

**CITY OF SANTA BARBARA
AIRPORT COMMISSION**

M I N U T E S

CALL TO ORDER

The Meeting on Wednesday, October 17, 2012 was called to order at 7:02 pm in the Airport Administration Conference Room at 601 Firestone Road, Santa Barbara, CA.

ROLL CALL

Airport Commissioners: **John Clark**
 Chris Colbert
 William Gilbert
 Patricia Griffin
 Kirk Martin
 Bruce Miller
 Scott Tracy

Staff: **Hazel Johns**, Assistant Airport Director
 Tracy Lincoln, Airport Operations Manager
 Rebecca Fribley, Sr. Property Management Specialist

Absent: **Karen Ramsdell**, Airport Director
 Mabel Shatavsky, Airport Commission Secretary

PUBLIC COMMENT

1. No one wished to speak.

NOTICES

2. That the Budget Sub Committee met on Wednesday, October 10, 2012 in the Airport Administration Building, 601 Firestone Road, Santa Barbara, CA.
3. That on Thursday, October 11, 2012 at 7:00 pm, the Airport Commission Secretary duly posted this agenda on the bulletin board at Airport Administration.

ACTION: Presented.

MINUTES

4. SUBJECT: MINUTES

RECOMMENDATION: That Airport Commission waive the reading and approve the minutes of the meeting of Wednesday, September 19, 2012.

ACTION: Motion/Second for approval of the minutes by Commissioners Miller/Martin.
Unanimous voice vote.

CONSENT CALENDAR

5. SUBJECT: SEPTEMBER PROPERTY MANAGEMENT REPORT
- RECOMMENDATION: That Airport Commission receive the Airport Property Management Report.
- ACTION:** Motion/Second for approval by Commissioners Miller/Griffin. Unanimous voice vote.

LIAISON REPORTS

City of Santa Barbara Liaison Councilmember Randy Rowse

City of Goleta Liaison Councilmember Roger Aceves

ACTION: Liaisons were not present.

ADMINISTRATIVE REPORT

6. SUBJECT: AIRPORT LAND USE COMPATIBILITY PLAN (ALUCP) PROGRESS UPDATE
- RECOMMENDATION: That Commission receives a presentation on the progress of the preparation of a new Airport Land Use Compatibility Plan (ALUCP) for Santa Barbara County from Peter Imhof, Deputy Director of Planning for the Santa Barbara County Association of Governments (SBCAG).
- ACTION:** Presented.
7. SUBJECT: CITY RESERVE POLICIES
- RECOMMENDATION: That Airport Commission receive a status report on the Airport's City policy reserves.
- ACTION:** Presented.
8. SUBJECT: FISCAL YEAR 2014-2019 CAPITAL IMPROVEMENT PROGRAM (CIP)
- RECOMMENDATION: That Airport Commission receives the proposed Fiscal Year 2014-2019 Airport Department Capital Improvement Program and forward recommendations to City Council.
- ACTION:** Presented.

DIRECTOR'S REPORT

9. A. Airport Operations
- Passenger Count
 - Aircraft Operations
 - Air Freight
- B. Programs
1. Air Service
 2. Communications Program
 3. Master Plan
 4. Airline Terminal Public Arts Program

5. Airline Terminal Naming
 6. Historic Terminal History Displays
- C. Capital Projects
1. Airport Terminal Improvement Project
 2. Taxiway H, J, and C Rehabilitation
 3. Gift Shop Storage Space Remodel Project
- D. Council Actions

ACTION: Presented.

ADJOURNMENT

7:57 p.m., on order of Chair Clark.

Hazel Johns, Assistant Airport Director

Rebecca Fribley, Sr. Property Management
Specialist