

*Airport Commission*

**CITY OF SANTA BARBARA**

*Airport Staff*

Bruce Miller, Chair

**AIRPORT COMMISSION**

Karen Ramsdell

John Clark

*Airport Director*

Chris Colbert

**April 21, 2010**

Hazel Johns

William Gilbert

*Assistant Airport Director*

Patricia Griffin

Tracy Lincoln

Kirk A. Martin, Vice-Chair

*Airport Operations Manager*

Scott Tracy

Rebecca Fribley

*Sr. Property Management Specialist*

*Santa Barbara City Council Liaison*

Councilmember Grant House

Mabel Shatavsky

*Airport Commission Secretary*

*City of Goleta Liaison*

Councilmember Ed Easton



**ORDER OF BUSINESS:** The regular Airport Commission meeting begins at 7:00 p.m. in the Airport Administration Conference Room at 601 Firestone Road, Santa Barbara, CA.

**PUBLIC COMMENT:** At the beginning of the meeting, any member of the public may address the Airport Commission on any subject matter within the jurisdiction of the Airport Commission that is **not** on the Commission's agenda. The total time for public comment is fifteen (15) minutes. If you wish to address the Commission under this item, please complete and deliver to the Airport Director **before the meeting is convened**, a "Request to Speak" form including a description of the subject you wish to address.

**REQUEST TO SPEAK:** A member of the public may address the Airport Commission regarding any scheduled agenda item. Any person wishing to make such address should first complete and deliver a "Request to Speak" form prior to the time that the item is taken up by the Commission.

**REPORTS:** Copies of reports relating to agenda items are available for review in the Airport Administration office, or the City of Santa Barbara's web site: <http://www.SantaBarbaraCA.gov>. Materials related to an item on this agenda submitted to the Airport Commission after distribution of the agenda packet are available for public inspection in the Airport Administration office located at 601 Firestone Road, Santa Barbara, CA 93117, during business hours.

**AMERICANS WITH DISABILITIES ACT:** In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Airport Administration office at 967-7111. Notification at least 48 hours prior to the meeting will enable the City to make reasonable arrangements.

**CELLULAR PHONES AND PAGERS:** Please turn off cellular phones and pagers or set them to silent mode prior to the start of the meeting. Thank you.

**CALL TO ORDER**

**ROLL CALL**

**CHANGES TO THE AGENDA**

## **PUBLIC COMMENT**

1. Any member of the public may address the Airport Commission on any subject within the jurisdiction of the Commission that is **not** scheduled before them that same day. The total time for public comment is fifteen (15) minutes.

## **NOTICES**

2. That the Lease Review Sub Committee meeting scheduled for Thursday, April 8, 2010 was cancelled.
3. That the Budget Sub Committee met on Wednesday, April 14, 2010 at the Airport Administration Building, 601 Firestone Road, Santa Barbara, CA.
4. That on Thursday, April 15, 2010 at 5:00 p.m., the Airport Commission Secretary duly posted this agenda on the bulletin board at Airport Administration.

## **CONSENT CALENDAR**

5. SUBJECT: MINUTES

RECOMMENDATION: That Commission waive the reading and approve the minutes of the meeting of Wednesday, March 17, 2010.

6. SUBJECT: LEASE AGREEMENT – FREEDOM PHOTONICS, LLC

RECOMMENDATION: That Commission approve and authorize the Airport Director to execute one year Lease Agreement with Freedom Photonics, LLC, a California Limited Liability Company, for 3,042 square feet of research & development space, at 90 Dean Arnold Place, at the Santa Barbara Airport, effective May 1, 2010, for a monthly rental of \$3,042, exclusive of utilities.

7. SUBJECT: AMENDMENT TO LEASE NO. 20,629 BETWEEN KENNETH HALL, DBA GOLETA BUILDING MATERIALS AND THE CITY OF SANTA BARBARA.

RECOMMENDATION: That Commission approve and authorize the Airport Director to execute a Lease Amendment to Agreement No. 20,629, dated May 30, 2002, with Kenneth Hall, a Sole Proprietor, dba Goleta Building Materials for 3,200 square feet of Building 224 at 6100 Francis Botello Road, 31,882 square feet of land, at 91 Frederic Lopez Road, and 14,690 square feet of land at 90 Frederic Lopez Road, at the Santa Barbara Airport, effective April 1, 2010, for a monthly rental of \$10,378 exclusive of utilities.

8. SUBJECT: LEASE AGREEMENT – QUIQLITE, INC

RECOMMENDATION: That Commission approve and authorize the Airport Director to execute a month-to-month Lease Agreement with QuiqLite, Inc., a California Corporation, for 800 square feet of Building 224, at 6100-D Francis Botello Road, at the Santa Barbara Airport, effective May 1, 2010, for a monthly rental of \$1,104, exclusive of utilities.

9. SUBJECT: LEASE AGREEMENT – NOZA, INC

RECOMMENDATION: That Commission approve and authorize the Airport Director to execute a month-to-month Lease Agreement with NOZA, Inc., a Delaware Corporation, for 1,172 square feet of Building 351, at 1409 Norman Firestone Road, and 720 square feet of Building 352, at 1411 Norman Firestone Road, at the Santa Barbara Airport, effective May 1, 2010, for a monthly rental of \$2,706, exclusive of utilities.

10. SUBJECT: LEASE AGREEMENT – SCOTT GARNER, DBA ELECTRIC PARTS CENTER

RECOMMENDATION: That Commission approve and authorize the Airport Director to execute a five-year Lease Agreement with Scott Garner, a Sole Proprietor, dba Electric Parts Center, for 842 square feet of office and storage space in Building 225, at 6150-A Francis Botello Road, at the Santa Barbara Airport, effective May 1, 2010, for a monthly rental of \$945, exclusive of utilities.

11. SUBJECT: MARCH 2010 PROPERTY MANAGEMENT REPORT

RECOMMENDATION: That Airport Commission receive the Airport Property Management Report.

## **LIAISON REPORTS**

### **ADMINISTRATIVE REPORTS**

12. SUBJECT: AIRPORT DEPARTMENT ANNUAL BUDGET FOR FY 2011

RECOMMENDATION: That Airport Commission review and recommend approval of the proposed Airport Department Fiscal Year 2011 Operating Budget – Assistant Director Hazel Johns.

13. SUBJECT: SECURITY TECHNOLOGY

RECOMMENDATION: That Commission receive an oral report regarding future security technology that may be implemented by the Transportation Security Administration at the Santa Barbara Airport – Airport Operations Manager Tracy Lincoln.

## **DIRECTOR'S REPORT**

14. A. Airport Operations

- Passenger Count
- Aircraft Operations
- Air Freight

B. Programs

1. Air Service
2. Communications Program
3. Airport Noise Abatement Program

4. Property Management
  5. Airline Terminal Public Arts Program
- C. Capital Projects
1. Airport Terminal Improvement Project
  2. Airfield Safety Projects Wetland Mitigation Plan
  3. Goleta Slough Tidal Circulation Demonstration Project
  4. Consolidated Rental Car Quick Turn Around Facility
- D. Council Actions

## **ADJOURNMENT**