

*Airport Commission*

Bruce Miller, Chair

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Patricia Griffin  
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*Santa Barbara City Council Liaison*  
Councilmember Grant House

*City of Goleta Liaison*  
Councilmember Ed Easton

## CITY OF SANTA BARBARA

### AIRPORT COMMISSION

**November 17, 2010**

### AGENDA



*Airport Staff*

Karen Ramsdell  
*Airport Director*  
Hazel Johns  
*Assistant Airport Director*  
Tracy Lincoln  
*Airport Operations Manager*  
Rebecca Fribley  
*Sr. Property Management Specialist*  
Mabel Shatavsky  
*Airport Commission Secretary*

**ORDER OF BUSINESS:** The regular Airport Commission meeting begins at 7:00 p.m. in the **Airport Visitor's Center at 45 Cyril Hartley Place, Santa Barbara, CA.**

**PUBLIC COMMENT:** At the beginning of the meeting, any member of the public may address the Airport Commission on any subject matter within the jurisdiction of the Airport Commission that is **not** on the Commission's agenda. The total time for public comment is fifteen (15) minutes. If you wish to address the Commission under this item, please complete and deliver to the Airport Director **before the meeting is convened**, a "Request to Speak" form including a description of the subject you wish to address.

**REQUEST TO SPEAK:** A member of the public may address the Airport Commission regarding any scheduled agenda item. Any person wishing to make such address should first complete and deliver a "Request to Speak" form prior to the time that the item is taken up by the Commission.

**REPORTS:** Copies of reports relating to agenda items are available for review in the Airport Administration office, or the City of Santa Barbara's web site: <http://www.SantaBarbaraCA.gov>. Materials related to an item on this agenda submitted to the Airport Commission after distribution of the agenda packet are available for public inspection in the Airport Administration office located at 601 Firestone Road, Santa Barbara, CA 93117, during business hours.

**AMERICANS WITH DISABILITIES ACT:** In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Airport Administration office at 967-7111. Notification at least 48 hours prior to the meeting will enable the City to make reasonable arrangements.

**CELLULAR PHONES AND PAGERS:** Please turn off cellular phones and pagers or set them to silent mode prior to the start of the meeting. Thank you.

## **CALL TO ORDER**

## **ROLL CALL**

## **CHANGES TO THE AGENDA**

## **PUBLIC COMMENT**

1. Any member of the public may address the Airport Commission on any subject within the jurisdiction of the Commission that is **not** scheduled before them that same day. The total time for public comment is fifteen (15) minutes.

## **NOTICES**

2. That the Lease Review Sub Committee meeting scheduled for Thursday, November 4 was cancelled.
3. That on Thursday, November 11, 2010 at 5:15 p.m., the Airport Commission Secretary duly posted this agenda on the bulletin board at Airport Administration.

## **CONSENT CALENDAR**

4. SUBJECT: MINUTES

RECOMMENDATION: That Commission waive the reading and approve the minutes of the meeting of Wednesday, October 20, 2010.

5. SUBJECT: LEASE AGREEMENT – CALIFORNIA PORTABLE STORAGE, INC., DBA PODS

RECOMMENDATION: That Commission approve and authorize the Airport Director to execute a month-to-month Lease Agreement with California Portable Storage, Inc., a California corporation, dba PODS for 1,000 square feet of paved land, at 150 David Love Place, at the Santa Barbara Airport, effective January 1, 2011, for a monthly rental of \$152.

6. SUBJECT: LEASE AGREEMENT – BRANDON MADES, DBA LASER CARTRIDGE

RECOMMENDATION: That Commission approve and authorize the Airport Director to execute a month-to-month Lease Agreement with Brandon Mades, dba Laser Cartridge, a Sole Proprietorship, for 560 square feet of shop space in Building 258, at 629-B Norman Firestone Road, at the Santa Barbara Airport, effective December 1, 2010, for a monthly rental of \$602, exclusive of utilities.

7. SUBJECT: LEASE AGREEMENT – GREENERIDGE SCIENCES, INC.

RECOMMENDATION: That Commission approve and authorize the Airport Director to execute a month-to-month Lease Agreement with Greeneridge Sciences, Inc., a California corporation, for 1,600 square feet of industrial and office space in Building 115, at 6160 Wallace Becknell Road, Suite C, at the Santa Barbara Airport, effective January 1, 2011, for a monthly rental of \$1,705, exclusive of utilities.

8. SUBJECT: LEASE AGREEMENT – BEACHSIDE ASSOCIATES, INC.

RECOMMENDATION: That Commission approve and authorize the Airport Director to execute a month-to-month Lease Agreement with Beachside Associates, Inc., a California corporation, for 2,457 square feet of shop space in Building 314, at 101 Dean Arnold Place, Suites B and C, at the Santa Barbara Airport, effective December 1, 2010, for a monthly rental of \$2,467, exclusive of utilities.

9. SUBJECT: CONSENT TO SUBLEASE – TWIN LAKES GOLF COURSE, LLC AND HAYASHIDA AND ASSOCIATES PHYSICAL THERAPY

RECOMMENDATION: That Commission approve and authorize the Airport Director to execute a Consent to Sublease Agreement between Twin Lakes Golf Course, LLC., a California Corporation, and Hayashida and Associates Physical Therapy, as required by Lease Agreement No. 20,722, as amended.

10. SUBJECT: OCTOBER 2010 PROPERTY MANAGEMENT REPORT

RECOMMENDATION: That Airport Commission receive the Airport Property Management Report.

### **LIAISON REPORTS**

### **ADMINISTRATIVE REPORTS**

11. SUBJECT: AIRPORT EMERGENCY EXERCISE

RECOMMENDATION: That Commission receive a presentation on the triennial Airport Emergency Exercise – Airport Operations Manager Tracy Lincoln

12. SUBJECT: THERMOPLASTIC TAXIWAY MARKING PROJECT

RECOMMENDATION: That Commission receive a presentation on the thermoplastic taxiway marking project – Airport Operations Manager Tracy Lincoln

13. SUBJECT: FINANCIAL REPORT FOR FIRST QUARTER ENDING SEPTEMBER 30, 2010

RECOMMENDATION: That Airport Commission receive the First Quarter Financial Statement for Fiscal Year 2011 – Assistant Airport Director Hazel Johns

### **DIRECTOR'S REPORT**

14. A. Airport Operations
- Passenger Count
  - Aircraft Operations
  - Air Freight

- B. Programs
  - 1. Air Service
  - 2. Communications Program
  - 3. Airport Noise Abatement Program
  - 4. Airline Terminal Public Arts Program
  - 5. Airline Terminal Grand Opening Events
- C. Capital Projects
  - 1. Airport Terminal Improvement Project
  - 2. Airfield Safety Projects Wetland Mitigation Plan
  - 3. Goleta Slough Tidal Circulation Demonstration Project
  - 4. Consolidated Rental Car Quick Turn Around Facility
- D. Council Actions

## **TOUR**

15. SUBJECT: TOUR OF THE AIRPORT AIRCRAFT RESCUE AND FIREFIGHTING STATION

RECOMMENDATION: That Airport Commission take a guided tour of the Airport Aircraft Rescue and Firefighting Station.

## **ADJOURNMENT**