

**CITY OF SANTA BARBARA
AIRPORT COMMISSION**

M I N U T E S

CALL TO ORDER

The Regular Meeting on Wednesday, August 20, 2008, was called to order at 7:00 p.m. in the Airport Administration Conference Room at 601 Firestone Road, Santa Barbara, CA.

ROLL CALL

Airport Commissioners: **William R. Gilbert**
 Bruce Miller
 John Clark
 Patricia Griffin
 Kirk A. Martin

Absent : **Dolores Johnson**
 Karen Kahn

Staff: **Karen Ramsdell**, Airport Director
 Hazel Johns, Assistant Airport Director
 Rebecca Fibley, Sr. Property Management Specialist
 Mabel Shatavsky, Airport Commission Secretary

CHANGES TO THE AGENDA

1. Item pulled. To be presented at the regular meeting on September 17, 2008.

SUBJECT: UTILITY USERS' TAX (UUT)

RECOMMENDATION: That Commission receive an oral report from City Finance Director Robert Peirson on the City's measure to reduce the Utility User's Tax on telecommunications and cable TV from 6% to 5.75% and modernize the tax ordinance.

PUBLIC COMMENT

2. No one wished to speak.

NOTICES

3. That on Friday, August 15 at 3:00 p.m., the Airport Commission Secretary duly posted this agenda on the bulletin board at Airport Administration.
4. That the Ground Transportation Sub Committee met on Tuesday, July 22 in the Airport Administration Building, 601 Firestone Road, Santa Barbara, CA.
5. That the Noise Abatement Committee will meet on Wednesday, September 24, in the Airport Administration Building, 601 Firestone Road, Santa Barbara, CA.

ACTION: Presented.

CONSENT CALENDAR

6. SUBJECT: MINUTES

RECOMMENDATION: That Commission waive the reading and approve the minutes of the meeting of Wednesday, July 16, 2008.

7. SUBJECT: LEASE AGREEMENT – UNITED STATES OF AMERICA, TRANSPORTATION SECURITY ADMINISTRATION

RECOMMENDATION: That Commission approve and authorize the Airport Director to execute a two-year Lease Agreement with one (1) one-year option, with the United States of America, Transportation Security Administration (TSA), for 335 square feet of Building 120, the Airline Terminal Annex, 114 Wm. Moffett Place, at the Santa Barbara Airport, effective April 1, 2008, for a monthly rental of \$2,903, including utilities.

ACTION: Approved the recommendation; Agreement No. 200849

8. SUBJECT: LEASE AGREEMENT – NATIONAL SECURITY TECHNOLOGIES, LLC, A DELAWARE LIMITED LIABILITY COMPANY

RECOMMENDATION: That Commission approve and authorize the Airport Director to execute a ten year Lease Agreement with National Security Technologies, LLC a Delaware Limited Liability Company, for 8,800 square feet of Building 226 and 47,692 square feet of land, at 6190 Francis Botello Road, at the Santa Barbara Airport, effective August 1, 2008, for a monthly rental of \$21,921.00, exclusive of utilities.

ACTION: Approved the recommendation; Agreement No. 200850

9. SUBJECT: AIRPORT PROPERTY MANAGEMENT REPORT – JULY

RECOMMENDATION: That Airport Commission receive the Airport Property Management Report.

ACTION: Motion/Second for approval of the consent calendar by Commissioners Gilbert/Griffin. Unanimous voice vote.

ADMINISTRATIVE REPORTS

10. SUBJECT: UTILITY USERS' TAX (UUT)

RECOMMENDATION: That Commission receive an oral report from City Finance Director Robert Peirson on the City's measure to reduce the Utility User's Tax on telecommunications and cable TV from 6% to 5.75% and modernize the tax ordinance.

ACTION: Item pulled from Administrative Reports. To be presented at the regular meeting on September 17, 2008.

11. SUBJECT: AIRPORT DOOR-TO-DOOR SHUTTLE SERVICE

RECOMMENDATION: That Commission approve and authorize the Airport Director to execute a month-to-month permit with Airport Connection, Inc., a California Corporation, dba Roadrunner Shuttle & Limousine Service, for operation of a door-to-door shuttle service, including passenger pick-up and drop-off at two designated parking spaces, at the Santa Barbara Airport, at a charge of \$300 per month.

ACTION: Motion/Second for approval by Commissioners Griffin/Martin. Unanimous voice vote. Agreement No. 200851

12. SUBJECT: EMERGENCY PLAN

RECOMMENDATION: That Commission receive an oral report on emergency planning for potential winter impacts from the Gap Fire.

ACTION: Presented.

DIRECTOR'S REPORT

13. A. Airport Operations
- Passenger Count
 - Aircraft Operations
 - Air Freight
- B. Programs
1. Air Service
 2. Communications Program
 3. Property Management
 - a. Sares-Regis
 - b. Self-Service Fuel Facility
 4. Airport Noise Abatement Program
- C. Capital Projects
1. Airport Terminal Improvement Project
 2. Airfield Safety Projects
 3. Goleta Slough Tidal Circulation Demonstration Project
 4. Consolidated Rental Car Quick Turn Around Facility
 5. South Apron Rehabilitation and Miscellaneous Pavement Repair Project
- D. Council Actions

ACTION: Presented.

ADJOURNMENT

7:40 p.m., on order of Vice - Chair Miller.

Karen Ramsdell, Airport Director

Mabel Shatavsky, Airport Commission Secretary