



MINUTES

Board of Water Commissioners
Water Resources Conference Room
619 Garden Street, 3rd. floor
Monday, June 9, 2014, at 3:00 p.m.

- COMMISSIONERS PRESENT: Russell Ruiz, Megan Birney, Barry Keller, James Smith, Mike Kielborn
- STAFF PRESENT: Joshua Haggmark, Acting Water Resources Manager; Chris Toth, Wastewater System Manager; Amanda Flesse, Supervising Civil Engineer; Kelley Dyer, Water Resources Supervisor; Lisa Arroyo, Supervising Civil Engineer; Madeline Ward, Acting Water Conservation Coordinator; Anne Van Belkom, Administrative Assistant.
- PUBLIC: Sheila Lodge on behalf of Deborah L. Schwartz, Planning Commission Liaison; Brad and Pierre Smith, Barbara Wishingrad, Sweetwater Collaborative; Jeff Barry.
- 1. CALL TO ORDER:** The meeting was called to order at 3:01 p.m.
 - 2. CHANGES TO THE AGENDA:** None
 - 3. COMMENTS BY THE PUBLIC:** Barbara Wishingrad invited the Water Commission to a Drought Strategy Forum to be held on Monday, June 30th, from 6 - 8 PM at the Louise Lawry Davis Center. This forum is for stakeholders (such as plumbers, landscape designers, etc.) interested in working together to catalyze major landscape water use reductions throughout the City. Brad Smith asked the City for assistance with his Youth Drought Mobilization plan to train and employ youth to educate the public about drought issues and to perform actual drought mitigation work on landscape. Mr. Haggmark informed the Water Commission about staff changes which include Kelley Dyer being appointed to replace Allison Jordan as the Water Resources Supervisor in charge of water conservation and supply. She will continue to retain her responsibilities related to water supply. Madeline Ward will be stepping up to support Ms. Dyer with the Water Conservation efforts as the acting Water Conservation Coordinator until a full recruitment can be completed for this position. Chair Ruiz informed the Water Commission that he was included in the panel interviewing the eight candidates for the Water Resources Manager position. Three candidates, including Mr. Haggmark, were selected for a second round of interviews for the management position.
 - 4. MEETING MINUTES, MAY 12, 2014:** MOTION (Birney/Keller 5-0-0): to approve the minutes as submitted.
 - 5. DROUGHT UPDATE:** Mr. Haggmark updated the Water Commission on the latest drought information. Supplemental water has been secured that will allow the City to meet the 2015 water demand as long as the public manages to meet the 20% reduction goals. The 20% reduction in water usage was not met this month but with the new drought water rates going into effect in July 2014, it is anticipated that the overall water demand will drop. Chair Ruiz asked for a future agenda item to help the Water Commission better understand the CCWA order and how it will work for next year. The goal for the COMB pumping project is to have it online by September 1, 2014. Staff will try to obtain funding through an IRWM grant (laying of pipes will be a permanent project) and a CDPH grant (pumping project is an emergency project). The Tecolote Tunnel will be shut down for maintenance and repair on June 16-17, 2014. Commissioner Birney suggested exploring ideas to facilitate some type of neighborhood competition to assist in meeting the 20% water usage reduction goal.
 - 6. CONTRACT FOR DESIGN OF THE ELINGS PARK BOOSTER PUMP STATION:** Ms. Flesse described the need for this project which will save about \$20,000 in annual electrical costs and will significantly reduce the overall pressure in many parts of the system; thereby, reducing long term maintenance costs. The new pump station will be located at Elings Park at the foot of the hill by the BMX track. MOTION (Smith/Birney 5-0-0): to approve staff's recommendation.
 - 7. CONTRACT FOR DESIGN FOR FINAL EFFLUENT SAMPLER STATION PROJECT AT EL ESTERO WASTEWATER TREATMENT PLANT:** This item will be presented to Council for approval on June 17, 2014. El Estero's NPDES permit will expire on May 13, 2015. If the City re-commissions the desalination plant, the 2015 NPDES permit will include additional sampling requirements that necessitate a new sampling and monitoring location to meet additional NPDES permit requirements. Carollo Engineers, Inc. will prepare a preliminary design report with

Minutes - Board of Water Commissioners
Monday, June 9, 2014

recommendations that can be incorporated into the El Estero NPDES permit renewal application that is due in fall 2014. MOTION (Keller/Smith 5-0-0): to approve staff's recommendation

- 8. CONTRACT FOR CONSTRUCTION FOR THE EL ESTERO WASTEWATER TREATMENT PLANT PILOT FATS, OILS, AND GREASE PROGRAM PHASE 2 DIGESTER CLEANING AND EQUIPMENT REHABILITATION PROJECT:** Council will be requested to approve this contract on June 10, 2014. This project will be funded with the remaining SRF loan funds from the construction of the FOG receiving facility (Phase 1) which has as Phase 2, the cleaning and rehabilitation of both of the digesters at El Estero. MOTION: (Keller/Birney 5-0-0): to approve staff's recommendation.
- 9. WATER RESOURCES MANAGER'S REPORT:** Mr. Haggmark distributed and reviewed the Monthly Water Resources report on water production, rainfall, and wastewater influent. Commissioner Ruiz asked for a future agenda item that explains how COMB and CCRB are organized in terms of who is doing what. Mr. Haggmark explained that with the departure of Allison Jordan and the subsequent staff changes involving Kelley Dyer and Madeline Ward, he is keeping the Analyst position open as he anticipates that it might need to be filled in the future to address workload. Currently, the hourly assistance of Mr. Ferguson (former Water Supply Supervisor) is being utilized to assist with workload.
- 10. DATE OF NEXT SCHEDULED MEETING:** It was confirmed that the next meeting was scheduled for Monday, July 14, 2014, at 3:00 p.m.

The meeting was adjourned at 4:16 p.m.

Approved: July 14, 2014