

**CITY OF SANTA BARBARA
AIRPORT COMMISSION**

M I N U T E S

CALL TO ORDER

The Meeting on Wednesday, July 18, 2012 was called to order at 7:00 pm in the Airport Administration Conference Room at 601 Firestone Road, Santa Barbara, CA.

ROLL CALL

Airport Commissioners: **John Clark**
 Chris Colbert
 William Gilbert
 Patricia Griffin
 Kirk Martin
 Bruce Miller
 Scott Tracy

Staff: **Karen Ramsdell**, Airport Director
 Hazel Johns, Assistant Airport Director
 Tracy Lincoln, Airport Operations Manager
 Rebecca Fribley, Sr. Property Management Specialist
 Mabel Shatavsky, Airport Commission Secretary

PUBLIC COMMENT

1. No one wished to speak.

NOTICES

2. That on Thursday, July 12, 2012 at 5:00 pm, the Airport Commission Secretary duly posted this agenda on the bulletin board at Airport Administration.

ACTION: Presented.

MINUTES

3. SUBJECT: MINUTES

RECOMMENDATION: That Airport Commission waive the reading and approve the minutes of the meeting of Wednesday, June 20, 2012.

ACTION: Motion/Second for approval of the minutes by Commissioners Griffin/Colbert.
Unanimous voice vote.

CONSENT CALENDAR

LEASE AGREEMENT - New Tenant

4. SUBJECT: LEASE AGREEMENT – PEARISO TREE CARE, INC.

RECOMMENDATION: That Commission approve and authorize the Airport Director to execute a month-to-month Lease Agreement with Peariso Tree Care, Inc., for 3,300 square feet of fenced land, at 125 Kenneth Roberts Road, at the Santa Barbara Airport effective August 1, 2012, for a monthly rental of \$495, exclusive of utilities. *Approved the recommendation; Agreement No. 201218.*

Lease Agreement approved with the following correction; the proposed monthly rental is based on a rate of \$0.15 per square foot for the yard.

5. SUBJECT: JUNE PROPERTY MANAGEMENT REPORT

RECOMMENDATION: That Airport Commission receive the Airport Property Management Report.

ACTION: Motion/second for approval of Consent Calendar by Commissioners Tracy/Martin. Unanimous voice vote.

LIAISON REPORTS

City of Santa Barbara Liaison Councilmember Randy Rowse

City of Goleta Liaison Councilmember Roger Aceves

ACTION: Presented.

ADMINISTRATIVE REPORT

6. SUBJECT: T-HANGAR WAITING LIST POLICY REVISIONS

RECOMMENDATION: That Airport Commission approve the elimination of the requirement for a lottery to take place in order to place applicants on the T-Hangar Waiting List by amending the following sections of the T-Hangar License Agreement, Exhibit B, "Waiting List Policies and Procedures":

- A. Article I, "Waiting List Information", Section A (1);
- B. Article II "Lottery" in its entirety; and
- C. Article III "T-Hangar Waiting List Administration" the introductory first paragraph.

ACTION: Motion/second for approval by Commissioners Miller/Gilbert. Unanimous voice vote.

DIRECTOR'S REPORT

7. A. Airport Operations
- Passenger Count
 - Aircraft Operations
 - Air Freight
- B. Programs
- 1. Air Service
 - 2. Communications Program
 - 3. Master Plan

4. Property Management
 5. Airline Terminal Public Arts Program
- C. Capital Projects
1. Airport Terminal Improvement Project
 2. Demolition of Former Airport Chrysler Dealership Building

ACTION: Presented.

ADJOURNMENT

7:22 p.m., on order of Chair Clark.

Karen Ramsdell, Airport Director

Mabel Shatavsky, Commission Secretary