



MINUTES
Board of Water Commissioners
Water Resources Conference Room
619 Garden Street, 3rd. floor
Monday, February 11, 2013, at 3:00 p.m.

- COMMISSIONERS PRESENT: James Smith, Barry Keller, Landon Neustadt, Russell Ruiz, Megan Birney
- COUNCIL LIAISON PRESENT: Harwood "Bendy" White
- STAFF PRESENT: Michele DeCant, Public Works Business Manager; Cathy Taylor, Water System Manager; Chris Toth, Wastewater System Manager; Theresa Lancy, Water Resources Specialist; Lisa Arroyo, Supervising Engineer; Carson Wollert, Project Engineer; Kelley Dyer, Water Supply Analyst; Anne Van Belkom, Administrative Assistant
- PUBLIC: Michael Jordan, Planning Commission Liaison; Ichiko Kido, RDN; Jeff Savard, Kennedy/Jenks; Steve Little
1. **CALL TO ORDER:** The meeting was called to order at 3:00 p.m.
 2. **CHANGES TO THE AGENDA:** Agenda item #7 will be presented before Agenda item #5.
 3. **COMMENTS BY THE PUBLIC:** Mike Jordan introduced himself as the new Planning Commission Liaison. He recommended that all Water Commission meetings be televised.
 4. **MEETING MINUTES, JANUARY 14, 2013:** MOTION (Ruiz/Birney 5-0-0): to approve the minutes as submitted.
 5. **FINAL DESIGN FOR RECYCLED WATER PLANT REPLACEMENT:** CDM Smith, Inc. was awarded the contract for the final design. This item will come before Council for approval on February, 26, 2013. MOTION (Ruiz/Birney 5-0-0): to approve staff's recommendation to award the contract to CDM Smith, Inc. for final design.
 6. **FINAL DESIGN FOR THE ABOVE GROUND IMPROVEMENTS AT THE CORPORATION YARD WELL:** Mr. Wollert described the project's second phase that will focus on the design and construction of associated piping and electrical systems for the new well (that was drilled in Phase 1 of this project). Commissioner Neustadt asked for information regarding the amount of funding that was originally approved for this project versus the amount of funding required to complete the revised project. Staff will bring this information to the next meeting. MOTION (Keller/Birney 5-0-0): to approve staff's recommendation for the final design of the above ground improvements at the Corporation Yard Well.
 7. **SIX MONTH FINANCIAL REVIEW:** Ms. DeCant will present quarterly updates on the Water and Wastewater budgets to the Water Commission. The current six-month review indicates that the Water budget will exceed budget revenues and is on schedule to be within budgeted expenditures. The Wastewater budget should also meet budget revenues and is on target to be within budgeted expenditures, even with the encumbrances included in the budget.
 8. **DRAFT PROPOSITION 218 NOTICE:** Ms. Lancy asked for Water Commission input on the first draft of the Notice of Public Hearing for Water and Wastewater Rates that is planned to be attached to the mid-March billings. Ms. Taylor asked if one of the Water Commissioners could attend the Water and Wastewater Financial Plan and Rate Study presentation that will be made at the Finance Committee on February 26, 2013, at 12:30 p.m. in the David Gebhard Room. Commissioner Birney might be able to attend. Mr. Little stated his appreciation to the staff for their work and their explanation regarding the agricultural water rates.
 9. **FUNDING FOR WASTEWATER PROJECTS:** On March 5, 2013, staff will request Council to adopt two resolutions to allow staff to apply for a \$20 Million State Water Revolving Fund Loan. MOTION (Keller/Neustadt 5-0-0): to recommend that Council adopt the two resolutions for Wastewater Capital Projects.
 10. **UPDATE ON CURRENT WATER CAPITAL PROJECTS:** The Cater Water Treatment Plant Advanced Solutions Project is at 87% time completion and at 93.8% cost completion. The project is scheduled for final completion in April 2013. The Ortega Ground Water Treatment Plant project is at 76% time completion and at 50% cost completion.

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Due to the problems with contaminated soil and weather, the original 550 day completion deadline was extended by 60 days. The new completion date is estimated to be June 27, 2013.

- 11. INTEGRATED REGIONAL WATER MANAGEMENT PLANT GRANT APPLICATION AND AGREEMENT:** On February 26, 2013, staff will request Council to approve a Supplemental Agreement for management of the IRWMP Grant Application with the City's share of cost not to exceed \$55,012. The City's Recycled Water Filter Replacement Project will be included as one of the projects recommended for funding. MOTION (Birney/Keller 5-0-0): to recommend that Council approve the funding to complete the grant application.
- 12. WATER RESOURCES MANAGER'S REPORT:** The Monthly Water Resources report on production, rainfall, and wastewater influent was distributed and reviewed by Ms. Lancy, who represented Ms. Bjork who was absent from the meeting. Rainfall to date for this Water Year is at 7 inches which is far below the normal 14 inches for this time period. Cachuma is in the second year following a spill year. There have been no sewer overflows in January 2013. A new page was added to the Water Resources Manager's Report that gives end of the month summaries of the Gibraltar and Cachuma Reservoirs. Commissioners asked to have this page included in addition the graphs already included in the report. Ms. Taylor informed the Water Commission about the COMB recruitment for General Manager. Councilmember White requested more specific information on the Cachuma Resource Conservation District. Commissioner Ruiz requested that Ms. Bjork address the following items at the next Water Commission meeting: 1) issues surrounding COMB management; 2) Carpinteria's concerns regarding the Corona Del Mar Treatment Plant; and 3) Goleta Water District Board's communication to their staff regarding the Pass Through Agreement.
- 13. DATE OF NEXT SCHEDULED MEETING:** It was confirmed that the next meeting was scheduled for Monday, March 11, 2013, at 3:00 p.m. Commissioner Keller will not be able to attend the March meeting.

The meeting was adjourned at 4:19 p.m.

Approved: March 11, 2013