

*Airport Commission*

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Chris Colbert  
William Gilbert  
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Councilmember Frank Hotchkiss

*City of Goleta Liaison*  
Councilmember Roger Aceves

**CITY OF SANTA BARBARA**

**AIRPORT COMMISSION**

**April 20, 2011**

**4:00 pm**

**AGENDA**



**SPECIAL MEETING**

**\* \* 4:00 PM - SITE VISIT \* \***

**Airline Terminal Project – 500 Fowler Road, Santa Barbara, CA.**

The Airport Commission Meeting will continue, after the site visit, at **5:30pm** in the Airport Administration Conference Room at 601 Firestone Road, Santa Barbara, CA.

**PUBLIC COMMENT:** At the beginning of the meeting, any member of the public may address the Airport Commission on any subject matter within the jurisdiction of the Airport Commission that is **not** on the Commission's agenda. The total time for public comment is fifteen (15) minutes. If you wish to address the Commission under this item, please complete and deliver to the Airport Director **before the meeting is convened**, a "Request to Speak" form including a description of the subject you wish to address.

**REQUEST TO SPEAK:** A member of the public may address the Airport Commission regarding any scheduled agenda item. Any person wishing to make such address should first complete and deliver a "Request to Speak" form prior to the time that the item is taken up by the Commission.

**REPORTS:** Copies of reports relating to agenda items are available for review in the Airport Administration office, or the City of Santa Barbara's web site: <http://www.SantaBarbaraCA.gov>. Materials related to an item on this agenda submitted to the Airport Commission after distribution of the agenda packet are available for public inspection in the Airport Administration office located at 601 Firestone Road, Santa Barbara, CA 93117, during business hours.

**AMERICANS WITH DISABILITIES ACT:** In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Airport Administration office at 967-7111. Notification at least 48 hours prior to the meeting will enable the City to make reasonable arrangements.

**CELLULAR PHONES AND PAGERS:** Please turn off cellular phones and pagers or set them to silent mode prior to the start of the meeting. Thank you.

*Airport Staff*

Karen Ramsdell  
*Airport Director*  
Hazel Johns  
*Assistant Airport Director*  
Tracy Lincoln  
*Airport Operations Manager*  
Rebecca Fribley  
*Sr. Property Management Specialist*  
Terri Gibson  
*Marketing Coordinator*  
Mabel Shatavsky  
*Airport Commission Secretary*

## **CALL TO ORDER**

## **ROLL CALL**

## **SITE VISIT**

1. SUBJECT: AIRLINE TERMINAL PROJECT SITE VISIT

RECOMMENDATION: That Commission conduct a site visit at the Airline Terminal Project site located at 500 Fowler Road, Santa Barbara, CA.

## **CHANGES TO THE AGENDA**

## **PUBLIC COMMENT**

2. Any member of the public may address the Airport Commission on any subject within the jurisdiction of the Commission that is **not** scheduled before them that same day. The total time for public comment is fifteen (15) minutes.

## **NOTICES**

3. That the Lease Review Sub Committee meeting scheduled for Thursday, April 7 was cancelled.
4. That on Monday, April 11, 2011 at 5:00 p.m., the Airport Commission Secretary duly posted this agenda on the bulletin board at Airport Administration.

## **MINUTES**

5. SUBJECT: MINUTES

RECOMMENDATION: That Commission waive the reading and approve the minutes of the meeting of Wednesday, March 16, 2011.

## **CONSENT CALENDAR**

6. SUBJECT: LEASE AGREEMENT – TFT PLASTERING, INC.

RECOMMENDATION: That Commission approve and authorize the Airport Director to execute a month-to-month Lease Agreement with TFT Plastering, Inc., a California Corporation, for 4,760 square feet of land, at 6190-A Wallace Becknell Road, at the Santa Barbara Airport, effective May 1, 2011, for a monthly rental of \$763.

7. SUBJECT: LEASE AGREEMENT – ROBERT GULVIN DBA ROBERT GULVIN PLASTERING

RECOMMENDATION: That Commission approve and authorize the Airport Director to execute the following month-to-month Lease Agreement with Robert Gulvin, a sole proprietor, dba Robert Gulvin Plastering, for 1,800 square feet of land at 6105-B Francis Botello Road, at the Santa Barbara Airport, effective May 1, 2011, for a monthly rental of \$270.

