

**CITY OF SANTA BARBARA
AIRPORT COMMISSION**

M I N U T E S

CALL TO ORDER

The Regular Meeting on Wednesday, September 16, 2009, was called to order at 7:00 p.m. in the Airport Administration Conference Room at 601 Firestone Road, Santa Barbara, CA.

ROLL CALL

Airport Commissioners: **John Clark
Patricia Griffin
Kirk A. Martin
Bruce Miller
Scott Tracy**

Absent : **Dolores Johnson
Karen Kahn**

Staff: **Karen Ramsdell, Airport Director
Hazel Johns, Assistant Airport Director
Tracy Lincoln, Airport Operations Manager
Rebecca Fribley, Sr. Property Management Specialist
Mabel Shatavsky, Airport Commission Secretary**

PUBLIC COMMENT

1. No one wished to speak.

REQUEST TO SPEAK

Speakers: Carl Hopkins; Paul Trent. The video recording of comments is available on the City of Santa Barbara's web site <http://www.santabarbaraca.gov/>. Recordings are available for 6-months.

NOTICES

2. That on Wednesday, September 9 at 4:00 p.m., the Airport Commission Secretary duly posted this agenda on the bulletin board at Airport Administration.
3. That the Lease Review Sub Committee met on Thursday, September 10, at 11:00 am in the Airport Administration Building, 601 Firestone Road, Santa Barbara, CA.

ACTION: Presented.

CONSENT CALENDAR

4. SUBJECT: MINUTES

RECOMMENDATION: That Commission waive the reading and approve the minutes of the meeting of Wednesday, August 19, 2009.

5. SUBJECT: LEASE AMENDMENT WITH NARETTO GANDOLFO, DBA NARGAN FIRE & SAFETY

RECOMMENDATION: That Commission approve and authorize the Airport Director to execute a Lease Amendment Agreement with Naretto Gandolfo, Inc., a California Corporation, dba Nargan Fire & Safety (Nargan), amending the "Premises" and "Rental" provisions of Lease No. 200720, as amended March 1, 2009, effective September 1, 2009.

ACTION: Approved the recommendation; Agreement No. 200904

6. SUBJECT: LEASE AGREEMENT – PEARSON COMPANY CONSTRUCTION, INC.

RECOMMENDATION: That Commission approve and authorize the Airport Director to execute a month-to-month Lease Agreement with Pearson Company Construction, Inc., a California Corporation, for 10,800 square feet of paved land, at 6105 Frances Botello Road, at the Santa Barbara Airport, effective September 1, 2009, for a monthly rental of \$1,873, exclusive of utilities.

ACTION: Approved the recommendation; Agreement No. 200925

7. SUBJECT: SEPTEMBER 2009 PROPERTY MANAGEMENT REPORT

RECOMMENDATION: That Airport Commission receive the Airport Property Management Reports.

ACTION: Motion/Second for approval of the consent calendar by Commissioners Griffin/Clark. Unanimous voice vote.

LIAISON REPORTS

ACTION: Presented.

COMMISSION MATTERS

8. SUBJECT: LEASE REVIEW SUB COMMITTEE MEETING

RECOMMENDATIONS: That Commission receive an oral report on the Lease Review Sub Committee meeting, held on Thursday, September 10.

ACTION: Presented.

ADMINISTRATIVE REPORTS

9. SUBJECT: AMENDMENTS TO THE T-HANGAR RULES AND REGULATIONS AND T-HANGAR WAITING LIST POLICY AND PROCEDURES

RECOMMENDATION: That Commission approve and authorize the Airport Director to execute amendments to the T-Hangar Rules and Regulations and the T-Hangar Waiting List Policy and Procedures, as shown on Exhibits A and B.

ACTION: Motion/Second to defer the T-Hangar Rules and Regulations to the next full meeting of Airport Commission by Commissioners Martin/Griffin. Unanimous voice vote.

10. **SUBJECT: GENERAL AVIATION LANDING FEES**

RECOMMENDATION: That Commission approve and authorize the Airport Director to impose a landing fee for all aircraft used for commercial activity and operators of non-based aircraft weighing over 10,000 pounds of gross landed weight, to assist in recovery of expenses related to the operation and maintenance of the airfield.

ACTION: Motion/Second to defer the general aviation landing fees until after further review by the General Aviation Sub Committee by Commissioners Clark/Griffin. Unanimous voice vote.

11. **SUBJECT: PROPOSED AIRLINE RATES AND CHARGES**

RECOMMENDATION: That Commission recommend maintaining airline rates and charges for October 1, 2009 to September 30, 2010 at the current rates of Airline Terminal building square foot rate of \$66.81; and landing fees of \$1.98 per thousand pounds of gross landed weight.

ACTION: Motion/Second to recommend that the airline rates and charges for October 1, 2009 to September 30, 2010 remain at the current rates by Commissioners Martin/Clark. Unanimous voice vote.

12. **SUBJECT: OVERVIEW OF FISCAL YEAR 2008 – 2009**

RECOMMENDATION: That Airport Commission receive a presentation on Fiscal Year 2008 – 2009. - Airport Director Karen Ramsdell

ACTION: Presented.

DIRECTOR'S REPORT

13. A. Airport Operations
- Passenger Count
 - Aircraft Operations
 - Air Freight
- B. Programs
1. Air Service
 2. Communications Program
 3. Airport Noise Abatement Program

- 4. Property Management
- C. Capital Projects
 - 1. Airport Terminal Improvement Project
 - 2. Airfield Safety Projects Wetland Mitigation Plan
 - 3. Goleta Slough Tidal Circulation Demonstration Project
 - 4. Consolidated Rental Car Quick Turn Around Facility
- D. Council Actions

ACTION: Presented.

ADJOURNMENT

8:45 p.m., on order of Vice-Chair Miller.

Karen Ramsdell, Airport Director

Mabel Shatavsky, Recording Secretary