

**CITY OF SANTA BARBARA
AIRPORT COMMISSION**

M I N U T E S

CALL TO ORDER

The Regular Meeting on Wednesday, October 15, 2008, was called to order at 7:00 p.m. in the Airport Administration Conference Room at 601 Firestone Road, Santa Barbara, CA.

ROLL CALL

Airport Commissioners: **William R. Gilbert**
 Karen Kahn
 Bruce Miller
 John Clark
 Dolores Johnson
 Patricia Griffin

Absent : **Kirk A. Martin**

Staff: **Karen Ramsdell**, Airport Director
 Hazel Johns, Assistant Airport Director
 Tracy Lincoln, Airport Operations Manager
 Rebecca Fribley, Sr. Property Management Specialist
 Mabel Shatavsky, Airport Commission Secretary

PUBLIC COMMENT

1. No one wished to speak.

NOTICES

2. That on Friday, October 10, 2008 at 3:00 p.m., the Airport Commission Secretary duly posted this agenda on the bulletin board at Airport Administration.
3. That the Noise Abatement Committee is scheduled to meet on Wednesday, January 7, 2009 in the Airport Administration Building, 601 Firestone Road, Santa Barbara, CA.

ACTION: Presented.

CONSENT CALENDAR

4. SUBJECT: MINUTES

RECOMMENDATION: That Commission waive the reading and approve the minutes of the meeting of Wednesday, September 17, 2008.

5. SUBJECT: LEASE AMENDMENT AGREEMENT – STRATMAN AERO SERVICE, INC.

RECOMMENDATION: That Commission approve and authorize the Airport Director to execute a Lease Amendment Agreement of Lease No. 20,369 between Stratman Aero Service, Inc., a California Corporation, reducing the leasehold at 101 Cyril Hartley Place from 84,565 square feet to 83,205 square feet to provide for a vehicle service road and widening of the taxi lane, with a corresponding adjustment of the rent for a new total of \$5,084 per month.

ACTION: Approved the recommendation; Agreement No. 200854

6. SUBJECT: CONSENT TO SUBLEASE AND NON-DISTURBANCE AGREEMENT BETWEEN SIGNATURE FLIGHT SUPPORT CORPORATION AND FIDELITY NATIONAL FINANCIAL, INC.

RECOMMENDATION: That Commission approve and authorize the Airport Director to execute the consent to Sublease and Non-Disturbance Agreement between Signature Flight Support Corporation and Fidelity National Financial, Inc., for hangar building space at 1499 Cecil Cook Place, at the Airport.

ACTION: Approved the recommendation; Agreement No. 200855

7. SUBJECT: AIRPORT PROPERTY MANAGEMENT REPORT – October

RECOMMENDATION: That Commission receive the Airport Property Management Report.

ACTION: Motion/Second for approval of the consent calendar by Commissioners Griffin/Miller. Unanimous voice vote.

ADMINISTRATIVE REPORTS

8. SUBJECT: PROPOSED AIRLINE RATES AND CHARGES

RECOMMENDATION: That Commission recommend maintaining airline rates and charges for October 1, 2008 to September 30, 2009 at the current rates of Airline Terminal building square foot rate of \$66.81; and landing fees of \$1.98 per thousand pounds of gross landed weight.

ACTION: Motion/Second to maintain the airline rates and charges at the current rates by Commissioners Griffin/Clark. Unanimous voice vote.

9. SUBJECT: SELF-SERVICE FUELING STATUS REPORT

RECOMMENDATION: That Commission receive a status report on the self-service fueling Request for Proposal process.

ACTION: Presented.

10. SUBJECT: FISCAL YEAR 2008 YEAR-END REVIEW

RECOMMENDATION: That Commission receive the Fiscal Year 2008 Year-End Review of the Airport Department's budget.

ACTION: Presented.

DIRECTOR'S REPORT

11. A. Airport Operations
- Passenger Count
 - Aircraft Operations
 - Air Freight
- B. Programs
1. Air Service
 2. Communications Program
 3. Airport Noise Abatement Program
- C. Capital Projects
1. Airport Terminal Improvement Project
 2. Airfield Safety Projects
 3. Goleta Slough Tidal Circulation Demonstration Project
 4. Consolidated Rental Car Quick Turn Around Facility
- D. Council Actions

ACTION: Presented.

ADJOURNMENT

7:45 p.m., on order of Chair Kahn.

Karen Ramsdell, Airport Director

Mabel Shatavsky, Airport Commission Secretary