

# CITY OF SANTA BARBARA

John Clark  
*Chair*

Karen Kahn  
*Vice-Chair*

Patricia Griffin  
William R. Gilbert  
Dolores Johnson  
Kirk A. Martin  
Bruce Miller

## AIRPORT COMMISSION

February 20, 2008

### AGENDA



Karen Ramsdell  
*Airport Director*  
Hazel Johns  
*Assistant Airport Director*  
Tracy Lincoln  
*Airport Operations Manager*  
Rebecca Fribley  
*Sr. Property Management Specialist*  
Mabel Shatavsky  
*Airport Commission Secretary*

**ORDER OF BUSINESS:** The regular Airport Commission meeting begins at 7:00 p.m. in the Airport Administration Conference Room at 601 Firestone Road, Santa Barbara, CA.

**PUBLIC COMMENT:** At the beginning of the meeting any member of the public may address the Airport Commission on any subject matter within the jurisdiction of the Airport Commission that is **not** scheduled before them that same day. The total time for public comment is fifteen (15) minutes. If you wish to address the Airport Commission under this item, please complete and deliver to the Airport Director **before the meeting is convened**, a "Request to Speak" form including a description of the subject you wish to address.

**SPEAKERS:** Any person wishing to speak to an item on the agenda must complete and deliver to the Airport Director a "Request to Speak" form prior to the time that the item on the agenda is read by the Chair. The Chair may limit the time allowed to speak.

**REPORTS:** Copies of reports relating to agenda items are available for review in the Airport Administration office.

**AMERICANS WITH DISABILITIES ACT:** In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Airport Administration office at 967-7111. Notification at least 48 hours prior to the meeting will enable the City to make reasonable arrangements.

**CELLULAR PHONES AND PAGERS:** Please turn off cellular phones and pagers or set them to silent mode prior to the start of the meeting. Thank you.

### CALL TO ORDER

### ROLL CALL

### CHANGES TO THE AGENDA

### PUBLIC COMMENT

1. Any member of the public may address the Airport Commission on any subject within the jurisdiction of the Commission that is **not** scheduled before them that same day. The total time for public comment is fifteen (15) minutes.

## **NOTICES**

2. That the General Aviation Sub Committee met on Monday, February 4 at 1:30 pm in the Airport Administration Building, 601 Firestone Road, Santa Barbara, CA.
3. That on Thursday, February 14 at 3:00 p.m., the Airport Commission Secretary duly posted this agenda on the bulletin board at Airport Administration.
4. That the Lease Review Sub Committee met on Friday, February 15 at 1:00 pm in the Airport Administration Building, 601 Firestone Road, Santa Barbara, CA.
5. That the Noise Abatement Sub Committee is scheduled to meet on Wednesday, March 26 at 10:00 am in the Airport Administration Building, 601 Firestone Road, Santa Barbara, CA.

## **CONSENT CALENDAR**

6. SUBJECT: MINUTES

RECOMMENDATION: That Commission waive the reading and approve the minutes of the meeting of Wednesday, January 16, 2008.

7. SUBJECT: LEASE AGREEMENT – JOSEPH GILES, DBA QUICK RESPONSE TOWING

RECOMMENDATION: That Commission approve and authorize the Airport Director to execute a month-to-month Lease Agreement with Joseph Giles, a Sole Proprietor, dba Quick Response Towing, for 10,800 square feet of land, at 6105 Francis Botello Road, at the Santa Barbara Airport, effective March 1, 2008, for a monthly rental of \$1,620, exclusive of utilities.

8. SUBJECT: LEASE AGREEMENT – QUIQLITE, INC.,

RECOMMENDATION: That Commission approve and authorize the Airport Director to execute a month-to-month Lease Agreement with QuiqLite, Inc., a California Corporation, for 264 square feet of Building 258, at 629 Firestone Road, at the Santa Barbara Airport, effective March 1, 2008, for a monthly rental of \$356, exclusive of utilities.

9. SUBJECT: LEASE AGREEMENT – ACCURATE AVIATION GROUP, INC.

RECOMMENDATION: That Commission approve and authorize the Airport Director to execute a month-to-month Lease Agreement with Accurate Aviation Group, Inc., a California Corporation, for 380 square feet of office space in Building 122, at 302 William Moffett Place, at the Santa Barbara Airport, effective March 1, 2008, for a monthly rental of \$331, exclusive of utilities.

10. SUBJECT: LEASE AGREEMENT – NOZA, INC.,

RECOMMENDATION: That Commission approve and authorize the Airport Director to execute a month-to-month Lease Agreement with NOZA, Inc., a Delaware Corporation, for 560 square feet of Building 304, at 53-D Gerald Cass Place, at the Santa Barbara Airport, effective March 1, 2008, for a monthly rental of \$756, exclusive of utilities.

11. SUBJECT: LEASE AGREEMENT – GRAZIANO BERNARDI, DBA A&G AUTO WRECKING

RECOMMENDATION: That Commission approve and authorize the Airport Director to execute a month-to-month Lease Agreement with Graziano Bernardi, dba A&G Auto Wrecking, a Sole Proprietorship, for 16,608 square feet of fenced land, at 5939 Placencia Street, at the Santa Barbara Airport, effective March 1, 2008, for a monthly rental of \$2,325, exclusive of utilities.

12. SUBJECT: AIRPORT PROPERTY MANAGEMENT REPORT – JANUARY

RECOMMENDATION: That Airport Commission receive the Airport Property Management Reports.

### **ADMINISTRATIVE REPORTS**

13. SUBJECT: T-HANGAR WAITING LIST POLICY

RECOMMENDATION: That the General Aviation Sub Committee recommend that Airport Commission maintain the T-Hangar Waiting List Policy adopted on December 7, 2007. – Airport Director Karen Ramsdell

14. SUBJECT: FISCAL YEAR 2008 MID-YEAR REVIEW

RECOMMENDATION: That Airport Commission receive the Fiscal Year 2008 Mid-Year review of the Airport Department's budget. – Assistant Director Hazel Johns

### **COMMISSION MATTERS**

15. SUBJECT: REPORTS FROM SUB COMMITTEES

RECOMMENDATIONS: That Commission receive an oral report on the General Aviation Sub Committee and the Lease Review Sub Committee meetings held in February. - Assistant Airport Director Hazel Johns

16. SUBJECT: ELECTION OF CHAIR, VICE-CHAIR, AND SUB COMMITTEE APPOINTMENTS

RECOMMENDATION: That Airport Commission elect a Chair and Vice-Chair and appoint sub committee members

### **DIRECTOR'S REPORT**

17. A. Airport Operations
- Passenger Count

- Aircraft Operations
  - Air Freight
- B. Programs
1. Air Service
  2. Communications Program
  3. Airport Noise Abatement Program
  4. Property Management
- C. Capital Projects
1. Airport Terminal Improvement Project
  2. T-Hangar Project
  3. Airfield Safety Projects
  4. Goleta Slough Tidal Circulation Demonstration Project
  5. Consolidated Rental Car Quick Turn Around Facility
  6. South Apron Rehabilitation and Miscellaneous Pavement Repair Project
- D. Council / Airport Commission Actions