



**CITY OF SANTA BARBARA  
ACCESS ADVISORY COMMITTEE**

*SantaBarbaraCA.gov/AccessAC*

**MINUTES  
REGULAR MEETING  
Meeting held via GoTo Webinar  
Date: February 12, 2021  
Time: 9:30 a.m.**



**COMMITTEE MEMBERS:** James Marston, Chairman; Robert Burnham, Vice Chair;  
Michael Rassler; Nick Koonce; Barbara Silver; Susanne Tejada

**COUNCIL LIAISON:** Meagan Harmon, Santa Barbara City Councilmember

**STAFF LIAISONS:** Brian D'Amour, City Engineer/ADA Coordinator  
Sarita King, Administrative Assistant  
Rachelle Pegg, Administrative Supervisor  
Norma Cervantes, Administrative Analyst

**1. CALL TO ORDER - Hyperlink to video item.**  
Chair James Marston called meeting to order at 9:31 am

**2. ROLL CALL/ INTRODUCTIONS - Hyperlink to video item.**

**Committee Members**

James Marston, Chair .....	Present
Robert Burnham, Vice Chair .....	Present
Michael Rassler .....	Present
Nick Koonce.....	Absent
Janice Rodriguez .....	Present
Barbara Silver .....	Present
Susanne Tejada.....	Present

**City Staff**

Meagan Harmon, City Council Member .....	Present
Brian D'Amour, City Engineer, ADA Coordinator .....	Present
Sarita King, Administrative Assistant.....	Present
Rachelle Pegg, Administrative Supervisor .....	Present
Norma Cervantes, Administrative Analyst .....	Present

**3. COMMITTEE MEMBER REPORTS AND STAFF ANNOUNCEMENTS - Hyperlink to video item.**  
The committee members heard and discussed the reports from the other committee members.

**4. PUBLIC COMMENT - Hyperlink to video item.**  
No Public comment was made.

**5. APPROVAL OF MINUTES - Hyperlink to video item.**  
No changes to the minutes were noted.  
(Silver/Burnham, 6:0:0)

**6. CHAIR AND VICE-CHAIR ELECTION - Hyperlink to video item.**

Election of new Chair and Vice-Chair for Access Advisory Committee.

Nominations were read. Mr. Marston was nominated for Chair and Mr. Burnham was nominated as Vice-Chair by a vote of affirmation.

(Burnham/Tejada, 6:0:0)

**7. ADA COORDINATOR'S REPORT - Hyperlink to video item.**

The Access Advisory Committee received a report from the ADA Coordinator.

- Mr. D'Amour introduced Christina "Tina" Dye, the City's Interim Chief Building Official, who provided her background to the Committee.
- Rebecca Bjork has been promoted to the position of Assistant City Administrator; Joshua Haggmark will serve as Acting Public Works Director.
- The City's Capital Improvement plan will be presented to Council on March 16, 2021.
- Yellow curb parking changes have been made to the 00 blocks of the cross streets on State Street.
- The Resolution is still in a working draft form, and Mr. D'Amour would like set a Subcommittee meeting in order to finalize this before the May 7, 2021, meeting.
- Mr. D'Amour announced he will cover Item No. 10 on today's agenda as Victor Garza is retiring from the City and will not be presenting.

**8. AD-HOC COMMITTEE REPORTS - Hyperlink to video item.**

The Access Advisory Committee received updates from the following Ad-Hoc Committees:

- Sidewalk Ad-Hoc Committee (Marston, Burnham, Koonce) – Hyperlink to video item.  
Mr. Marston and Mr. Burnham shared updates regarding the Sidewalk Ad-Hoc Committee.
- Blue Curb Parking Ad-Hoc Committee (Koonce, Tejada) – Hyperlink to video item.  
Ad-hoc committee has been waiting for over one year to hear back from Downtown Parking. Mr. D'Amour agreed to follow up with Downtown Parking again.
- Annual Report and Access Advisory Committee Resolution Ad-Hoc Committee (Silver, Koonce, Burnham) – Hyperlink to video item.  
Mr. D'Amour will send the working draft of the Resolution to the Subcommittee and would like set a meeting in order to finalize this before the May 7, 2021, meeting.
- Website Application Replacement Project Ad-Hoc Committee (Burnham, Koonce,) – Hyperlink to video item.  
Mr. Burnham has received request from Scott Nelson seeking input on the proposed platform.

**9. BREAK** Meeting paused at 11:06 a.m. and resumed at 11:16 a.m.

**10. FACILITIES UPDATES - Hyperlink to video item.**

The Access Advisory Committee received an update to the 2006-2007 Transition Plan Update Report from Angela Oslund, Facilities Manager, who provided a list of ADA compliant projects at a number of City facilities, which are currently either in the construction or design phase.

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11. **OUTDOOR DINING ON STATE STREET - Hyperlink to video item.**

The Access Advisory Committee received an update on expanded outdoor dining areas on State Street from Brian D'Amour. Victor Garza was scheduled to appear. ([Click here for link to Staff Report](#))

12. **ADJOURNMENT - Hyperlink to video item.**

Meeting ended at 12:00 p.m.

**DATE OF NEXT MEETING: Friday, May 7, 2021, at 9:30 a.m. Location to be determined.**