

**CITY OF SANTA BARBARA
AIRPORT COMMISSION**

M I N U T E S

CALL TO ORDER

The Regular Meeting on Wednesday, May 21, 2008, was called to order at 7:00 p.m. in the Airport Administration Conference Room at 601 Firestone Road, Santa Barbara, CA.

ROLL CALL

Airport Commissioners: **William R. Gilbert
Bruce Miller
Karen Kahn
Dolores Johnson**

Absent : **John Clark
Patricia Griffin
Kirk A. Martin**

Staff: **Karen Ramsdell, Airport Director
Hazel Johns, Assistant Airport Director
Tracy Lincoln, Airport Operations Manager
Rebecca Fribley, Sr. Property Management Specialist
Mabel Shatavsky, Airport Commission Secretary**

PUBLIC COMMENT

1. The audio recording of comments is available in the Airport Director's Office (recordings are kept on file 6-months).

NOTICES

2. That on Thursday, May 15 at 3:00 p.m., the Airport Commission Secretary duly posted this agenda on the bulletin board at Airport Administration.
3. That the General Aviation Sub Committee met on Tuesday, May 13; the Public Relations Sub Committee met on Wednesday, May 14, and the Lease Review Sub Committee met on Thursday, May 15, in the Airport Administration Building, 601 Firestone Road, Santa Barbara, CA.
4. That the Noise Abatement Committee met on Wednesday, June 25, in the Airport Administration Building, 601 Firestone Road, Santa Barbara, CA.

ACTION: Presented.

CONSENT CALENDAR

5. SUBJECT: MINUTES

RECOMMENDATION: That Commission waive the reading and approve the minutes of the meeting of Wednesday, April 16, 2008.

6. SUBJECT: CONCESSION AGREEMENT – SSP AMERICA, INC.

RECOMMENDATION: That Commission approve and authorize the Airport Director to execute a Concession Agreement with SSP America, Inc. (formerly Creative Host Services USA, LLC) a California Corporation, for operation of a Food and Beverage Concession at the Airline Terminal at the Santa Barbara Airport, commencing May 1, 2008 and ending April 31, 2011, or upon the opening of the new Airline Terminal, whichever occurs first, for a base monthly rental of \$3,000, exclusive of utilities.

ACTION: Approved the recommendation; Agreement No. 200839

7. SUBJECT: LEASE AGREEMENT – QUICK TURN AROUND FACILITY FOR ON-AIRPORT RENTAL CAR COMPANIES

RECOMMENDATION: That Commission approve and authorize the Airport Director to execute a Lease Agreement with:

- The Hertz Corporation, a Delaware Corporation
- Budget Rent A Car System, Inc., A Delaware Corporation
- Enterprise Rent-A-Car of Los Angeles, a Nevada Corporation
- Vanguard Car Rental, USA, Inc., dba National, a Delaware Corporation

for a proportionate share of 158,298 square feet of land, at 25 David Love Place, at the Santa Barbara Airport, effective upon issuance of a Certificate of Occupancy and ending no later than August 31, 2011.

ACTION: Approved the recommendations; Agreement Numbers – 200840; 200841; 200842; and 200843 respectively.

8. SUBJECT: AIRLINE OPERATING PERMIT WITH ALLEGIANT AIR, LLC.

RECOMMENDATION: That Airport Commission approve and authorize the Airport Director to execute an Airline Operating Permit with Allegiant Air, LLC, a Nevada Limited Liability Company, for operation of a scheduled commercial airline at the Santa Barbara Airport, effective May 22, 2008 and ending September 30, 2008, for a rental of \$135 per turn, plus monthly landing fees of \$1.98 per thousand pounds of gross landed weight.

ACTION: Approved the recommendation; Agreement No. 20844

9. SUBJECT: LEASE AGREEMENT – L-3 COMMUNICATIONS/MARIPRO, INC.

RECOMMENDATION: That Commission approve and authorize the Airport Director to execute a three-year Lease Agreement, with two one-year options, with L-3 Communications/Maripro, Inc., a California Corporation, including:

- 6,240 square feet of Building 303, 51 Gerald Cass Place and 10,849 square feet of land.
- 16,030 square feet of Building 333, 1522 Gerald Cass Place and 11,310 square feet of land
- 11,408 square feet of Building 344, 1440 Cecil Cook Place and 46,316 square feet of land

at the Santa Barbara Airport, commencing August 1, 2008 and ending July 31, 2013, for a monthly rental of \$53,044, exclusive of utilities.

ACTION: Approved the recommendation; Agreement No. 200845

10. SUBJECT: AIRPORT PROPERTY MANAGEMENT REPORT – APRIL

RECOMMENDATION: That Airport Commission receive the Airport Property Management Reports.

ACTION: Motion/Second for approval of the consent calendar by Commissioners Miller/Johnson. Unanimous voice vote.

ADMINISTRATIVE REPORTS

11. SUBJECT: AIR SERVICE DEVELOPMENT MARKET STUDY

RECOMMENDATION: Receive presentation on the Air Service Development Market Study – Kevin Schorr, TranSystems, Inc.

ACTION: Presented.

12. SUBJECT: LEASE AGREEMENT – MERCURY AIR CENTER, INC.- DBA ATLANTIC AVIATION

RECOMMENDATION: That Commission approve and authorize the Airport Director to execute a Lease Agreement with Mercury Air Center, Inc., dba Atlantic Aviation, a California Corporation, for approximately 453,457 square feet of land at the Santa Barbara Airport, including:

- 12,012 square feet of Buildings 121, at 204 William Moffett Place,
- 3,124 square feet of Building 122, at 302 William Moffett Place, and
- 4,700 square feet of Building 124, at 404 William Moffett Place,

commencing June 1, 2008 and ending July 31, 2013, for a monthly rental of \$16,369, exclusive of utilities.

ACTION: Motion/Second to recommend approval by Commissioners Miller/Johnson. Unanimous voice vote. Agreement No. 200846.

COMMISSION MATTERS

13. SUBJECT: SUB COMMITTEE REPORTS

RECOMMENDATIONS: That Commission receive an oral report on the General Aviation Sub Committee, the Public Relations Sub Committee, and the Lease Review Sub Committee meetings held in May. - Commissioner Johnson.

ACTION: Presented.

DIRECTOR'S REPORT

14. A. Airport Operations
- Passenger Count
 - Aircraft Operations
 - Air Freight
- B. Programs
1. Air Service
 2. Communications Program
 3. Property Management
 - a. Sares-Regis
 - b. Self-Service Fuel Facility
 4. Airport Noise Abatement Program
- C. Capital Projects
1. Airport Terminal Improvement Project
 2. T-Hangar Project
 3. Airfield Safety Projects
 4. Goleta Slough Tidal Circulation Demonstration Project
 5. Consolidated Rental Car Quick Turn Around Facility
 6. South Apron Rehabilitation and Miscellaneous Pavement Repair Project
- D. Council / Airport Commission Actions

ACTION: Presented.

ADJOURNMENT

8:30 p.m., on order of Chair Kahn.

Karen Ramsdell, Airport Director

Mabel Shatavsky, Airport Commission Secretary