



# City of Santa Barbara

## PLANNING COMMISSION (PC) & STAFF HEARING OFFICER (SHO)

### SUBMITTAL COVER SHEET

Date: \_\_\_\_\_  
 Fee: \_\_\_\_\_  
 Staff: \_\_\_\_\_

*(For All PC & SHO Submittals – Initial Filings Also Use Master Application)*

DATE: \_\_\_\_\_ MST #: \_\_\_\_\_

PROJECT STREET ADDRESS: \_\_\_\_\_

CASE PLANNER: \_\_\_\_\_

DATE OF LAST SUBMITTAL: \_\_\_\_\_

ADDITIONAL COMMENTS: \_\_\_\_\_

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

#### REVIEW REQUESTED

**SHO REVIEW**                       **PC REVIEW**

- MODIFICATION OR PSP ONLY SUBMITTAL**
- PRT INITIAL SUBMITTAL**
- DART INITIAL SUBMITTAL**
- DART RESUBMITTAL**
- PC SUBSTANTIAL CONFORMANCE DETERMINATION**
- MISCELLANEOUS INFORMATION** \_\_\_\_\_

- ☛ 10 copies of plans required at time of submittal for DART and PRT. (Plans for resubmittals may vary.)
- ☛ 4 copies of plans required for “Modification Only” submittals.
- ☛ Please note that ABR, HLC, & SFDB submittals require separate applications.

NAME OF PERSON TO CONTACT: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

ZIP CODE: \_\_\_\_\_

TELEPHONE: \_\_\_\_\_

E-MAIL ADDRESS: \_\_\_\_\_

SIGNATURE OF PROPERTY OWNER/AUTHORIZED AGENT: \_\_\_\_\_