

Airport Commission

CITY OF SANTA BARBARA

Airport Staff

Karen Kahn, Chair
Bruce Miller, Vice-Chair

AIRPORT COMMISSION

Karen Ramsdell
Airport Director
Hazel Johns
Assistant Airport Director
Tracy Lincoln
Airport Operations Manager
Rebecca Fribley
Sr. Property Management Specialist
Mabel Shatavsky
Airport Commission Secretary

John Clark
Patricia Griffin
Dolores Johnson
Kirk A. Martin
Scott Tracy

February 18, 2009

AGENDA

Santa Barbara City Council Liaison
Councilmember Grant House



City of Goleta Liaison
Councilmember Ed Easton

ORDER OF BUSINESS: The regular Airport Commission meeting begins at 7:00 p.m. in the Airport Administration Conference Room at 601 Firestone Road, Santa Barbara, CA.

PUBLIC COMMENT: At the beginning of the meeting any member of the public may address the Airport Commission on any subject matter within the jurisdiction of the Airport Commission that is **not** scheduled before them that same day. The total time for public comment is fifteen (15) minutes. If you wish to address the Airport Commission under this item, please complete and deliver to the Airport Director **before the meeting is convened**, a "Request to Speak" form including a description of the subject you wish to address.

SPEAKERS: Any person wishing to speak to an item on the agenda must complete and deliver to the Airport Director a "Request to Speak" form prior to the time that the item on the agenda is read by the Chair. The Chair may limit the time allowed to speak.

REPORTS: Copies of reports relating to agenda items are available for review in the Airport Administration office, or the City of Santa Barbara's web site: <http://www.SantaBarbaraCA.gov>. Materials related to an item on this agenda submitted to the Airport Commission after distribution of the agenda packet are available for public inspection in the Airport Administration office located at 601 Firestone Road, Santa Barbara, CA 93117, during business hours.

AMERICANS WITH DISABILITIES ACT: In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Airport Administration office at 967-7111. Notification at least 48 hours prior to the meeting will enable the City to make reasonable arrangements.

CELLULAR PHONES AND PAGERS: Please turn off cellular phones and pagers or set them to silent mode prior to the start of the meeting. Thank you.

CALL TO ORDER

ROLL CALL

CHANGES TO THE AGENDA

PUBLIC COMMENT

1. Any member of the public may address the Airport Commission on any subject within the jurisdiction of the Commission that is **not** scheduled before them that same day. The total time for public comment is fifteen (15) minutes.

NOTICES

2. That on Friday, February 13, 2009 at 3:00 p.m., the Airport Commission Secretary duly posted this agenda on the bulletin board at Airport Administration.

CONSENT CALENDAR

3. SUBJECT: MINUTES

RECOMMENDATION: That Commission waive the reading and approve the minutes of the meeting of Wednesday, January 21, 2009.

4. SUBJECT: CONCESSION AGREEMENT – M/E, INC.

RECOMMENDATION: That Commission approve and authorize the Airport Director to execute an amendment to Concession Agreement No. 200744 with M/E, Inc., a California Corporation, for 700 square feet of the Airline Terminal, at 500 Fowler Road, at the Santa Barbara Airport, for a monthly rent based upon a percentage of gross receipts, commencing upon relocation from their current premises and ending June 30, 2010 or upon issuance of a Certificate of Occupancy for the new Airline Terminal, whichever occurs first.

5. SUBJECT: FEBRUARY 2009 PROPERTY MANAGEMENT REPORT

RECOMMENDATION: That Airport Commission receive the February 2009 Airport Property Management Report.

COMMISSION MATTERS

6. SUBJECT: ELECTION OF CHAIR, VICE-CHAIR, AND SUB COMMITTEE APPOINTMENTS

RECOMMENDATION: That Airport Commission elect a Chair and Vice-Chair and appoint sub committee members.

LIAISON REPORTS

ADMINISTRATIVE REPORTS

7. SUBJECT: LEASE AGREEMENT WITH MAG AVIATION FUEL

RECOMMENDATION: That Airport Commission approve and authorize, contingent on approval of a zoning change, the Airport Director to execute a five-year Lease Agreement, with one five-year option, with MAG Aviation Fuel (MAG), a partnership, for construction and operation of a self-service fueling operation at 1600 Cook Place, at the Santa Barbara Airport, for a monthly base rental of \$675 or \$0.05 per gallon fuel flowage fees, whichever is greater.

8. SUBJECT: 2009 LEGISLATIVE PLATFORM

RECOMMENDATION: That the Airport Commission review and comment on the proposed Airport Legislative Platform and recommend that City Council adopt the Airport platform as part of the City's Legislative Platform for 2009.

DIRECTOR'S REPORT

9. A. Airport Operations
- Passenger Count
 - Aircraft Operations
 - Air Freight
- B. Programs
1. Air Service
 2. Communications Program
 3. Airport Noise Abatement Program
 4. Property Management
- C. Capital Projects
1. Airport Terminal Improvement Project
 2. Airfield Safety Projects
 3. Goleta Slough Tidal Circulation Demonstration Project
 4. Consolidated Rental Car Quick Turn Around Facility
- D. Council Actions

ADJOURNMENT