8. SUBJECT: LEASE AGREEMENT – J. MICHAEL CONDRON DBA ATLAS FENCE COMPANY

RECOMMENDATION: That Commission approve and authorize the Airport Director to execute the following month-to-month Lease Agreement with J. Michael Condron, a sole proprietor, dba Atlas Fence Company, for 1,560 square feet of office and storage space in Building 314, Unit A, at 101 Dean Arnold Place and 2.236 square feet of adjacent storage yard, at the Santa Barbara Airport, effective April 1, 2011, for a monthly rental of \$1,895, exclusive of utilities.

9. SUBJECT: LEASE AGREEMENT – FREEDOM PHOTONICS, LLC

RECOMMENDATION: That Commission approve and authorize the Airport Director to execute one year Lease Agreement with Freedom Photonics, LLC, a California Limited Liability Company, for 3,042 square feet of research & development space, at 90 Dean Arnold Place, at the Santa Barbara Airport, effective May 1, 2011, for a monthly rental of \$3,088, exclusive of utilities.

10. SUBJECT: LEASE AGREEMENT – QUIQLITE, INC.,

RECOMMENDATION: That Commission approve and authorize the Airport Director to execute a month-to-month Lease Agreement with QuiqLite, Inc., a California Corporation, for 800 square feet of Building 224, at 6100-D Francis Botello Road, at the Santa Barbara Airport, effective May 1, 2011, for a monthly rental of \$1,121, exclusive of utilities.

11. SUBJECT: LEASE AGREEMENT – PERRI V. HEINZ-HARCOURT DBA PV HARCOURT & COMPANY

RECOMMENDATION: That Commission approve and authorize the Airport Director to execute a month-to-month Lease Agreement with Perri V. Heinz-Harcourt, a Sole Proprietor, dba PV Harcourt & Company, for 1,560 square feet of storage space, in Building 251 at 400-A Robert Marxmiller Place, at the Santa Barbara Airport, effective May 1, 2011, for a monthly rental of \$1,144, exclusive of utilities.

12. SUBJECT: LEASE AGREEMENT – UNITED PARCEL SERVICE, INC.

RECOMMENDATION: That Commission approve and authorize the Airport Director to execute a month-to-month Lease Agreement with United Parcel Service, Inc. (UPS), an Ohio Corporation, for 10,949 square feet of paved land, at 41 Jack Peres Place, at the Santa Barbara Airport, effective May 1, 2011, for a monthly rental of \$2,190, exclusive of utilities.

13. SUBJECT: LEASE AGREEMENT – GREENERIDGE SCIENCES, INC.

RECOMMENDATION: That Commission approve and authorize the Airport Director to execute a month-to-month Lease Agreement with Greeneridge Sciences, Inc., a California Corporation, for 1,440 square feet of Building 115, 6160-D Wallace Becknell Road, at the Santa Barbara Airport, effective May 1, 2011, for a monthly rental of \$1,630, exclusive of utilities.

14. SUBJECT: MARCH 2011 PROPERTY MANAGEMENT REPORT

RECOMMENDATION: That Airport Commission receive the Airport Property Management Report.

### **LIAISON REPORTS**

### **ADMINISTRATIVE REPORTS**

15. SUBJECT: 2010 INTEGRATED PEST MANAGEMENT ANNUAL REPORT

RECOMMENDATION: That Airport Commission recommend that City Council accept the City of Santa Barbara, Integrated Pest Management Strategy, 2010 Annual Report, dated February 2011.

16. SUBJECT: T-HANGAR LOTTERY APPLICANTS

RECOMMENDATION: That Airport Commission add the sole applicant for the period January – March 2011, Mr. Alexander Young, to the Airport T-Hangar Waiting List.

### **DIRECTOR'S REPORT**

17. A. Airport Operations
- Passenger Count
  - Aircraft Operations
  - Air Freight
- B. Programs
1. Air Service
  2. Communications Program
  3. Master Plan RFQ
  4. Property Management
  5. Airline Terminal Public Arts Program
  6. Airline Terminal Grand Opening Events
- C. Capital Projects
1. Airport Terminal Improvement Project
- D. Council Actions

### **ADJOURNMENT**