



**CITY OF SANTA BARBARA
ACCESS ADVISORY COMMITTEE**

SantaBarbaraCA.gov/AccessAC

**MINUTES
REGULAR MEETING
Meeting held via GoTo Webinar
Date: November 6, 2020
Time: 9:30 a.m.**



COMMITTEE MEMBERS: James Marston, Chairman; Robert Burnham, Vice Chair; Sean Goral; Nick Koonce; Janice Rodriguez; Barbara Silver; Susanne Tejada

COUNCIL LIAISON: Meagan Harmon, Santa Barbara City Councilmember

STAFF LIAISONS: Brian D’Amour, City Engineer/ADA Coordinator
Sarita King, Administrative Assistant
Adriana Morales, Administrative Assistant

1. [CALL TO ORDER - Hyperlink to video item.](#)

Chair James Marston called meeting to order at 9:30 am

2. [ROLL CALL/ INTRODUCTIONS - Hyperlink to video item.](#)

Committee Members

James Marston, Chairman	Present
Robert Burnham, Vice Chair	Present
Sean Goral	Present
Nick Koonce.....	Absent
Janice Rodriguez	Present
Barbara Silver	Present
Susanne Tejada.....	Present

City Staff

Meagan Harmon, City Council Member	Present
Brian D’Amour, City Engineer, ADA Coordinator.....	Present
Adriana Morales, Administrative Assistant	Present

3. [COMMITTEE MEMBER REPORTS AND STAFF ANNOUNCEMENTS - Hyperlink to video item.](#)

GoTo Webinar Ad Hoc Committee: requested improvements to be made for Apple and Mac shortcuts and local phone number access.

4. PUBLIC COMMENT

None Public comment.

5. [APPROVAL OF MINUTES - Hyperlink to video item.](#)

Recommendation: That the Access Advisory Committee approve the corrected minutes from the August 28, 2020, meeting and include the names of the GoTo Webinar Ad-Hoc Committee members: Barbara Silver, Robert Burnham, and Jim Marston.

Motion minutes be approved with the addition listing of Barbara Silver, Robert Burnham, and Jim Marston to the GoTo Webinar Ad-Hoc Committee members. -Hyperlink to video item.

(Burnham/Silver, 6:0:1. Koonce absent.)

6. STATE STREET AND PARKLETS UPDATE - [Hyperlink to video item.](#)

Recommendation: That the Access Advisory Committee receive an update on State Street and Parklets.

Brian D'Amour, Acting Public Works Director, and Jason Harris, City of Santa Barbara Economic Development Manager, provided an update on current and future State Street and Parklets activity.

7. ADA COORDINATOR'S REPORT - [Hyperlink to video item.](#)

Recommendation: That the Access Advisory Committee receive a report from the ADA Coordinator.

Brian D'Amour, Acting Public Works Director, provided a report to the Committee members. He attended the California Network of ADA Coordinators virtual meeting last month, and shared that he hopes to attend this monthly forum. He also proposed a new format for the minutes of this meeting.

8. AD-HOC COMMITTEE REPORTS

Recommendation: That the Access Advisory Committee receive updates from the following Ad-Hoc Committees:

- Sidewalk Ad-Hoc Committee (Marston, Burnham, Koonce)
- Valet Parking Ad-Hoc Committee (Marston, Koonce, Silver)
- Blue Curb Parking Ad-Hoc Committee (Koonce, Rodriguez, Tejada)
- Annual Report and Access Advisory Committee Resolution Ad-Hoc Committee (Silver, Koonce, Burnham)
- Website Application Replacement Project Ad-Hoc Committee (Burnham, Koonce, Goral)

[Sidewalk Ad-Hoc Committee - Hyperlink to video item.](#)

Jim Marston and Robert Burnham shared updates regarding the Sidewalk Ad-Hoc Committee. Adriana Morales shared Nick Koonce's emailed remarks for the Sidewalk Ad-Hoc Committee.

[Valet Parking Ad-Hoc Committee - Hyperlink to video item.](#)

Jim Marston noted there were no updates for the Valet Parking Ad-Hoc Committee for a number of years and discussed disbanding this committee.

[Motion to disband the Valet Parking Ad-Hoc Committee - Hyperlink to video item.](#)

(Silver/Marston, 6:0:1. Koonce absent)

[Blue Curb Parking Ad-Hoc Committee - Hyperlink to video item.](#)

Adriana Morales shared Nick Koonce's emailed remarks for the Blue Curb Parking Ad-Hoc Committee.

[Annual Report and Access Advisory Committee Resolution Ad-Hoc Committee - Hyperlink to video item.](#)

Robert Burnham shared updates regarding the Annual Report and Access Advisory Resolution.

Website Application Replacement Project Ad-Hoc Committee - [Hyperlink to video item.](#)

Robert Burnham and Sean Goral shared updates from the Website Application Replacement Project kick off meeting.

9. BREAK

Meeting resumed at 10:20 a.m.

10. DE LA GUERRA PLAZA UPDATE PROJECT - [Hyperlink to video item.](#)

Recommendation: That the Access Advisory Committee receive a report on the De La Guerra Plaza Update Project from Brad Hess, City Project Manager, and RRM Design.

Brad Hess, City Project Manager, and Lief McKay, RRM Design, provided a status update on the De la Guerra Plaza Project and asked the Committee members for input and feedback.

[\(Click here for Staff Report presentation.\)](#)

11. STREETS CAPITAL PROJECTS - [Hyperlink to video item.](#)

Recommendation: That the Access Advisory Committee receive an update on Streets Capital projects from Laura Yanez, Acting Principal Engineer.

The Access Advisory Committee received an update on Streets Capital projects from Laura Yanez, Acting Principal Engineer. The presentation included information on completed projects, projects in progress, and grant applications. [\(Click here for Staff Report presentation.\)](#)

12. ADJOURNMENT - [Hyperlink to video item.](#)

Meeting ended at 11:21 a.m.

DATE OF NEXT MEETING: Friday, February 12, 2021, at 9:30 a.m. Location to be determined.