

*Airport Commission*

**CITY OF SANTA BARBARA**

*Airport Staff*

John Clark, Chair  
Scott Tracy, Vice-Chair

**AIRPORT COMMISSION  
AGENDA**

Karen Ramsdell  
*Airport Director*  
Hazel Johns  
*Assistant Airport Director*  
Tracy Lincoln  
*Airport Operations Manager*  
Rebecca Fribley  
*Sr. Property Management Specialist*  
Mabel Shatavsky  
*Airport Commission Secretary*

Chris Colbert  
William Gilbert  
Patricia Griffin  
Kirk Martin  
Bruce Miller

**July 18, 2012**

**7:00 pm**

City of Santa Barbara Liaison:  
*Councilmember Randy Rowse*

City of Goleta Liaison:  
*Councilmember Roger Aceves*



**ORDER OF BUSINESS:** The regular Airport Commission meeting begins at 7:00 pm in the Airport Administration Conference Room at 601 Firestone Road, Santa Barbara, CA.

**PUBLIC COMMENT:** At the beginning of the meeting, any member of the public may address the Airport Commission on any subject matter within the jurisdiction of the Airport Commission that is **not** on the Commission's agenda. The total time for public comment is fifteen (15) minutes. If you wish to address the Commission under this item, please complete and deliver to the Airport Director **before the meeting is convened**, a "Request to Speak" form including a description of the subject you wish to address.

**REQUEST TO SPEAK:** A member of the public may address the Airport Commission regarding any scheduled agenda item. Any person wishing to make such address should first complete and deliver a "Request to Speak" form prior to the time that the item is taken up by the Commission.

**REPORTS:** Copies of reports relating to agenda items are available for review in the Airport Administration office, or the City of Santa Barbara's web site: <http://www.SantaBarbaraCA.gov>. Materials related to an item on this agenda submitted to the Airport Commission after distribution of the agenda packet are available for public inspection in the Airport Administration office located at 601 Firestone Road, Santa Barbara, CA 93117, during business hours.

**AMERICANS WITH DISABILITIES ACT:** In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Airport Administration office at 967-7111. Notification at least 48 hours prior to the meeting will enable the City to make reasonable arrangements.

**CELLULAR PHONES AND PAGERS:** Please turn off cellular phones and pagers or set them to silent mode prior to the start of the meeting. Thank you.

**CALL TO ORDER**

**ROLL CALL**

**CHANGES TO THE AGENDA**

**PUBLIC COMMENT**

1. Any member of the public may address the Airport Commission on any subject within the jurisdiction of the Commission that is **not** scheduled before them that same day. The total time for public comment is fifteen (15) minutes.

## **NOTICES**

2. That on Thursday, July 12, 2012 at 5:00 pm, the Airport Commission Secretary duly posted this agenda on the bulletin board at Airport Administration.

## **MINUTES**

3. SUBJECT: MINUTES

RECOMMENDATION: That Airport Commission waive the reading and approve the minutes of the meeting of Wednesday, June 20, 2012.

## **CONSENT CALENDAR**

### ***LEASE AGREEMENT - New Tenant***

4. SUBJECT: LEASE AGREEMENT – PEARISO TREE CARE, INC.

RECOMMENDATION: That Commission approve and authorize the Airport Director to execute a month-to-month Lease Agreement with Peariso Tree Care, Inc., for 3,300 square feet of fenced land, at 125 Kenneth Roberts Road, at the Santa Barbara Airport effective August 1, 2012, for a monthly rental of \$495, exclusive of utilities.

5. SUBJECT: JUNE PROPERTY MANAGEMENT REPORT

RECOMMENDATION: That Airport Commission receive the Airport Property Management Report.

## **LIAISON REPORTS**

City of Santa Barbara Liaison Councilmember Frank Hotchkiss

City of Goleta Liaison Councilmember Randy Rowse

## **ADMINISTRATIVE REPORT**

6. SUBJECT: T-HANGAR WAITING LIST POLICY REVISIONS

RECOMMENDATION: That Airport Commission approve the elimination of the requirement for a lottery to take place in order to place applicants on the T-Hangar Waiting List by amending the following sections of the T-Hangar License Agreement, Exhibit B, "Waiting List Policies and Procedures":

- A. Article I, "Waiting List Information", Section A (1);
- B. Article II "Lottery" in its entirety; and
- C. Article III "T-Hangar Waiting List Administration" the introductory first paragraph.

## **DIRECTOR'S REPORT**

7. A. Airport Operations
  - Passenger Count
  - Aircraft Operations
  - Air Freight
- B. Programs
  1. Air Service
  2. Communications Program
  3. Master Plan
  4. Property Management
  5. Airline Terminal Public Arts Program
- C. Capital Projects
  1. Airport Terminal Improvement Project
  2. Demolition of Former Airport Chrysler Dealership Building

## **ADJOURNMENT**