

**CITY OF SANTA BARBARA
AIRPORT COMMISSION**

M I N U T E S

CALL TO ORDER

The Regular Meeting on Wednesday, June 17, 2009, was called to order at 7:00 p.m. in the Airport Administration Conference Room at 601 Firestone Road, Santa Barbara, CA.

ROLL CALL

Airport Commissioners: **John Clark**
 Patricia Griffin
 Kirk A. Martin
 Bruce Miller
 Scott Tracy

Absent : **Karen Kahn**
 Dolores Johnson

Staff: **Karen Ramsdell**, Airport Director
 Hazel Johns, Assistant Airport Director
 Tracy Lincoln, Airport Operations Manager
 Rebecca Fribley, Sr. Property Management Specialist
 Mabel Shatavsky, Airport Commission Secretary

PUBLIC COMMENT

1. No one wished to speak.

NOTICES

2. That the Lease Review Sub Committee meeting scheduled for Thursday, June 11 was cancelled.
3. That on Thursday, June 11 at 4:00 p.m., the Airport Commission Secretary duly posted this agenda on the bulletin board at Airport Administration.

ACTION: Presented.

CONSENT CALENDAR

4. SUBJECT: MINUTES

RECOMMENDATION: That Commission waive the reading and approve the minutes of the meeting of Wednesday, May 20, 2009.

5. SUBJECT: LEASE AGREEMENT – JOSEPH GILES, DBA QUICK RESPONSE TOWING

RECOMMENDATION: That Commission approve and authorize the Airport Director to execute a month-to-month Lease Agreement with Joseph Giles, a Sole Proprietor, dba Quick Response Towing, for 8,734 square feet of land, at 6160 Robert Kiester Place, at the Santa Barbara Airport, effective July 1, 2009, for a monthly rental of \$1,747, exclusive of utilities.

ACTION: Approved the recommendation; Agreement No. 200914

6. **SUBJECT:** LEASE AGREEMENT – JOHN ROBERT WOOD

RECOMMENDATION: That Commission approve and authorize the Airport Director to execute a month-to-month Lease Agreement with John Robert Wood, a Sole Proprietor, for 412 square feet of Building 311, at 1407-A Norman Firestone Road, at the Santa Barbara Airport, effective July 1, 2009, for a monthly rental of \$449, exclusive of utilities.

ACTION: Approved the recommendation; Agreement No. 200915

7. **SUBJECT:** LEASE AGREEMENT – RENE MARINUS DBA GO GREEN ENVIRONMENTS AND RENE MARINUS LANDSCAPING

RECOMMENDATION: That Commission approve and authorize the Airport Director to execute a month-to-month Lease Agreement with Rene Marinus, dba Go Green Environments and Rene Marinus Landscaping., a Sole Proprietor, for 5,000 square feet of unpaved land, at 105 Kenneth Robert Road, at the Santa Barbara Airport, effective July 1, 2009, for a monthly rental of \$830, exclusive of utilities.

ACTION: Approved the recommendation; Agreement No. 200916

8. **SUBJECT:** LEASE AGREEMENT – R2SONIC, LLC

RECOMMENDATION: That Commission approve and authorize the Airport Director to execute a month-to-month Lease Agreement with R2Sonic, LLC, a California Limited Liability Company, for 2,024 square feet of Building 312, at 1503 Cecil Cook Place, at the Santa Barbara Airport, effective June 1, 2009, for a monthly rental of \$2,955, exclusive of utilities.

ACTION: Approved the recommendation; Agreement No. 200917

9. **SUBJECT:** JUNE 2009 PROPERTY MANAGEMENT REPORT

RECOMMENDATION: That Airport Commission receive the Airport Property Management Reports.

ACTION: Motion/Second for approval of the consent calendar by Commissioners Griffin/Clark. Unanimous voice vote.

LIAISON REPORTS

ACTION: Presented.

ADMINISTRATIVE REPORTS

10. SUBJECT: FY2009-2010 AIRPORT COMMERCIAL/INDUSTRIAL LEASE RATES

RECOMMENDATION: That Airport Commission:

- A. Approve the proposed Fiscal Year 2009-2010 Commercial/Industrial Rental Rates for land and buildings at the Airport, effective July 1, 2009; and
- B. Concur with the continuation of Airport Policies and Procedures regarding the establishment of rental rates, annual rental rate adjustments, and delinquencies.

ACTION: Motion/Second to approve the proposed rental rates and concur with the continuation of Airport Policies and Procedures regarding rental rates, annual rental rate adjustments, and delinquencies by Commissioners Martin/Tracy. Unanimous voice vote.

11. SUBJECT: WORLD WAR II MEMORIAL DEDICATION CEREMONY

RECOMMENDATION: That Airport Commission receive a slide presentation of the World War II Dedication Ceremony held May 21, 2009 – Airport Director Karen Ramsdell.

ACTION: Presented.

DIRECTOR'S REPORT

12. A. Airport Operations

- Passenger Count
- Aircraft Operations
- Air Freight

B. Programs

- 1. Air Service
- 2. Communications Program
- 3. Airport Noise Abatement Program
- 4. Property Management

C. Capital Projects

- 1. Airport Terminal Improvement Project
- 2. Airfield Safety Projects Wetland Mitigation Plan
- 3. Goleta Slough Tidal Circulation Demonstration Project
- 4. Consolidated Rental Car Quick Turn Around Facility

ACTION: Presented.

ADJOURNMENT 8:55 p.m., on order of Vice-Chair Miller.

Karen Ramsdell, Airport Director

Mabel Shatavsky, Recording Secretary