



**CITY OF SANTA BARBARA
PARKS AND RECREATION DEPARTMENT
PARKS AND RECREATION COMMISSION MINUTES**

**REGULAR MEETING
Wednesday, June 22, 2016
COUNCIL CHAMBERS, 735 ANACAPA STREET**

CALL TO ORDER

Chair Lesley Wiscomb called the meeting to order at 4:03 p.m. at City Council Chambers.

PLEDGE OF ALLEGIANCE

Chair Lesley Wiscomb

ROLL CALL

Commissioners and Staff Present

Chair Lesley Wiscomb
Commissioner Beebe Longstreet
Commissioner Nichol Clark
Commissioner Ed Cavazos
Parks and Recreation Director Jill Zachary
Executive Assistant Teasha Blackman
Urban Forest Superintendent Tim Downey
Capital Projects Supervisor George Thomson
Associate Planner Kathy Frye
Recreation Manager Rich Hanna
Parks Manager Santos Escobar

Commissioners Absent

Vice Chair Mark Rincon-Ibarra
Commissioner Jim Heaton

CHANGES TO THE AGENDA: None

WRITTEN COMMUNICATIONS: None

PUBLIC COMMENT: None

YOUTH COUNCIL REPORT:

Speaker:
-Youth Council Parliamentarian Kevin Acuna

COMMISSIONER COMMITTEE ASSIGNMENT REPORTS:

Commissioner Clark reported on the Local Coastal Plan Subcommittee meeting.

Commissioner Longstreet attended and reported on the Local Coastal Plan Subcommittee meeting, the Council meeting regarding the FY 2017 Budget, and the Neighborhood Advisory Council meeting.

Commissioner Cavazos and Chair Wiscomb had nothing to report.

COMMISSION AND STAFF COMMUNICATIONS: Commissioners Heaton and French were recognized for their service to the Commission.

CEREMONIAL ITEMS:

1. Subject: Employee Recognition – Service Award Pins and Golf Division Staff

The Commission unanimously received the report.

CONSENT ITEMS

2. Subject: Summary of Council Actions – For Information (Attachment)

The Commission received the item. Ms. Zachary gave an overview of the Council action items and answered Commissioners' questions.

3. Subject: Minutes – For Action (Attachment)

Recommendation: That the Commission waive the reading and approve the minutes of the Special Meeting of May 18, 2016 and the Regular Meeting of May 25, 2016.

The Commission received the items.

Motion:

Commissioner Longstreet / Cavazos to waive the reading and approve the Minutes of the Special Meeting of May 18, 2016 and the regular meeting of May 25, 2016.

Vote:

Unanimous voice vote. (Absent: Rincon-Ibarra and Heaton)

STREET TREE ADVISORY COMMITTEE ITEMS

Any action of the Parks and Recreation Commission made pursuant to Municipal Code Chapter 15.20, Tree Planting and Maintenance or 15.24, Preservation of Trees, may be appealed to the City Council within ten days, pursuant to provisions of Section 1.30.050 of the Municipal Code.

4. Subject: Street Tree Advisory Committee Recommendations – For Action (Attachments)

Documents:

- Staff Report dated June 22, 2016
- Staff PowerPoint presented by Staff

Speakers:

- Urban Forest Superintendent Tim Downey

Recommendation: That the Commission:

A. Approve the following Street Tree removal request:

1. 1819 and 1859 Cliff Dr. – (2) *Cryptocarya rubra*, Red Laurel – Peterson's Tree Care

Motion:

Commissioners Longstreet / Clark to approve the removal of the two Red Laurel trees at 1819 and 1859 Cliff Dr.

Vote:

Unanimous voice vote. (Absent: Rincon-Ibarra and Heaton)

B. Deny the following Street Tree removal request:

1. 1012 W. Micheltorena St. – *Pittosporum undulatum*, Victoria Box – Anastasia (Nancy) Atwill

Motion:

Commissioners Longstreet / Clark to support the decision of the Street Tree Advisory Committee to deny the removal of the tree at 1012 W. Micheltorena St., Victoria Box, to support good urban forest management.

