

CITY OF SANTA BARBARA

Karen Kahn
Chair

Bruce Miller
Vice-Chair

John Clark
William R. Gilbert
Patricia Griffin
Dolores Johnson
Kirk A. Martin

AIRPORT COMMISSION

August 20, 2008

AGENDA



Karen Ramsdell
Airport Director
Tracy Lincoln
Airport Operations Manager
Rebecca Fribley
Sr. Property Management Specialist
Mabel Shatavsky
Airport Commission Secretary

ORDER OF BUSINESS: The regular Airport Commission meeting begins at 7:00 p.m. in the Airport Administration Conference Room at 601 Firestone Road, Santa Barbara, CA.

PUBLIC COMMENT: At the beginning of the meeting any member of the public may address the Airport Commission on any subject matter within the jurisdiction of the Airport Commission that is **not** scheduled before them that same day. The total time for public comment is fifteen (15) minutes. If you wish to address the Airport Commission under this item, please complete and deliver to the Airport Director **before the meeting is convened**, a "Request to Speak" form including a description of the subject you wish to address.

SPEAKERS: Any person wishing to speak to an item on the agenda must complete and deliver to the Airport Director a "Request to Speak" form prior to the time that the item on the agenda is read by the Chair. The Chair may limit the time allowed to speak.

REPORTS: Copies of reports relating to agenda items are available for review in the Airport Administration office, or the City of Santa Barbara's web site: <http://www.SantaBarbaraCA.gov>. Materials related to an item on this agenda submitted to the Airport Commission after distribution of the agenda packet are available for public inspection in the Airport Administration office located at 601 Firestone Road, Santa Barbara, CA 93117, during business hours.

AMERICANS WITH DISABILITIES ACT: In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Airport Administration office at 967-7111. Notification at least 48 hours prior to the meeting will enable the City to make reasonable arrangements.

CELLULAR PHONES AND PAGERS: Please turn off cellular phones and pagers or set them to silent mode prior to the start of the meeting. Thank you.

CALL TO ORDER

ROLL CALL

CHANGES TO THE AGENDA

PUBLIC COMMENT

1. Any member of the public may address the Airport Commission on any subject within the jurisdiction of the Commission that is **not** scheduled before them that same day. The total time for public comment is fifteen (15) minutes.

NOTICES

2. That on Friday, August 15 at 3:00 p.m., the Airport Commission Secretary duly posted this agenda on the bulletin board at Airport Administration.
3. That the Ground Transportation Sub Committee met on Tuesday, July 22 in the Airport Administration Building, 601 Firestone Road, Santa Barbara, CA.
4. That the Noise Abatement Committee will meet on Wednesday, September 24, in the Airport Administration Building, 601 Firestone Road, Santa Barbara, CA.

CONSENT CALENDAR

5. SUBJECT: MINUTES

RECOMMENDATION: That Commission waive the reading and approve the minutes of the meeting of Wednesday, July 16, 2008.

6. SUBJECT: LEASE AGREEMENT – UNITED STATES OF AMERICA, TRANSPORTATION SECURITY ADMINISTRATION

RECOMMENDATION: That Commission approve and authorize the Airport Director to execute a two-year Lease Agreement with one (1) one-year option, with the United States of America, Transportation Security Administration (TSA), for 335 square feet of Building 120, the Airline Terminal Annex, 114 Wm. Moffett Place, at the Santa Barbara Airport, effective April 1, 2008, for a monthly rental of \$2,903, including utilities.

7. SUBJECT: LEASE AGREEMENT – NATIONAL SECURITY TECHNOLOGIES, LLC, A DELAWARE LIMITED LIABILITY COMPANY

RECOMMENDATION: That Commission approve and authorize the Airport Director to execute a ten year Lease Agreement with National Security Technologies, LLC a Delaware Limited Liability Company, for 8,800 square feet of Building 226 and 47,692 square feet of land, at 6190 Francis Botello Road, at the Santa Barbara Airport, effective August 1, 2008, for a monthly rental of \$21,921.00, exclusive of utilities.

8. SUBJECT: AIRPORT PROPERTY MANAGEMENT REPORT – JULY

RECOMMENDATION: That Airport Commission receive the Airport Property Management Report.

ADMINISTRATIVE REPORTS

9. SUBJECT: UTILITY USERS' TAX (UUT)

RECOMMENDATION: That Commission receive an oral report from City Finance Director Robert Peirson on the City's measure to reduce the Utility User's Tax on telecommunications and cable TV from 6% to 5.75% and modernize the tax ordinance.

10. SUBJECT: AIRPORT DOOR-TO-DOOR SHUTTLE SERVICE

RECOMMENDATION: That Commission approve and authorize the Airport Director to execute a month-to-month permit with Airport Connection, Inc., a California Corporation, dba Roadrunner Shuttle & Limousine Service, for operation of a door-to-door shuttle service, including passenger pick-up and drop-off at two designated parking spaces, at the Santa Barbara Airport, at a charge of \$300 per month.

11. SUBJECT: EMERGENCY PLAN

RECOMMENDATION: That Commission receive an oral report on emergency planning for potential winter impacts from the Gap Fire.

DIRECTOR'S REPORT

12. A. Airport Operations
- Passenger Count
 - Aircraft Operations
 - Air Freight
- B. Programs
1. Air Service
 2. Communications Program
 3. Property Management
 - a. Sares-Regis
 - b. Self-Service Fuel Facility
 4. Airport Noise Abatement Program
- C. Capital Projects
1. Airport Terminal Improvement Project
 2. Airfield Safety Projects
 3. Goleta Slough Tidal Circulation Demonstration Project
 4. Consolidated Rental Car Quick Turn Around Facility
 5. South Apron Rehabilitation and Miscellaneous Pavement Repair Project
- D. Council Actions

ADJOURNMENT