

**CITY OF SANTA BARBARA
AIRPORT COMMISSION**

M I N U T E S

CALL TO ORDER

The Regular Meeting on Wednesday, March 19, 2008, was called to order at 7:00 p.m. in the Airport Administration Conference Room at 601 Firestone Road, Santa Barbara, CA.

ROLL CALL

Airport Commissioners: **John Clark**
 Bruce Miller
 Dolores Johnson
 Patricia Griffin
 Karen Kahn
 William R. Gilbert

Absent : **Kirk A. Martin**

Staff: **Hazel Johns**, Assistant Airport Director
 Tracy Lincoln, Airport Operations Manager
 Rebecca Fribley, Property Management Specialist
 Jeff McKee, Environmental Compliance Officer
 Mabel Shatavsky, Commission Secretary

PUBLIC COMMENT

1. No one wished to speak.

NOTICES

2. That on Friday, March 14 at 3:00 p.m., the Airport Commission Secretary duly posted this agenda on the bulletin board at Airport Administration.
3. That the Noise Abatement Sub Committee met on Wednesday, March 26 at 10:00 am in the Airport Administration Building, 601 Firestone Road, Santa Barbara, CA.

ACTION: Presented.

CONSENT CALENDAR

4. SUBJECT: MINUTES

RECOMMENDATION: That Commission waive the reading and approve the minutes of the meeting of Wednesday, February 20, 2008.

5. SUBJECT: LEASE AMENDMENT AGREEMENTS – NST – NATIONAL SECURITY TECHNOLOGIES

RECOMMENDATION: That Commission approve and authorize the Airport Director to execute a lease amendment (Modifications No. 14) of Lease Agreement No. 21,077 with National Security Technologies, LLC, (NST) a Virginia Corporation, effective March 1, 2008, amending the Rental Provision.

ACTION: Approved the recommendation; Agreement No. 200836

6. **SUBJECT:** LEASE AGREEMENT – R2SONIC, LLC

RECOMMENDATION: That Commission approve and authorize the Airport Director to execute a month-to-month Lease Agreement with R2Sonic, a California Limited Liability Company, for 1,790 square feet of Building 312, 1503 Cecil Cook Place, at the Santa Barbara Airport, effective March 1, 2008, for a monthly rental of \$2,543, exclusive of utilities.

ACTION: Approved the recommendation; Agreement No. 200837

7. **SUBJECT:** AIRPORT PROPERTY MANAGEMENT REPORT – FEBRUARY

RECOMMENDATION: That Airport Commission receive the Airport Property Management Reports.

ACTION: Motion/Second for approval of the consent calendar by Commissioners Johnson/Kahn. Unanimous voice vote.

ADMINISTRATIVE REPORTS

8. **SUBJECT:** 2007 INTEGRATED PEST MANAGEMENT ANNUAL REPORT

RECOMMENDATION: That Airport Commission recommend that City Council accept the City of Santa Barbara, Integrated Pest Management Strategy, 2007 Annual Report, dated February 2008 – Environmental Compliance Officer Jeff McKee

ACTION: Motion/Second to recommend that Council accept the City of Santa Barbara, Integrated Pest Management Strategy, 2007 Annual Report, dated February 2008 by Commissioners Kahn/Griffin. Unanimous voice vote.

COMMISSION MATTERS

9. **SUBJECT:** ELECTION OF CHAIR, VICE-CHAIR, AND SUB COMMITTEE APPOINTMENTS

RECOMMENDATION: That Airport Commission elect a Chair and Vice-Chair and appoint sub committee members

ACTION:
Sub Committee appointments remain unchanged.

By consensus, Airport Commission agreed that Commissioners Kahn and Miller be appointed Chair and Vice-Chair, respectively. Unanimous voice vote.

DIRECTOR'S REPORT

10. A. Airport Operations
 - Passenger Count
 - Aircraft Operations
 - Air Freight
- B. Programs
 1. Air Service
 2. Communications Program
 3. Property Management
 - a. Sares-Regis
 - b. Self-Service Fuel Facility
 4. Airport Noise Abatement Program
- C. Capital Projects
 1. Airport Terminal Improvement Project
 2. T-Hangar Project
 3. Airfield Safety Projects
 4. Goleta Slough Tidal Circulation Demonstration Project
 5. Consolidated Rental Car Quick Turn Around Facility
 6. South Apron Rehabilitation and Miscellaneous Pavement Repair Project

ACTION: Presented.

ADJOURNMENT 7:30 p.m., on order of Chair Kahn.

Hazel Johns, Assistant Airport Director

Mabel Shatavsky, Airport Commission Secretary