Vote:

Unanimous voice vote. (Absent: Rincon-Ibarra and Heaton)

C. Partially approve the following Setback Tree removal request:

1. 1276 N. Ontare Rd. – (2) *Cupressus macrocarpa*, Monterey Cypress – Erin Carroll

Motion:

Commissioners Longstreet / Wiscomb to support the Street Tree Advisory Committee recommendation for the removal of the smaller Monterey Cypress and the trimming of the larger one to work with the City Arborist to support the character of the neighborhood and good urban forest management.

Vote:

Unanimous voice vote. (Absent: Rincon-Ibarra and Heaton)

- D. Approve the following changes to the Street Tree Master Plan:
1. 300 block of N. La Cumbre Rd. – Co-designate a street tree.

Motion:

Commissioners Cavazos / Longstreet to agree with the recommendation to co-designate the Eastern Redbud.

Vote:

Unanimous voice vote. (Absent: Rincon-Ibarra and Heaton)

ADMINISTRATIVE AND STAFF REPORTS

OLD BUSINESS

5. Subject: Proposed Playground and Facility Improvements at the Municipal Tennis Center – For Action (Attachment)

Documents:

- Staff Report dated June 22, 2016
- Staff PowerPoint presented by Staff

Speakers:

- Capital Projects Supervisor, George Thomson

Recommendation: That the Commission:

- A Receive a presentation on the proposed playground and facility improvements; and
- B. Make the following findings pursuant to Santa Barbara Municipal Code Section 28.37.025 and approve the proposed playground at the Municipal Tennis Center:
 - i. That the proposed park and recreation improvements are appropriate or necessary for the benefit of the community and visitors;
 - ii. That the proposed park and recreation facilities, including lighting, play areas, parking facilities and associated landscaping, will be compatible with the character of the neighborhood;
 - iii. That the total area of the site and the setbacks of all facilities from the property lines and street are sufficient, in view of the physical character of the land, proposed development and neighborhood, to avoid significant negative effects on surrounding properties;
 - iv. That the intensity of park use is appropriate and compatible with the character of the neighborhood;
 - v. That the proposed park and recreation facilities are compatible with the scenic character of the City; and

- vi. That the proposed structures or buildings are compatible with the neighborhood in terms of size, bulk, and scale or location.

The Commission unanimously received the presentation, and had their questions answered.

The following action was taken.

Motion:

Commissioners Longstreet / Cavazos to make findings one through six regarding the Municipal Tennis Center that:

- i. That the proposed park and recreation improvements are appropriate or necessary for the benefit of the community and visitors;
- ii. That the proposed park and recreation facilities, including lighting, play areas, parking facilities and associated landscaping, will be compatible with the character of the neighborhood;
- iii. That the total area of the site and the setbacks of all facilities from the property lines and street are sufficient, in view of the physical character of the land, proposed development and neighborhood, to avoid significant negative effects on surrounding properties;
- iv. That the intensity of park use is appropriate and compatible with the character of the neighborhood;
- v. That the proposed park and recreation facilities are compatible with the scenic character of the City; and
- vi. That the proposed structures or buildings are compatible with the neighborhood in terms of size, bulk, and scale or location.

Vote:

Unanimous voice vote. (Absent: Rincon-Ibarra and Heaton)

Ms. Wiscomb stated that findings made here today by the Parks and Recreation Commission are appealable to City Council within ten days.

NEW BUSINESS

6. Subject: Proposed Off-Leash Dog Area in MacKenzie Park – For Information (Attachment)

Documents:

- Staff Report dated June 22, 2016
- Staff PowerPoint presented by Staff

Speakers:

- Associate Planner Kathy Frye

Public Comment:

- Judy Balthis
- Jim Youngson

-Joan Ariel
-Thomas Lambert
-Hillary Hauser

Recommendation: That the Commission receive a presentation on a proposed off-leash dog area in MacKenzie Park.

The Commission unanimously received the report and their questions were answered. Five members of the public made comments. The Commission provided comments related to methods to address noise and parking concerns with park hours, signage, and landscape buffers. The Commission provided further comments in support of the development of a fenced-off leash dog area at MacKenzie Park.

ADJOURNMENT

At 5:54 p.m., with no further business to be addressed by the Commission, the meeting was adjourned.

Respectfully submitted,

Jill E. Zachary
Parks and Recreation Director