



A. ADA SELF-EVALUATION PROCESS

The City of Santa Barbara's Self-Evaluation update is the result of a highly interactive process between City staff and the Accessibility Consultant. As part of this process, the City nominated:

- An ADA Coordinator Kristy Schmidt from the City Administrators Office.
- A project manager Pat Kelly the assistant Public-Works Director and City Engineer who was the central point of coordination for the City.
- A steering committee that participated in the entire process via monthly phone meetings, providing documents to the Accessibility Consultant, reviewing and evaluated documents and recommendations prepared by the Consultant and actively participating in the evaluation and preparation of these Self-evaluation update. See ADA Steering committee members listed below:

ADA Steering Committee

Department	Lead Liaison	Telephone Number	Email Address
Administrative Services	Christie Lanning	805-897-2544	CLanning@santabarbaraca.gov
City Administrator's Office	Kristy Schmidt	805-564-5306	KSchmidt@santabarbaraca.gov
City Attorney's Office	Scott Vincent	805-897-2551	SVincent@santabarbaraca.gov
Community Development	George Estrella	805-564-5553	GEstrella@santabarbaraca.gov
Finance	Rudy Livingston	805-564-5340	RLivingston@santabarbaraca.gov
Parks & Recreation	Sarah Hanna	805-564-5428	SHanna@santabarbaraca.gov
Public Works Engineering	Pat Kelly	805-564-5366	PKelly@santabarbaraca.gov
Public Works Facilities	Patrick Shanahan	805-564-5456	PShanahan@santabarbaraca.gov
Public Works Facilities	Jim Dewey	805-564-5568	JDewey@santabarbaraca.gov

- The department liaisons also participated in the Self-Evaluation and Transition Plan update process, coordinating access to City facilities, as well as preparing the program accessibility forms as part of the Transition Plan process.

**CITY OF SANTA BARBARA
ADA ACCESSIBILITY COMPLIANCE
DEPARTMENT LIAISONS
(Updated 10/15/2007)**

DEPARTMENT	DEPARTMENT HEAD	DEPARTMENT LIAISON	LIAISON PHONE	LIAISON EMAIL ADDRESS
Administrative Services	Marcelo Lopez Administrative Services Director	Christie Lanning H.R Analyst	805-897-2544	CLanning@santabarbaraca.gov
Airport	Karen Ramsdell Airport Director	Tracy Lincoln Operations Manager	805-692-6025	TLincoln@santabarbaraca.gov
City Administrator's Office	Jim Armstrong City Administrator	Linda Gunther Office Supervisor	805-564-5305	LGunther@santabarbaraca.gov
Community Development	Dave Gustafson C.D. Director (Acting)	George Estrella Chief Building Official	805-564-5553	GEstrella@santabarbaraca.gov
Finance	Bob Peirson Finance Director	Rudy Livingston Accounting Manager	805-564-5340	RLivingston@santabarbaraca.gov
Fire	Ron Prince Fire Chief	Pete Ramsdell Admin. Services Manager	805-564-5708	PRamsdell@santabarbaraca.gov
Library	Irene Macias Library Director	Sarah Rosenblum Library Services Manager	805-564-5602	SRosenblum@santabarbaraca.gov
Parks & Recreation	Nancy Rapp Parks and Recreation Director	Sarah Hanna Rec. Services Manager	805-564-5428	SHanna@santabarbaraca.gov
Police	Cam Sanchez Police Chief	Doug Kresky Police Lieutenant	805-897-3730	DKesdky@sbgpd.com
Public Works	Paul Casey Public Works Director (Acting)	Pat Kelly Asst. P.W. Director/ Eng.	805-564-5366	PKelly@santabarbaraca.gov
Waterfront	John Bridley Waterfront Director	Karl Treiberg Facilities Manager	805-564-5527	KTreiberg@santabarbaraca.gov



As part of the Self-evaluation process, we had staff and public outreach meetings, completed questionnaires as indicated below:

Meetings:

- Monthly Steering Committee meetings
- Presentations and training regarding Program Accessibility to staff
- Presentation Meeting of the ADA Transition Plan & Self-Evaluation to Council

Public Outreach:

- Three Community Outreach Meetings to review and provide input regarding the ADA Transition Plan & Self-Evaluation
- Presentation to Accessibility Advisory Committee to Staff ACS

Questionnaires:

- Program Accessibility questionnaires
- Public input questionnaires

B. POLICIES AND PROCEDURES OVERVIEW

The City of Santa Barbara in the Self-evaluation report prepared in 1992, evaluated its policies, procedures and practices within each department, to ensure that it does not discriminate against individuals with disabilities. Departments have been encouraged to continually seek alternatives to achieve program accessibility such as moving services and programs to accessible locations, providing reasonable accommodation for disabled employees or providing an auxiliary aid.

In 1992 all public **programs, services and activities** were evaluated and a Transition Plan was developed for those programs that were not accessible to persons with disabilities. A Non-discriminatory Statement has been included on all City publications. Notices of compliances have been disseminated in ways that are accessible to persons with visual and hearing impairments. Alternative means of communication have been provided upon request as well as reasonable accommodations to provide special assistance for individuals with disabilities that wish to participate in the City's services, programs or activities. An evaluation of City communication



practices was also part of the 1992 Self-evaluation, including alternative means of communication for persons with hearing, vision or speech impairments, including but not limited to Telecommunication Devices for the Deaf TDD's, California Relay System, telephone emergency services including 9-1-1 calls using the California translation service.

The specific policies and procedures evaluated and updated in this **Self-evaluation update project are limited to:**

- A. ADA Compliance Structure
- B. City's procurement policies and practices
- C. City's Private and Public Events and Meetings policies and practices
- D. City's Public Right-of-Way general policies and practices
- E. City's "Maintenance of Accessible Features"
- F. General Public Communication Practices, including public meetings
- G. The Requirements for Electronic & Information Technology
- H. City's Website accessibility
- I. Processes for compliance with the ADA
- J. Accessibility Training including public right-of-way, outdoor and building accessibility training.

For detailed information regarding this policy and procedure updates, see **Chapters 3-7 and Appendices A-C** of this report.