa Barbara Liaison:  
*Councilmember Randy Rowse*

City of Goleta Liaison:  
*Mayor Pro Tempore Michael T. Bennett*

## CITY OF SANTA BARBARA

### AIRPORT COMMISSION AGENDA

**June 19, 2013**

**7:00 pm**



*Airport Staff*

Karen Ramsdell  
*Airport Director*  
Hazel Johns  
*Assistant Airport Director*  
Tracy Lincoln  
*Airport Operations Manager*  
Rebecca Fribley  
*Sr. Property Management Specialist*  
Mabel Shatavsky  
*Airport Commission Secretary*

**ORDER OF BUSINESS:** The regular Airport Commission meeting begins at 7:00 pm in the Airport Administration Conference Room at 601 Firestone Road, Santa Barbara, CA.

**PUBLIC COMMENT:** At the beginning of the meeting, any member of the public may address the Airport Commission on any subject matter within the jurisdiction of the Airport Commission that is **not** on the Commission's agenda. The total time for public comment is fifteen (15) minutes. If you wish to address the Commission under this item, please complete and deliver to the Airport Director **before the meeting is convened**, a "Request to Speak" form including a description of the subject you wish to address.

**REQUEST TO SPEAK:** A member of the public may address the Airport Commission regarding any scheduled agenda item. Any person wishing to make such address should first complete and deliver a "Request to Speak" form prior to the time that the item is taken up by the Commission.

**REPORTS:** Copies of reports relating to agenda items are available for review in the Airport Administration office, or the City of Santa Barbara's web site: <http://www.SantaBarbaraCA.gov>. Materials related to an item on this agenda submitted to the Airport Commission after distribution of the agenda packet are available for public inspection in the Airport Administration office located at 601 Firestone Road, Santa Barbara, CA 93117, during business hours.

**AMERICANS WITH DISABILITIES ACT:** In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Airport Administration office at 967-7111. Notification at least 48 hours prior to the meeting will enable the City to make reasonable arrangements.

**CELLULAR PHONES AND PAGERS:** Please turn off cellular phones and pagers or set them to silent mode prior to the start of the meeting. Thank you.

**CALL TO ORDER**

**ROLL CALL**

**CHANGES TO THE AGENDA**

## **PUBLIC COMMENT**

1. Any member of the public may address the Airport Commission on any subject within the jurisdiction of the Commission that is **not** scheduled before them that same day. The total time for public comment is fifteen (15) minutes.

## **NOTICES**

2. That the Lease Review Sub Committee met on Wednesday, May 29, 2013 at 1:00 pm in the Airport Administration Building, 601 Firestone Road, Santa Barbara, CA.
3. That on Friday, June 14, 2013 at 5:00 pm, the Airport Commission Secretary duly posted this agenda on the bulletin board at Airport Administration.

## **MINUTES**

4. SUBJECT: MINUTES

RECOMMENDATION: That Airport Commission waive the reading and approve the minutes of the meeting of Wednesday, May 15, 2013.

## **CONSENT CALENDAR**

5. SUBJECT: LEASE AGREEMENT – JM ROOFING COMPANY, INC., DBA ACTION ROOFING

RECOMMENDATION: That Commission approve and authorize the Airport Director to execute a three-year Lease Agreement, with one two-year option, with JM Roofing Company, Inc, a California "S" Corporation, dba Action Roofing, for 8,453 square feet of fenced, paved land at 6180 Robert Kiester Place, at the Santa Barbara Airport, effective July 1, 2013, for a monthly rental of \$1,847.

6. SUBJECT: MAY PROPERTY MANAGEMENT REPORT

RECOMMENDATION: That Airport Commission receive the May Airport Property Management Report.

## **LIAISON REPORTS**

City of Santa Barbara Liaison Councilmember Randy Rowse

City of Goleta Liaison Mayor Pro Tempore Michael T. Bennett

## **ADMINISTRATIVE REPORTS**

7. SUBJECT: FY2014 AIRPORT COMMERCIAL/INDUSTRIAL LEASE RATES

RECOMMENDATION: That Airport Commission approve the proposed Fiscal Year 2014 Commercial/Industrial Rental Rates, for land and buildings at the Airport.

8. SUBJECT: MARKETING AND AIR SERVICE PROGRAMS

RECOMMENDATION: That Airport Commission receive a presentation regarding the Airport's marketing and air service programs.

## **DIRECTOR'S REPORT**

9. A. Airport Operations
  - Passenger Count
  - Aircraft Operations
  - Air Freight
- B. Programs
  1. Air Service
  2. Communications Program
  3. Master Plan
  4. Airline Terminal Public Arts Program
  5. Status on Semiannual Recruitment for City Advisory Boards
  6. Triennial Emergency Exercise
- C. Capital Projects
  1. Taxiway H, J, and C Rehabilitation

## **ADJOURNMENT**