

**CITY OF SANTA BARBARA  
AIRPORT COMMISSION**

**M I N U T E S**

**CALL TO ORDER**

The Regular Meeting on Wednesday, August 19, 2009, was called to order at 7:00 p.m. in the Airport Administration Conference Room at 601 Firestone Road, Santa Barbara, CA.

ROLL CALL

Airport Commissioners:   **John Clark**  
                                  **Patricia Griffin**  
                                  **Kirk A. Martin**  
                                  **Bruce Miller**  
                                  **Scott Tracy**

Absent :                   **Dolores Johnson**  
                                  **Karen Kahn**

Staff:                    **Karen Ramsdell**, Airport Director  
                                  **Hazel Johns**, Assistant Airport Director  
                                  **Tracy Lincoln**, Airport Operations Manager  
                                  **Rebecca Fribley**, Sr. Property Management Specialist  
                                  **Mabel Shatavsky**, Airport Commission Secretary

**PUBLIC COMMENT**

1.     No one wished to speak.

**NOTICES**

2.     That the Lease Review Sub Committee meeting scheduled for Thursday, August 13 was cancelled.
3.     That on Thursday, August 13 at 4:00 p.m., the Airport Commission Secretary duly posted this agenda on the bulletin board at Airport Administration.
4.     That the General Aviation Sub Committee met on Wednesday, August 19, at 5:30 pm in the Airport Administration Building, 601 Firestone Road, Santa Barbara, CA.

**ACTION:**     Presented.

**CONSENT CALENDAR**

5.     SUBJECT:   MINUTES

RECOMMENDATION:   That Commission waive the reading and approve the minutes of the meeting of Wednesday, July 15, 2009.

6. SUBJECT: RENTAL CAR QUICK TURN AROUND AGREEMENT AMENDMENT

RECOMMENDATION: That Commission approve and authorize the Airport Director to execute an amendment to amend the "Premises", "Exhibit A", "Rental", "Alterations and Improvements" and "Surrender" provisions, in the Rental Car Quick Turn Around Agreements between the City and:

- A. Budget Rent A Car System, Inc., Agreement No. 200841,
- B. The Hertz Corporation, Agreement No. 200840,
- C. Enterprise Rent-A-Car Company of Los Angeles, Agreement No. 200842 and
- D. Vanguard Car Rental USA, Inc., dba National, Agreement No. 200843.

**ACTION:** Approved the recommendation; Agreement No. 20019

7. SUBJECT: LEASE AGREEMENT – RAMCON CONCRETE CONSTRUCTION

RECOMMENDATION: That Commission approve and authorize the Airport Director to execute a month-to-month Lease Agreement with Ramcon Concrete Construction, a Sole Proprietorship, for 5,000 square feet of fenced land, including one 8'x10' storage container, at 6185 Francis Botello Road, at the Santa Barbara Airport, effective September 1, 2009, for a monthly rental of \$721, exclusive of utilities.

**ACTION:** Approved the recommendation; Agreement No. 20020

8. SUBJECT: LEASE AGREEMENT – SPECIFIED LIGHTING & DESIGN, INC.

RECOMMENDATION: That Commission approve and authorize the Airport Director to execute a month-to-month Lease Agreement with Specified Lighting & Design, Inc., a California Corporation, for 732 square feet of office space, at 629-E Norman Firestone Road, at the Santa Barbara Airport, effective August 1, 2009, for a monthly rental of \$1,046, exclusive of utilities.

**ACTION:** Approved the recommendation; Agreement No. 20021

9. SUBJECT: LEASE AGREEMENT – VISTA STEEL COMPANY, INC.

That Commission approve and authorize the Airport Director to execute a month-to-month Lease Agreement with Vista Steel Company, a California Corporation, for 800 square feet of Building 224, 6100-A Francis Botello Road and 10,961 square feet of improved land, including one 160 square foot storage container, at 80 David Love Place, at the Santa Barbara Airport, effective September 1, 2009, for a monthly rental of \$3,805, exclusive of utilities.

**ACTION:** Approved the recommendation; Agreement No. 20022

10. SUBJECT: LEASE AGREEMENT – MELCO, LLC, DBA MOORE ELECTRIC

RECOMMENDATION: That Commission approve and authorize the Airport Director to execute a month-to-month Lease Agreement with MELCO, LLC., a California Limited Liability Company, dba Moore Electric, for 4,221 square feet of land, including two storage containers, at 135 Frederic Lopez Road, at the Santa Barbara Airport, effective August 1, 2009, for a monthly rental of \$813, exclusive of utilities.

**ACTION:** Approved the recommendation; Agreement No. 20023

11. SUBJECT: AUGUST 2009 PROPERTY MANAGEMENT REPORT

RECOMMENDATION: That Airport Commission receive the Airport Property Management Reports.

**ACTION:** Motion/Second for approval of the consent calendar by Commissioners Martin/Clark. Unanimous voice vote.

**LIAISON REPORTS**

**ACTION:** Presented.

**COMMISSION MATTERS**

12. SUBJECT: GENERAL AVIATION SUB COMMITTEE REPORT

RECOMMENDATIONS: That Commission receive an oral report on the General Aviation Sub Committee meeting, held on Wednesday, August 19.

**ACTION:** Presented.

**ADMINISTRATIVE REPORTS**

13. SUBJECT: FISCAL YEAR 2009 FINANCIAL REPORT

RECOMMENDATION: That Commission receive the Airport Department's Fiscal Year 2009 Financial Report. – Assistant Director Hazel Johns

**ACTION:** Presented.

14. SUBJECT: PASSENGER FACILITY CHARGE APPLICATION

RECOMMENDATION: That Airport Commission recommend approval of an Impose and Use Passenger Facility Charge Application to finance a portion of the cost for the Airline Terminal Improvement Project. - Assistant Director Hazel Johns

**ACTION:** Motion/Second to recommend approval of an Impose and Use Passenger Facility Charge Application by Commissioners Miller/Martin. Unanimous voice vote.

15. SUBJECT: OVERVIEW OF FISCAL YEAR 2008 – 2009

RECOMMENDATION: That Airport Commission receive a presentation on Fiscal Year 2008 – 2009. - Airport Director Karen Ramsdell

**ACTION:** Item deferred to the September meeting.

**DIRECTOR'S REPORT**

16. A. Airport Operations
- Passenger Count
  - Aircraft Operations
  - Air Freight
- B. Programs
1. Air Service
  2. Communications Program
  3. Airport Noise Abatement Program
  4. Property Management
- C. Capital Projects
1. Airport Terminal Improvement Project
  2. Airfield Safety Projects Wetland Mitigation Plan
  3. Goleta Slough Tidal Circulation Demonstration Project
  4. Consolidated Rental Car Quick Turn Around Facility
- D. Council Actions

**ACTION:** Presented.

**ADJOURNMENT**

7:55 p.m., on order of Chair Kahn.

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Karen Ramsdell, Airport Director

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Mabel Shatavsky, Recording Secretary