



**CITY OF SANTA BARBARA
ACCESS ADVISORY COMMITTEE**

SantaBarbaraCA.gov/AccessAC



**MINUTES
SPECIAL MEETING
Meeting held via GoToWebinar
Date: June 19, 2020
Time: 9:30 a.m.**

COMMITTEE MEMBERS: James Marston – Chairman; Robert Burnham - Vice Chair; Sean Goral; Nick Koonce; Janice Rodriguez; Barbara Silver; Susanne Tejada

COUNCIL LIAISON: Meagan Harmon, Santa Barbara City Council Member

STAFF LIAISONS: Brian D'Amour, City Engineer/ADA Coordinator
Sarita King, Administrative Assistant
Adriana Morales, Administrative Assistant

1. CALL TO ORDER

Chair James Marston called meeting to order at 9:30 am

2. ROLL CALL/ INTRODUCTIONS

Committee Members

James Marston, Chairman	Present
Robert Burnham, Vice Chair	Present
Sean Goral	Present
Nick Koonce	Present
Janice Rodriguez	Present
Barbara Silver	Present
Susanne Tejada	Present

City Staff

Brian D'Amour, City Engineer, ADA Coordinator	Present
Sarita King, Administrative Assistant	Present
Adriana Morales, Administrative Assistant	Present

3. ANNOUNCEMENTS

- Next meeting to be held August 14, 2020, at 9:30 a.m.

4. PUBLIC COMMENT:

- Brian Hollander, Independent Living Resource Center (ILRC)
- Will Rehling, Accessible Santa Barbara

5. APPROVAL OF MINUTES - FOR ACTION

Recommendation: That the Access Advisory Committee approve the February 14, 2020, meeting minutes. [\(Click here for Staff Report hyperlink\)](#)

Committee Member Nick Koonce suggested that he email staff edits and move that they defer on the motion of the approval of the minutes until the next ACC meeting.

Motion to postpone the approval of the February minutes until the next ACC meeting.
Not Approved (Koonce/Silver, 4:2:0, Burnham absent)

6. ADA COORDINATOR'S REPORT – FOR INFORMATION

Recommendation: That the Access Advisory Committee receive a report from the ADA Coordinator.

Brian D'Amour presented the ADA Coordinator's Report and reminded the Committee this is for information.

- A City Community Development planner is working on the objective design standards for Senate Bill 35 and is seeking input from the Committee. Brian will send out an email to AAC members regarding information on this topic. AAC members may address Rosie Dyste for any question regarding this topic.
- Annual Report to Council: Staff recommend that the Annual Report to Council, along with an ADA celebration proclamation to recognize the 30-year anniversary of ADA be presented to City Council at the meeting on the July 28, 2020. Staff suggest having one or two members from the Committee present at Council.
 - The Committee would like to have one Ad-Hoc meeting prior to Council to work on related issues for report to Council. The Ad-Hoc Committee will consist of Bob, Barbara, and Nick.
- AAC Resolution: Staff recommend updating AAC the Resolution.
 - The Committee would like to have the Ad-Hoc Committee also work on the resolution.

Motion to set up an Ad-Hoc Committee consisting of Bob Burnham, Barbara Silver and Nick Koonce to help Brian D'Amour with the AAC Resolution, ADA Annual Report to Council, and ADA celebration proclamation.

Approved (Burnham/Silver, 7:0:0)

7. SUBCOMMITTEE REPORTS – FOR INFORMATION

Recommendation: That the Access Advisory Committee receive an update from:

- Sidewalk Ad-Hoc Committee (Marston, Burnham, Koonce)
- Valet Parking Ad-Hoc Committee (Marston, Koonce, Silver)
- Blue Curb Parking Ad-Hoc Committee (Koonce, Rodriguez, Tejada)
- **Blue Curb Parking Committee**
 - Presented an extensive report at previous AAC meeting
 - All actions items were for staff – no forward movement has been taken on action items.
 - Follow up items for City staff to include:
 - Website information to be reviewed and updated
 - Bring back blue curb map
 - Publish parking guide
 - Staff recommend setting a meeting time to further discuss moving these items along.

