

**CITY OF SANTA BARBARA  
AIRPORT COMMISSION**

**M I N U T E S**

**CALL TO ORDER**

**The Regular Meeting on Wednesday, December 17, 2008, was called to order at 7:00 p.m. in the Airport Administration Conference Room at 601 Firestone Road, Santa Barbara, CA.**

**ROLL CALL**

Airport Commissioners: **William R. Gilbert  
Karen Kahn  
Bruce Miller  
John Clark  
Patricia Griffin  
Kirk A. Martin  
Dolores Johnson**

Staff: **Karen Ramsdell, Airport Director  
Hazel Johns, Assistant Airport Director  
Tracy Lincoln, Airport Operations Manager  
Rebecca Fribley, Sr. Property Management Specialist  
Mabel Shatavsky, Airport Commission Secretary**

**PUBLIC COMMENT**

1. No one wished to speak.

**NOTICES**

2. That on Thursday, December 11, 2008 at 3:00 p.m., the Airport Commission Secretary duly posted this agenda on the bulletin board at Airport Administration.

**ACTION:** Presented.

**CONSENT CALENDAR**

3. SUBJECT: MINUTES

RECOMMENDATION: That Commission waive the reading and approve the minutes of the meeting of Wednesday, November 19, 2008.

4. SUBJECT: LEASE AGREEMENT – AG RX

RECOMMENDATION: That Commission approve and authorize the Airport Director to execute a five-year Lease Agreement with one five-year option with Ag Rx, a California Corporation, for 3,120 square feet of Building 225, 20,757 square feet of improved land, and 944 square feet of storage containers at 6150 C&D Francis Botello

Road, at the Santa Barbara Airport, effective February 1, 2009, for a monthly rental of \$7,515, exclusive of utilities.

**ACTION:** Approved the recommendation; Agreement No. 200858

5. SUBJECT: LEASE AGREEMENT – BALANCE INDUSTRIES, INC.

**RECOMMENDATION:** That Commission approve and authorize the Airport Director to execute a three-year Lease Agreement with Balance Industries, Inc., a California Corporation, for 800 square feet of Building 224, 6100-C Francis Botello Road, at the Santa Barbara Airport, effective December 1, 2008, for a monthly rental of \$1,104, exclusive of utilities.

**ACTION:** Approved the recommendation; Agreement No. 200859

6. SUBJECT: LEASE AGREEMENT – JOHN DALY, INC.

**RECOMMENDATION:** That Commission approve and authorize the Airport Director to execute a month-to-month Lease Agreement with John Daly, Inc., a California Corporation, for 1560 square feet of Building 251, at 400 Robert Marxmiller Place, at the Santa Barbara Airport, effective December 1, 2008, for a monthly rental of \$1092, exclusive of utilities.

**ACTION:** Approved the recommendation; Agreement No. 200860

7. SUBJECT: CONCESSION AGREEMENT – PRODIGIQ, INC.

**RECOMMENDATION:** That Commission approve and authorize the Airport Director to execute a month-to-month Concession Agreement, for advertising displays in the Airline Terminal holdrooms, at the Santa Barbara Airport, effective January 1, 2008, for a monthly concession fee of ten percent (10%) of gross revenue.

**ACTION:** Approved the recommendation; Agreement No. 200861

8. SUBJECT: LEASE AGREEMENT – WCP LOGISTICS, INC.

**RECOMMENDATION:** That Commission approve and authorize the Airport Director to execute a month-to-month Lease Agreement with WCP Logistics, Inc., a California Corporation, for 17,950 square feet of fenced land, at 150 Arthur Mullenhauer Road, at the Santa Barbara Airport, effective January 1, 2009, for a monthly rental of \$2,513, exclusive of utilities.

**ACTION:** Approved the recommendation; Agreement No. 20862

9. SUBJECT: AIRPORT PROPERTY MANAGEMENT REPORT – NOVEMBER

**RECOMMENDATION:** That Airport Commission receive the Airport Property Management Report.

10. SUBJECT: AIRPORT DIRECTOR'S REPORT - DECEMBER

RECOMMENDATION: That Airport Commission receive the Airport Director's Report.

**ACTION:** Motion/Second for approval of the consent calendar by Commissioners Johnson/Clark. Unanimous voice vote.

### **ADMINISTRATIVE REPORTS**

11. SUBJECT: RECOGNITION OF COMMISSIONER WILLIAM R. GILBERT

RECOMMENDATION: Recognition and appreciation of Commissioner Gilbert for his service and dedication to the City of Santa Barbara and Santa Barbara Airport Commission, 2001 – 2008.

**ACTION:** Presented.

### **ADJOURNMENT**

7:05 p.m., on order of Chair Kahn.

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Karen Ramsdell, Airport Director

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Mabel Shatavsky, Airport Commission Secretary