

**CITY OF SANTA BARBARA  
AIRPORT COMMISSION**

**M I N U T E S**

**CALL TO ORDER**

The Regular Meeting on Wednesday, December 15, 2010 was called to order at 7:00 p.m. in the Airport Administration Conference Room at 601 Firestone Road, Santa Barbara, CA.

ROLL CALL

Airport Commissioners:     **John Clark**  
                                      **Chris Colbert**  
                                      **Patricia Griffin**  
                                      **Kirk Martin**  
                                      **Bruce Miller**  
                                      **Scott Tracy**

Absent:                         **William Gilbert**

Staff:                         **Karen Ramsdell**, Airport Director  
                                      **Hazel Johns**, Assistant Airport Director  
                                      **Rebecca Fribley**, Sr. Property Management Specialist

**PUBLIC COMMENT**

1.     No one wished to speak.

**NOTICES**

2.     That the Lease Review Sub Committee meeting scheduled for Thursday, December 2 was cancelled.
3.     That on Thursday, December 9, 2010 at 5:00 p.m., the Airport Commission Secretary duly posted this agenda on the bulletin board at Airport Administration.

**ACTION:**     Presented.

**CONSENT CALENDAR**

4.     SUBJECT:   MINUTES

RECOMMENDATION:     That Commission waive the reading and approve the minutes of the special meeting of Wednesday, November 3, 2010.

5.     SUBJECT:   MINUTES

RECOMMENDATION:     That Commission waive the reading and approve the minutes of the meeting of Wednesday, November 17, 2010.

6. SUBJECT: LEASE AGREEMENT – AIRPORT CONNECTION, INC, DBA ROADRUNNER SHUTTLE & LIMOUSINE SERVICE

RECOMMENDATION: That Commission approve and authorize the Airport Director to execute a month-to-month Lease Agreement with Airport Connection, Inc, a California Corporation, dba Roadrunner Shuttle & Limousine Service, for 120 square feet of office space in Building 258, at 629 Norman Firestone Road, at the Santa Barbara Airport, effective January 1, 2011, for a monthly rental of \$149, exclusive of utilities.

Approved the recommendation; Agreement No. 201069

7. SUBJECT: LEASE AGREEMENT – HOMER T. HAYWARD LUMBER COMPANY, INC.

RECOMMENDATION: That Commission approve and authorize the Airport Director to execute a month-to-month Lease Agreement with Homer T. Hayward Lumber Company, Inc., a California Corporation, for 54,126 square feet of improved land, at 79 Frederick Lopez Road, at the Santa Barbara Airport, effective December 8, 2009, for a monthly rental of \$7,675, exclusive of utilities.

Approved the recommendation; Agreement No. 201096

8. SUBJECT: LEASE AGREEMENT – WENDY BREAKSTONE LADD, DBA THE FABRIC QUARTER

RECOMMENDATION: That Commission approve and authorize the Airport Director to execute the following month-to-month Lease Agreement with Wendy Breakstone Ladd, a Sole Proprietor, dba The Fabric Quarter, for 408 square feet of office and storage space in Building 258, Units D & H, at 629 Norman Firestone Road, at the Santa Barbara Airport, effective January 1, 2011, for a monthly rental of \$506, exclusive of utilities.

Approved the recommendation; Agreement No. 201097

9. SUBJECT: LEASE AGREEMENT – SECC CORPORATION

RECOMMENDATION: That Commission approve and authorize the Airport Director to execute the following month-to-month Lease Agreement with SECC Corporation, a California Corporation, for 5,005 square feet of unpaved land at 115 Frederick Lopez, at the Santa Barbara Airport, effective February 1, 2011, for a monthly rental of \$753.

Approved the recommendation; Agreement No. 201098

10. SUBJECT: NOVEMBER 2010 PROPERTY MANAGEMENT REPORT

RECOMMENDATION: That Airport Commission receive the Airport Property Management Report.

**ACTION:** Motion/Second for approval of the consent calendar by Commissioners Martin/Griffin. Unanimous voice vote.

## **LIAISON REPORTS**

**ACTION:** The new City of Goleta Liaison Councilmember Roger Aceves was introduced. Staff and Commission bid a fond farewell to outgoing Liaison Councilmember Ed Easton.

## **ADMINISTRATIVE REPORTS**

11. SUBJECT: TRANSPORTATION SECURITY ADMINISTRATION (TSA)

RECOMMENDATION: That Commission receive a presentation on TSA operations at the Santa Barbara Airport – Federal Security Director Jeff Spach

**ACTION:** Presented.

## **DIRECTOR'S REPORT**

12. A. Airport Operations
- Passenger Count
  - Aircraft Operations
  - Air Freight
- B. Programs
1. Air Service
  2. Communications Program
  3. Airport Noise Abatement Program
  4. Airline Terminal Public Arts Program
  5. Airline Terminal Grand Opening Events
- C. Capital Projects
1. Airport Terminal Improvement Project
  2. Airfield Safety Projects Wetland Mitigation Plan
  3. Goleta Slough Tidal Circulation Demonstration Project
  4. Consolidated Rental Car Quick Turn Around Facility
- D. Council Actions

**ACTION:** Presented.

## **ADJOURNMENT**

7:35 p.m., on order of Chair Miller.

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Karen Ramsdell, Airport Director

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Rebecca Fribley, Recording Secretary