



**CITY OF SANTA BARBARA
PARKS AND RECREATION DEPARTMENT**

**PARKS AND RECREATION COMMISSION
REGULAR MONTHLY MEETING**

Wednesday, December 17, 2014

MINUTES

The Commission conducted a site visit to the Andrée Clark Bird Refuge, 1100 East Cabrillo Blvd. The site visit began at 4:00 p.m., and concluded at 4:25 p.m. Chair Lesley Wiscomb and Commissioners Longstreet, Heaton, and Clark attended.

CALL TO ORDER: The meeting was called to order at 5:01 p.m. at City Council Chambers.

PLEDGE OF ALLEGIANCE: Chair Wiscomb

ROLL CALL:

Commissioners & Staff Present

Commissioner Lesley Wiscomb (Chair)
Commissioner Nichol Clark
Commissioner Jim Heaton
Commissioner Beebe Longstreet
Youth Intern Andrew Rodriguez
Parks and Recreation Director Nancy Rapp
Assistant Parks and Recreation Director Jill Zachary
Parks Manager, Santos Escobar
Urban Forest Superintendent Timothy Downey
Executive Assistant Karla Megill
Recreation Manager Rich Hanna
Recreation Supervisor Terry Brown
Administrative Assistant Terri Yamada

Commissioners Absent

Commissioner Chris Casebeer

CHANGES TO THE AGENDA: None

WRITTEN COMMUNICATIONS: The Commission acknowledged the letter to Barbara Lowenthal, President, Pearl Chase Society Board of Directors, from Jill Zachary, Assistant Parks and Recreation Director, dated November 24, 2014, Subject: Donation for Irricades.

PUBLIC COMMENT: None

YOUTH COUNCIL REPORT: Youth Intern Rodriguez provided this report.

COMMISSIONER COMMITTEE ASSIGNMENT REPORTS:

Commissioner Heaton reported that he visited Kids World with his children and it looks very good.

Commissioner Longstreet reported on the activities of the Neighborhood Advisory Council and the Parks and Recreation Community (PARC) Foundation. Ms. Longstreet briefed that PARC is beginning planning for the Magic on the Urban Wine Trail event, which will be held this year on April 19th.

Commissioner Clark reported that she attended the Local Coastal Program meeting the end of November, where the subcommittee began looking at the land use plan. She further reported on the activities of the Parks and Recreation Community (PARC) Foundation.

Chair Wiscomb reported that the Parks and Recreation Community (PARC) Foundation elected Nichol Clark to the Board of Directors.

COMMISSION AND STAFF COMMUNICATIONS:

Ms. Rapp reported that on January 1st the Commission will be fully staffed; the City Council reappointed Commissioner Longstreet to the the Parks and Recreation Commission and also appointed her to the Neighborhood Advisory Council. Ms. Rapp further said that City Council also appointed LeeAnne French, formerly a member of the Creeks Advisory Committee, and Mark Rincon-Ibarra, who has been a familiar face at our meetings over the last several months, to the Parks and Recreation Commission.

Ms. Rapp advised that staff made a presentation regarding options for Golf to City Council on December 9th. She said City Council directed staff to go back to the Finance Committee on January 27, 2015, with information on refinancing the Golf Course debt and ways to improve marketing and any additional options to further reduce expenses.

COMMUNITY SERVICE RECOGNITION

1. Recognition of Police Officer Kent Wojciechoski – For Action

Documents:

- Staff Report dated December 17, 2014

Speakers:

- Staff: Rich Hanna, Recreation Manager
- Members of the public: Kent Wojciechoski

Recommendation: That the Commission recognize Officer Kent Wojciechoski for his role with the Santa Barbara Police Activities League (SBPAL), his commitment to providing recreation programming for the youth in this community, and his many efforts to partner with the Parks and Recreation Department to provide high quality, affordable and accessible programs for youth.

The Commission unanimously received the report and recognized the efforts of Officer Kent Wojciechoski for his role with SBPAL and his commitment to providing recreation programming for youth in the community.

2. Recognition of Santa Barbara Junior Lifeguard Ben Brewer – For Action

Documents:

- Staff Report dated December 17, 2014

Speakers:

- Staff: Rich Hanna, Recreation Manager

Recommendation: That the Commission recognize Santa Barbara Junior Lifeguard Ben Brewer for his selection to the 2014 USA Youth National Team.

The Commission unanimously received the report and recognized Santa Barbara Junior Lifeguard Ben Brewer's achievements.

CONSENT CALENDAR:

3. Summary of Council Actions – For Information
4. Approval of Minutes – For Action

Recommendation: That the Commission waive the reading and approve the minutes of the regular meeting of November 19, 2014.

Commissioner Longstreet moved, seconded by Commissioner Heaton, and passed 4/0 to waive the reading and approve the minutes of the regular meeting of October 22, 2014.

Absent: Casebeer

STREET TREE ADVISORY COMMITTEE ITEMS

Any action of the Parks and Recreation Commission made pursuant to Municipal Code Chapter 15.24, Preservation of Trees, may be appealed to the City Council within ten days.

