



## Eligibility Checklist & Application for Expedited Solar Photovoltaic Permitting For One- and Two-Family Dwellings

All requirements below must be met to qualify for the “Expedited Solar Energy Review” process

### 1. GENERAL REQUIREMENTS

- A. The system size will be 10 kW AC CEC rating or less  Y  N
- B. The solar panels will be roof-mounted on one- or two-family dwelling or accessory structure  Y  N
- C. The system components will not exceed the maximum legal building height (see note 1)  Y  N
- D. The system components will not be located in the setbacks or open yard area (see note 1)  Y  N
- E. The system will not be located on an illegal structure or an illegal addition  Y  N
- F. The system will be utility interactive and will not utilize battery storage  Y  N
- G. A permit application has been completed and submitted with this checklist  Y  N
- H. The project will not be in the Appealable Jurisdiction of the Coastal Zone (S-D-3); or, the Coastal Review has been completed  Y  N

### 2. ELECTRICAL REQUIREMENTS

- A. No more than four photovoltaic module strings will be connected to each Maximum Power Point Tracking (MPPT) input where source circuit fusing is included in the inverter  Y  N
  - 1) No more than two strings per MPPT input where source circuit fusing is not included  Y  N
  - 2) Fuses (if needed) are rated to the series fuse rating of the PV module  Y  N
  - 3) No more than one non-inverter integrated DC combiner will be utilized per inverter  Y  N
- B. For central inverter systems, no more than two inverters will be utilized  Y  N
- C. The PV system will be interconnected to a single-phase AC service panel of nominal 120/220v AC with a bus bar rating of 225 A or less  Y  N
- D. The PV system will be connected to the load side of the utility distribution equipment  Y  N
- E. A “Solar PV Standard Plan” or other appropriate plans and supporting documentation  Y  N
- F. have been completed and attached to this submittal  Y  N

### 3. STRUCTURAL REQUIREMENTS

- A. Supporting documentation for questionable structural conditions is attached  Y  N

### 4. FIRE SAFETY REQUIREMENTS

- A. Clear access pathways will be provided  Y  N
- B. Fire classification solar system will be provided  Y  N
- C. All required markings and labels will be provided  Y  N
- D. A diagram of the roof layout, all panels, all modules, clear access pathways and approximate locations of electrical disconnecting means and roof access points is completed and attached  Y  N

**Notes:**

1. *This requirement does not apply to systems when the upper panel face is 10” max above the roof surface, measured at right angles to the roof surface*

# APPLICATION FOR EXPEDITED SOLAR PHOTOVOLTAIC SYSTEMS FOR ONE-AND TWO FAMILY DWELLINGS

## Please complete the following information:

Project Street Address: \_\_\_\_\_

Owners Name: \_\_\_\_\_ Daytime Phone # \_\_\_\_\_

Business/Tenant Name (If Applicable): \_\_\_\_\_

Contractor Name: \_\_\_\_\_ Phone # \_\_\_\_\_

Contractor Address: \_\_\_\_\_ State License # \_\_\_\_\_

The following declarations are made and acknowledged below as applicable to either a licensed contractor or owner of the real property referenced above:

\_\_\_\_\_ I hereby affirm that I am licensed under the provisions of Chapter 9 (commencing with Section 7000) of Divisions of the Business and Professions Code, and my license is in full force and effect; or, I am exempt as an owner with fee title interest in the property for which a permit will be issued, and I hereby affirm I have on file with this office a current certificate of consent to self insure, or a certificate of Workers Compensation Insurance, or a certified copy thereof (§3800 Labor Code) or I am exempt, as noted below (check one):

\_\_\_\_\_ A certified copy of workers compensation insurance is attached or a certified copy is on file with the Building & Safety Division;

Policy # \_\_\_\_\_ Company \_\_\_\_\_

\_\_\_\_\_ OR,

\_\_\_\_\_ I certify that in the performance of the work for which a permit is issue, I shall not employ any person in any manner so as to become subject to the Worker's Compensation Laws of California (Notice to applicant: If after making this certificate of exemption, should you become subject to worker's compensation provisions of the labor code, you must forthwith comply with such provisions or any permit issued shall be deemed revoked).

I certify that I have read this application and state that the above information is correct. I agree to comply with all city ordinances and state laws relating to building construction, and authorize representatives of this city to enter upon the above-mentioned property for inspection purposes.

**Printed Name of licensed contractor:** \_\_\_\_\_

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_