

**CITY OF SANTA BARBARA
AIRPORT COMMISSION**

M I N U T E S

CALL TO ORDER

The Regular Meeting on Wednesday, July 16, 2008, was called to order at 7:00 p.m. in the Airport Administration Conference Room at 601 Firestone Road, Santa Barbara, CA.

ROLL CALL

Airport Commissioners: **William R. Gilbert**
 Bruce Miller
 Karen Kahn
 John Clark
 Patricia Griffin

Absent : **Kirk A. Martin**
 Dolores Johnson

Staff: **Karen Ramsdell**, Airport Director
 Hazel Johns, Assistant Airport Director
 Rebecca Fribley, Sr. Property Management Specialist
 Mabel Shatavsky, Airport Commission Secretary

PUBLIC COMMENT

1. No one wished to speak.

NOTICES

2. That on Thursday, July 10 at 3:00 p.m., the Airport Commission Secretary duly posted this agenda on the bulletin board at Airport Administration.
3. That the General Aviation Sub Committee met on Tuesday, June 3 in the Airport Administration Building, 601 Firestone Road, Santa Barbara, CA.
4. That the Noise Abatement Committee will meet on Wednesday, September 24, in the Airport Administration Building, 601 Firestone Road, Santa Barbara, CA.

ACTION: Presented.

CONSENT CALENDAR

5. SUBJECT: MINUTES

RECOMMENDATION: That Commission waive the reading and approve the minutes of the meeting of Wednesday, May 21, 2008.

6. SUBJECT: LEASE AGREEMENT – CIVIL AIR PATROL, SANTA BARBARA SQUADRON #131

RECOMMENDATION: That Commission approve and authorize the Airport Director to execute a month-to-month Lease Agreement with the Civil Air Patrol, Santa Barbara Squadron #131, an auxiliary of the U.S. Air Force, for 1,980 square feet of Building 255, at 601 Firestone Road, at the Santa Barbara Airport, effective June 25, 2008, for a monthly rental of \$0.00, exclusive of utilities.

ACTION: Approved the recommendation; Agreement No. 200848

7. SUBJECT: LEASE AGREEMENT – VISTA STEEL COMPANY, INC.

RECOMMENDATION: That Commission approve and authorize the Airport Director to execute a one-year Lease Agreement with Vista Steel Company, a California Corporation, for 800 square feet of Building 224, 6100-A Francis Botello Road and 10,961 square feet of improved land at 80 David Love Place, at the Santa Barbara Airport, effective September 1, 2008, for a monthly rental of \$3,805, exclusive of utilities.

ACTION: Approved the recommendation; Agreement No. 200847

8. SUBJECT: AIRPORT PROPERTY MANAGEMENT REPORT – MAY & JUNE

RECOMMENDATION: That Airport Commission receive the Airport Property Management Reports.

ACTION: Motion/Second for approval of the consent calendar by Commissioners Gilbert/Griffin. Unanimous voice vote.

ADMINISTRATIVE REPORTS

9. SUBJECT: ATLANTIC AVIATION T-HANGARS

RECOMMENDATION: That Airport Commission receive an oral report on the Atlantic Aviation T-Hangars. – Assistant Director Hazel Johns.

ACTION: Presented.

10. SUBJECT: AIR SERVICE CHANGES

RECOMMENDATION: That Airport Commission receive an oral report on Air Service Changes. – Airport Director Karen Ramsdell.

ACTION: Presented.

11. SUBJECT: AIRLINE TERMINAL IMPROVEMENT PROJECT STATUS

RECOMMENDATION: That Airport Commission receive an oral report on the Airline Terminal Improvement Project – Airport Director Karen Ramsdell.

ACTION: Presented.

12. SUBJECT: FY 2008 - 2009 AIRPORT COMMERCIAL/INDUSTRIAL LEASE RATES

RECOMMENDATION: That Airport Commission approve the proposed Fiscal Year 2008 - 2009 Commercial/Industrial Rental Rates for land and buildings at the Airport, effective July 1, 2008. – Sr. Property Management Specialist Rebecca Fribley.

ACTION: Motion/Second for approval of the proposed commercial/Industrial rental rates by Commissioners Griffin/Clark. Unanimous voice vote.

COMMISSION MATTERS

13. SUBJECT: SUB COMMITTEE REPORT

RECOMMENDATIONS: That Commission receive an oral report on the General Aviation Sub Committee meeting, held on Tuesday, June 3. - Assistant Airport Director Hazel Johns.

DIRECTOR'S REPORT

14. A. Airport Operations
- Passenger Count
 - Aircraft Operations
 - Air Freight
- B. Programs
1. Air Service
 2. Communications Program
 3. Property Management
 - a. Sares-Regis
 - b. Self-Service Fuel Facility
 4. Airport Noise Abatement Program
- C. Capital Projects
1. Airport Terminal Improvement Project
 2. Airfield Safety Projects
 3. Goleta Slough Tidal Circulation Demonstration Project
 4. Consolidated Rental Car Quick Turn Around Facility
 5. South Apron Rehabilitation and Miscellaneous Pavement Repair Project
- D. Special Report
- Energy Crisis / Air Service Summit – Washington, D.C.

ACTION: Presented.

ADJOURNMENT

8:05 p.m., on order of Chair Kahn.

Karen Ramsdell, Airport Director

Mabel Shatavsky, Airport Commission Secretary