

Airport Commission

CITY OF SANTA BARBARA

Airport Staff

Bruce Miller, Chair

AIRPORT COMMISSION

John Clark
Chris Colbert
William Gilbert
Patricia Griffin
Kirk A. Martin, Vice-Chair
Scott Tracy

October 20, 2010

AGENDA

Karen Ramsdell
Airport Director
Hazel Johns
Assistant Airport Director
Tracy Lincoln
Airport Operations Manager
Rebecca Fribley
Sr. Property Management Specialist
Mabel Shatavsky
Airport Commission Secretary

Santa Barbara City Council Liaison
Councilmember Grant House



City of Goleta Liaison
Councilmember Ed Easton

ORDER OF BUSINESS: The regular Airport Commission meeting begins at 7:00 p.m. in the Airport Administration Conference Room at 601 Firestone Road, Santa Barbara, CA.

PUBLIC COMMENT: At the beginning of the meeting, any member of the public may address the Airport Commission on any subject matter within the jurisdiction of the Airport Commission that is **not** on the Commission's agenda. The total time for public comment is fifteen (15) minutes. If you wish to address the Commission under this item, please complete and deliver to the Airport Director **before the meeting is convened**, a "Request to Speak" form including a description of the subject you wish to address.

REQUEST TO SPEAK: A member of the public may address the Airport Commission regarding any scheduled agenda item. Any person wishing to make such address should first complete and deliver a "Request to Speak" form prior to the time that the item is taken up by the Commission.

REPORTS: Copies of reports relating to agenda items are available for review in the Airport Administration office, or the City of Santa Barbara's web site: <http://www.SantaBarbaraCA.gov>. Materials related to an item on this agenda submitted to the Airport Commission after distribution of the agenda packet are available for public inspection in the Airport Administration office located at 601 Firestone Road, Santa Barbara, CA 93117, during business hours.

AMERICANS WITH DISABILITIES ACT: In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Airport Administration office at 967-7111. Notification at least 48 hours prior to the meeting will enable the City to make reasonable arrangements.

CELLULAR PHONES AND PAGERS: Please turn off cellular phones and pagers or set them to silent mode prior to the start of the meeting. Thank you.

CALL TO ORDER

ROLL CALL

CHANGES TO THE AGENDA

PUBLIC COMMENT

1. Any member of the public may address the Airport Commission on any subject within the jurisdiction of the Commission that is **not** scheduled before them that same day. The total time for public comment is fifteen (15) minutes.

NOTICES

2. That the Lease Review Sub Committee meeting scheduled for Thursday, September 2 was cancelled.
3. That the regular Airport Commission meeting scheduled for Wednesday, September 15 was cancelled.
4. That the Lease Review Sub Committee met on Monday, September 27.
5. That the Budget Sub Committee met on Monday, September 27.
6. That on Thursday, October 14, 2010 at 5:15 p.m., the Airport Commission Secretary duly posted this agenda on the bulletin board at Airport Administration.

CONSENT CALENDAR

7. SUBJECT: MINUTES

RECOMMENDATION: That Commission waive the reading and approve the minutes of the meeting of Wednesday, August 18, 2010.

8. SUBJECT: LEASE AGREEMENT – A.G.S. WALL SYSTEMS, INC.

RECOMMENDATION: That Commission approve and authorize the Airport Director to execute a month-to-month Lease Agreement with A.G.S. Wall Systems, Inc., a California Corporation, for 3,894 square feet of fenced land, at 90 Lopez Road, at the Santa Barbara Airport, effective October 1, 2010, for a monthly rental of \$584.

9. SUBJECT: LEASE AGREEMENT – HG DATA COMPANY, INC.

RECOMMENDATION: That Commission approve and authorize the Airport Director to execute a month-to-month Lease Agreement with HG Data Company, Inc., a California Corporation, for 1,172 square feet of office space in Building 351 and 720 square feet in Building 352, at 1409 and 1411 Norman Firestone Road, respectively, at the Santa Barbara Airport, effective October 1, 2010, for a monthly rental of \$2,706, exclusive of utilities.

10. SUBJECT: CONSENT TO SUBLEASE BETWEEN JM ROOFING COMPANY, INC. AND MIKE MCRAE, DBA MAC'S SOLAR

RECOMMENDATION: That Commission approve and authorize the Airport Director to execute a Consent to Sublease Agreement between JM Roofing Company, Inc., a California Corporation, dba Action Roofing and Mike McRae, a Sole Proprietor, dba Mac's Solar, for storage of equipment at 6180 Robert Kiester Place, at the Santa Barbara Airport, effective September 1, 2010.

11. SUBJECT: LEASE AGREEMENT – AIRPORT CONNECTION, INC, DBA ROADRUNNER SHUTTLE & LIMOUSINE SERVICE

RECOMMENDATION: That Commission approve and authorize the Airport Director to execute a month-to-month Lease Agreement with Airport Connection, Inc, a California Corporation, dba Roadrunner Shuttle & Limousine Service, for 120 square feet of office space in Building 258, at 629 Norman Firestone Road, at the Santa Barbara Airport, effective November 1, 2010, for a monthly rental of \$149, exclusive of utilities.

12. SUBJECT: AUGUST AND SEPTEMBER 2010 PROPERTY MANAGEMENT REPORT

RECOMMENDATION: That Airport Commission receive the Airport Property Management Report.

LIAISON REPORTS

ADMINISTRATIVE REPORTS

13. SUBJECT: AIR SERVICE DEVELOPMENT

RECOMMENDATION: That Commission receive a presentation on air service development at the Airport – Karen Ramsdell, Airport Director.

14. SUBJECT: CAPITAL IMPROVEMENT PROGRAM FISCAL YEARS 2012-2017

RECOMMENDATION: That Airport Commission receive the proposed Fiscal Years 2012-2017 Airport Department Capital Improvement Program and forward recommendations to City Council – Hazel Johns, Assistant Airport Director.

15. SUBJECT: PROPOSED AIRLINE RATES AND CHARGES

RECOMMENDATION: That Commission recommend that City Council approve the proposed airline rates and charges for October 1, 2010 – June 30, 2011 of \$80 per square foot per year for the airline terminal building, and landing fees of \$2.50 per thousand pounds of gross landed weight - Hazel Johns, Assistant Airport Director.

16. SUBJECT: 2010 FISCAL YEAR-END FINANCIAL REVIEW

RECOMMENDATION: That Airport Commission receive a report on the Airport Department's Fiscal Year 2010 Year-End Financial Review - Hazel Johns, Assistant Airport Director.

DIRECTOR'S REPORT

17. A. Airport Operations
- Passenger Count
 - Aircraft Operations
 - Air Freight

- B. Programs
 - 1. Air Service
 - 2. Communications Program
 - 3. Airport Noise Abatement Program
 - 4. Airline Terminal Public Arts Program
 - 5. Airline Terminal Grand Opening Events
- C. Capital Projects
 - 1. Airport Terminal Improvement Project
 - 2. Airfield Safety Projects Wetland Mitigation Plan
 - 3. Goleta Slough Tidal Circulation Demonstration Project
 - 4. Consolidated Rental Car Quick Turn Around Facility
- D. Council Actions

ADJOURNMENT