



City of Santa Barbara  
Public Works Department

**Interoffice Memorandum**

**Item 9**

**DATE:** September 9, 2015  
**TO:** Water Commission  
**FROM:** Joshua Haggmark, Water Resources Manager  
**SUBJECT:** DISCUSSION ITEM - OPTIONS TO TELEWISE WATER COMMISSION MEETINGS

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In an effort to make our Water Commissions meetings more available to the Public, I have been investigating several options to record our monthly meetings for City TV. As you may recall about a year ago we explored options to move the Water Commission meeting but unfortunately we ran into several challenges to finding a new time and the matter was set aside given demands of the drought.

In a continued attempt to find a viable solution I am seeking input from the Water Commission on a new meeting time and place. At the September 14<sup>th</sup> meeting I am hoping to explore options but I would like the Water Commission to start thinking about the following:

- What does the Water Commission think about an early morning meeting (7:30 start time)?
- What does the Water Commission think about having regularly scheduled meetings that are no more than 2 hours in length (e.g. creating a consent agenda item for routine items).
- The David Gebhard Room appears to be the most ideal location to hold the meetings as parking and meeting space are sufficient and the location makes it easy for staff to come and go with their agenda items.
- The Third Thursday seems most desirable time as the Gebhard room is mostly available and the meeting time would allow adequate time for staff to gather and report out on the prior months water usage information (e.g. water conservation). Coordination with a standing Planning Commission meeting continues to be the biggest hurdle with an afternoon meeting.
- Wiring the Water Resources Conference room for video recording is estimated to cost between \$75,000-\$100,000.
- For planning purposes the time frame for implementing a new meeting time and place would likely be January 2016.
- The meeting is intended to be rebroadcasted several times over the month on City TV and not broadcasted live.

Thanks for your consideration and I look forward to discussing this matter further.