

**CITY OF SANTA BARBARA
AIRPORT COMMISSION**

Meeting Date: 10/15/08
Item: 4

M I N U T E S

CALL TO ORDER

The Regular Meeting on Wednesday, September 17, 2008, was called to order at 7:00 p.m. in the Airport Administration Conference Room at 601 Firestone Road, Santa Barbara, CA.

ROLL CALL

Airport Commissioners: **William R. Gilbert**
 Karen Kahn
 Bruce Miller
 John Clark

Absent : **Dolores Johnson**
 Patricia Griffin
 Kirk A. Martin

Staff: **Karen Ramsdell**, Airport Director
 Hazel Johns, Assistant Airport Director
 Rebecca Fribley, Sr. Property Management Specialist
 Mabel Shatavsky, Airport Commission Secretary

PUBLIC COMMENT

1. No one wished to speak.

NOTICES

2. That on Friday, September 12, 2008 at 3:00 p.m., the Airport Commission Secretary duly posted this agenda on the bulletin board at Airport Administration.
3. That the Lease Review Sub Committee met on Thursday, September 11 in the Airport Administration Building, 601 Firestone Road, Santa Barbara, CA.
4. That the Noise Abatement Committee met on Wednesday, September 24, in the Airport Administration Building, 601 Firestone Road, Santa Barbara, CA.

ACTION: Presented.

CONSENT CALENDAR

5. **SUBJECT: MINUTES**

RECOMMENDATION: That Commission waive the reading and approve the minutes of the meeting of Wednesday, August 20, 2008.

6. SUBJECT: LEASE AGREEMENT – RAMCON CONCRETE CONSTRUCTION

RECOMMENDATION: That Commission approve and authorize the Airport Director to execute a month-to-month Lease Agreement with Ramcon Concrete Construction, a Sole Proprietorship, for 5,000 square feet of fenced land, at 6185 Francis Botello Road, at the Santa Barbara Airport, effective October 1, 2008, for a monthly rental of \$700, exclusive of utilities.

ACTION: Approved the recommendation; Agreement No. 200852.

7. SUBJECT: LEASE AGREEMENT – DOUG BLACK MASONRY

RECOMMENDATION: That Commission approve and authorize the Airport Director to execute a month-to-month Lease Agreement with Doug Black Masonry, a Sole Proprietor, for 8,453 square feet of fenced, paved land at 6180 Robert Kiester Place, at the Santa Barbara Airport, effective October 1, 2008, for a monthly rental of \$1,904, exclusive of utilities.

ACTION: Approved the recommendation; Agreement No. 200853.

8. SUBJECT: AIRPORT PROPERTY MANAGEMENT REPORT – August

RECOMMENDATION: That Airport Commission receive the Airport Property Management Report.

ACTION: Motion/Second for approval of the consent calendar by Commissioners Miller/Clark. Unanimous voice vote.

ADMINISTRATIVE REPORTS

9. SUBJECT: UTILITY USERS' TAX (UUT)

RECOMMENDATION: That Commission receive an oral report from City Finance Director Robert Peirson on the City's measure to reduce the Utility User's Tax on telecommunications and cable TV from 6% to 5.75% and modernize the tax ordinance.

ACTION: Presented.

DIRECTOR'S REPORT

10. A. Airport Operations
- Passenger Count
 - Aircraft Operations
 - Air Freight
- B. Programs
1. Air Service
 2. Communications Program
 3. Airport Noise Abatement Program
- C. Capital Projects
1. Airport Terminal Improvement Project

2. Airfield Safety Projects
 3. Goleta Slough Tidal Circulation Demonstration Project
 4. Consolidated Rental Car Quick Turn Around Facility
 5. South Apron Rehabilitation and Miscellaneous Pavement Repair Project
- D. Council Actions

ACTION: Presented.

ADJOURNMENT

7:35 p.m., on order of Chair Kahn.

Karen Ramsdell, Airport Director

Mabel Shatavsky, Airport Commission Secretary