

**CITY OF SANTA BARBARA  
AIRPORT COMMISSION**

**M I N U T E S**

**CALL TO ORDER**

**The Regular Meeting on Wednesday, January 19, 2011 was called to order at 7:00 p.m. in the Airport Administration Conference Room at 601 Firestone Road, Santa Barbara, CA.**

**ROLL CALL**

Airport Commissioners:   **John Clark  
Chris Colbert  
William Gilbert  
Patricia Griffin  
Kirk Martin  
Bruce Miller**

Absent:                       **Scott Tracy**

Staff:                         **Karen Ramsdell, Airport Director  
Hazel Johns, Assistant Airport Director  
Rebecca Fribley, Sr. Property Management Specialist**

**PUBLIC COMMENT**

1.     No one wished to speak.

**NOTICES**

2.     That the Lease Review Sub Committee meeting scheduled for Thursday, January 6 was cancelled.
3.     That on Thursday, January 13, 2011 at 5:10 p.m., the Airport Commission Secretary duly posted this agenda on the bulletin board at Airport Administration.

**ACTION:**     Presented.

**CONSENT CALENDAR**

5.     SUBJECT:   LEASE AGREEMENT – INNOVATIVE TECHNOLOGY, INC., DBA INOVATI

RECOMMENDATION:   That Commission approve and authorize the Airport Director to execute a month-to-month Lease Agreement with Innovative Technology, Inc., a Delaware Corporation, dba Inovati, for 2,248 square feet of office and R&D space in Building 312, and 1,846 square feet of paved yard, at 1501 Cecil Cook Place at the Santa Barbara Airport, effective February 1, 2011, for a monthly rental of \$3,041, exclusive of utilities.

Approved the recommendation; Agreement No. 201108

6. SUBJECT: LEASE AGREEMENT – BARDEX CORPORATION

RECOMMENDATION: That Commission approve and authorize the Airport Director to execute a month-to-month Lease Agreement with Bardex Corporation, a California Corporation, for 5,040 square feet of land at 6105-D Francis Botello Road, at the Santa Barbara Airport, effective February 1, 2011, for a monthly rental of \$756.

Approved the recommendation; Agreement No. 201109

7. SUBJECT: LEASE AGREEMENT – SERVEXCEL CORPORATION, DBA SANTA BARBARA WINDOW CLEANING, WE DO WINDOWS

RECOMMENDATION: That Commission approve and authorize the Airport Director to execute a month-to-month Lease Agreement with Servexcel Corporation, Inc., a California Corporation, dba Santa Barbara Window Cleaning and We Do Windows, for 748 square feet of office and storage space in Building 311, Units A & B, at 1407 Norman Firestone Road, at the Santa Barbara Airport, effective February 1, 2011, for a monthly rental of \$804, exclusive of utilities.

Approved the recommendation; Agreement No. 201110

8. SUBJECT: LEASE AGREEMENT – JOSEPH GILES, DBA QUICK RESPONSE TOWING

RECOMMENDATION: That Commission approve and authorize the Airport Director to execute a month-to-month Lease Agreement with Joseph Giles, a Sole Proprietor, dba Quick Response Towing, for 5,000 square feet of land, at 6105-C Francis Botello Road, at the Santa Barbara Airport, effective February 1, 2011 for a monthly rental of \$750, exclusive of utilities.

Approved the recommendation; Agreement No. 201111

9. SUBJECT: CONSENT TO SUBLEASE BETWEEN STRATMAN AERO SERVICE, INC. AND ACCURATE AVIATION GROUP, INC.

RECOMMENDATION: That Commission approve and authorize the Airport Director to execute a Consent to Sublease Agreement between Stratman Aero Service, Inc., a California Corporation, and Accurate Aviation Group, Inc., a California Corporation, for operation of a aircraft maintenance service at the Santa Barbara Airport, effective January 20, 2011.

Approved the recommendation; Agreement No. 201112

10. SUBJECT: LEASE AGREEMENT WITH AERO PACIFIC, LLC

RECOMMENDATION: That Commission approve and authorize the Airport Director to execute a month-to-month Lease Agreement with Aero Pacific, LLC, a California Limited Liability Company, for 513 square feet of Building 604, at 40 Gerald Cass Place, at the Santa Barbara Airport, effective February 1, 2011, for a monthly rental of \$127, exclusive of utilities.

Approved the recommendation; Agreement No. 201113

11. SUBJECT: DECEMBER 2010 PROPERTY MANAGEMENT REPORT

RECOMMENDATION: That Airport Commission receive the Airport Property Management Report.

**ACTION:** Motion/Second for approval of the consent calendar by Commissioners Griffin/Clark. Unanimous voice vote.

#### **ITEM REMOVED FROM CONSENT CALENDAR**

4. SUBJECT: MINUTES

RECOMMENDATION: That Commission waive the reading and approve the minutes of the meeting of Wednesday, December 15, 2010.

**ACTION:** Motion/Second for approval of the December 15, 2010 minutes, by Commissioners Griffin/Clark. Unanimous voice vote (Abstention: Commissioner Gilbert).

#### **LIAISON REPORTS**

**ACTION:** Presented.

#### **COMMISSION MATTERS**

12. SUBJECT: ELECTION OF OFFICERS AND SUB COMMITTEE ASSIGNMENTS

RECOMMENDATION: That Commission elect a Chair, Vice-Chair, and make sub committee assignments.

By consensus, Commissioners Martin and Miller were appointed Chair and Vice-Chair, respectively. Unanimous voice vote.

The Planning Sub Committee was **updated**. The rest of the sub committees remain unchanged.

<b>Air Service</b>	William Gilbert	Patricia Griffin	John Clark
<b>Budget</b>	John Clark	Chris Colbert	Bruce Miller
<b>General Aviation</b>	Bruce Miller	John Clark	Scott Tracy
<b>Ground Transportation</b>	Scott Tracy	Kirk Martin	Bruce Miller
<b>Lease Review</b>	Patricia Griffin	Chris Colbert	Bruce Miller
<b>Noise Abatement</b>	Scott Tracy	William Gilbert	
<b>Public Relations</b>	Patricia Griffin	Scott Tracy	Kirk Martin
<b>Planning</b>	Bruce Miller	John Clark	<b>Chris Colbert</b>

## **ADMINISTRATIVE REPORTS**

### 13. SUBJECT: T-HANGAR LOTTERY APPLICANTS

RECOMMENDATION: That Airport Commission hold a lottery to determine the order in which Mr. Jim Yabsley , Mr. Barry Stillman, Mr. Russell Steiner, and Mr. Mark Wester will be added to the Airport T-Hangar Waiting List.

**The lottery was held.**

**Results: 1) Mr. Mark Wester 2) Mr. Russell Steiner 3) Mr. Jim Yabsley**

***Mr. Barry Stillman was noted in error.***

## **DIRECTOR'S REPORT**

14. A. Airport Operations
- Passenger Count
  - Aircraft Operations
  - Air Freight
- B. Programs
1. Air Service
  2. Communications Program
  3. Airport Noise Abatement Program
  4. Airline Terminal Public Arts Program
  5. Airline Terminal Grand Opening Events
- C. Capital Projects
1. Airport Terminal Improvement Project
  2. Goleta Slough Tidal Circulation Demonstration Project/  
ASP Wetland Mitigation Project
- D. Council Actions

**ACTION:** Presented.

## **ADJOURNMENT**

7:25 p.m., on order of Chair Miller.

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Karen Ramsdell, Airport Director

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Mabel Shatavsky, Recording Secretary