- **Valet Parking Committee**
 - No updates reported

- **Sidewalk Committee**
 - No updates reported

Break: Meeting to resume at 10:50 am

8. **STATE STREET CLOSURE – FOR INFORMATION**

Recommendation: That the Access Advisory Committee receive an update the State Street closure. ([Click here for a link to the May 22, 2020, Emergency Ordinance](#))

Brian D'Amour reported on the temporary closure of State Street.

- Closure allows for expansion of outdoor dining areas into the parkway and street, creating more space for social distancing.
- Access is required under the ADA and shall be maintained at all times
- State Street observations:
 - Less standardized than regular outdoor dining.
 - Barrier types make a difference on how different members of the communities are able to navigate.
 - Keeping a consistent path of travel to travel as straight as possible.
- Committee Concerns:
 - Keeping pedestrian path clear on both sides of the center line (middle of the street).
 - Inconsistency of restaurants to where tables are positioned
 - Concerns of having dining on the sidewalk
 - Seating should be focused on street, as the sidewalk should be for pedestrian walk way
 - Movable barricades
 - Tables not accessible for a wheelchair
 - Committee suggested Staff create a plan for State Street restaurant owners to be ADA compliant. To be further discussed by ad-hoc Committee

Public Comment:

- a) Accessible Santa Barbara - Will Rehling provided feedback on the State Street closure and parklets. He would like to see the City enforce the accessible seating on the sidewalk and a six-foot width for accessibility and COVID-19 purposes

9. **PARKLETS: FOR INFORMATION**

Recommendation: That the Access Advisory Committee receive an update on the expansion of outdoor dining spaces to on-street parking areas. ([Click here for a link to the Parklet Guidelines](#))

Brian D'Amour reported on parklets.

- What is a parklet?
 - Innovative way to add gathering space to public streets
 - They are built and maintained by neighboring businesses
 - Located in parking lane adjacent to curb

- Designed as an extension to outdoor dining areas
- Parklets must meet certain criteria such as:
 - Parking lane width of at least seven feet wide
 - Parking zone should be unrestricted, non-painted curb
 - Adjacent roadway speed need to be less than or equal to 25-mph
- Prohibited in certain areas including:
 - Red and blue parking curbs
 - Travel lanes(including biking lanes) or within 40 feet of bus stop

Committee members expressed their concern over parklets not being ADA compliant.

Public Comment:

- a) Accessible Santa Barbara - Expressed their concern over parklets not being ADA Title 2 compliant.

10. **BREAK**

- Break was scheduled earlier

11. **FISCAL YEAR 2021 MID-CYCLE BUDGET: FOR INFORMATION**

Recommendation: That the Access Advisory Committee receive an update the Fiscal Year 2021 Budget. ([Click here for a link to the Recommended Budget Document for Fiscal Year 2021](#))

Brian to send latest the capital budget via email to the Committee members. Committee members may contact Brian with any questions.

12. **COVID-19 RECOVERY - BUSINESS ADVISORY TASK FORCE: FOR INFORMATION**

Recommendation: That the Access Advisory Committee receive a presentation from City staff regarding the City's Business Advisory Task Force. ([Click here for a link to the City's web page for COVID-19 Business/Employee Guidance and Resources](#))

Brian reported on the Business Advisory Task Force.

Staff recommended that Committee members review the webpage for the Task Force and participate in meeting through public comment process.

13. **ADJOURNMENT**

Meeting adjourned at 12:40 pm.

DATE OF NEXT MEETING: Friday, August 14, 2020, at 9:30 a.m. Location to be determined.

AGENDAS, MINUTES & REPORTS: Copies of documents relating to agenda items are available for review in the City Administrator's Office at City Hall, and agendas and reports are posted online at the web address at the top of this agenda. Please note that online Staff Reports may not include some exhibits. Materials related to an item on this agenda submitted to the Access Advisory Committee after distribution of the agenda packet are available for public inspection in the City Administrator's Office at City Hall, during normal business hours. Visit the City's Accessibility website at santabarbaraca.gov/gov/accessibility.