5. Street Tree Advisory Committee Recommendation – For Action

Documents:

- Staff Report dated December 17, 2014
- PowerPoint presentation prepared and made by Staff

Speakers:

- Staff: Urban Forest Superintendent Tim Downey

Recommendation: That the Commission:

- A. Conditionally approve the following Setback Tree removal request:
 1. 2405 State St. – (2) *Araucaria araucana*, Monkey Puzzle Tree – Dan Underwood

Commissioner Heaton moved, seconded by Commissioner Longstreet, and passed 4/0 to concur with the Street Tree Advisory Committee recommendation to approve the removal of both trees at 2405 State Street on the condition the applicant plant a tree that can achieve the height of the existing oak trees.

Absent: Casebeer

- B. Approve the following changes to the Street Tree Master Plan:
 1. All Cottage Grove Ave. – tree designation – Mr. Shaw

Commissioner Longstreet moved, seconded by Commissioner Clark, and passed 4/0 to concur with the Street Tree Advisory Committee recommendation to change the designation to *Magnolia grandiflora* “Little

Gem” Little Gem Magnolia and Michelia doltsopa, Michelia as co-designations for Cottage Grove Avenue.

Absent: Casebeer

2. All White Rose Ln. – tree designation – Trudy Carey Group

Commissioner Longstreet moved, seconded by Commissioner Heaton, and passed 4/0 to concur with the Street Tree Advisory Committee recommendation to change the designation to Chionanthus retusus, Chinese Fringe Tree, Chitalpa “Morning Cloud” Morning Cloud Chitalpa, and Jacaranda mimosifolia, Jacaranda as co-designations for White Rose Lane.

Absent: Casebeer

ADMINISTRATIVE AND STAFF REPORTS

6. Franceschi and Skofield Park Resident Caretakers – For Information

Documents:

- Staff Report dated December 17, 2014

Speakers:

- Staff: Parks Manager Santos Escobar

Recommendation: That the Commission receive a report regarding the Caretaker agreements for the houses located in Franceschi and Skofield Parks.

The Commission unanimously received the report and their questions were answered.

7. Annual Contributions Report – Fiscal Year – 2014 – For Information

Documents:

- Staff Report dated December 17, 2014

Recommendation: That the Commission receive a report on the donations and grants received by the Parks and Recreation Department during Fiscal Year 2014.

The Commission received this report for information only.

NEW BUSINESS

8. Adult Fitness and Stretch Area at the Andrée Clark Bird Refuge – For Action

Documents:

- Staff Report dated December 17, 2014
- PowerPoint presentation prepared and made by Staff

Speakers:

- Staff: Assistant Parks and Recreation Director Jill Zachary

- A. Make the following findings pursuant to SBMC Section 28.37.025 to approve the installation of the Adult Fitness and Stretch Area at the Andrée Clark Bird Refuge:

- i. That the proposed park improvements are appropriate or necessary for the benefit of the community and visitors;
 - ii. That the proposed park facilities including lighting, play areas, and associated landscaping, will be compatible with the character of the neighborhood;
 - iii. That the total area of the site and the setbacks of all facilities from the property lines and street are sufficient, in view of the physical character of the land, proposed development and neighborhood, to avoid significant negative effects on surrounding properties;
 - iv. That the intensity of park use is appropriate and compatible with the character of the neighborhood;
 - v. That the proposed park is compatible with the scenic character of the City;
 - vi. That the proposed structures are compatible with the neighborhood in terms of size, bulk and scale or location; and
- B. Recommend that Staff finalize project design and proceed with design review and construction.

Commissioner Comments

Chair Wiscomb commented that she likes where the equipment will be located because shade will be provided. She commented that it would be nice to orient the equipment so you can look at the Bird Refuge but your back is not to the path; so you have a peripheral view to the path. She said it is exciting because it is a very well-used area.

Commissioner Longstreet said it is nice that the equipment is non-intrusive to the area and leaves the landscaping the dominating factor.

Commissioner Clark suggested the bench be positioned so it does not have a good view to prevent loitering. She further suggested onsite recognition for the donor. Ms. Zachary said yes, the donor put in a special request for wording on the plaque.

Commissioner Longstreet moved, seconded by Commissioner Clark, and passed 4/0 to make findings i. through vi. pursuant to SBMC Section 28.37.025 to approve the installation of the Adult Fitness and Stretch Area at the Andrée Clark Bird Refuge; and recommend that staff finalize project design and proceed with design review and construction.

Absent: Casebeer

OLD BUSINESS

- 9. Advisory Committee Interviews and Appointments – For Action

Documents:

- Staff Report dated November 19, 2014

Speakers:

- Staff: Parks & Recreation Director Nancy L. Rapp

Recommendation: That the Commission hold interviews and make appointments to various advisory committees.

The interviewed the following individuals for appointment to the Street Tree Advisory Committee on the dates indicated.

Bob Cunningham (11/19/2014)
Maury Treman (12/17/2014)

Commissioner Longstreet moved, seconded by Commissioner Heaton, and passed 4/0 to reappoint Bob Cunningham and Maury Treman, representing the Community At-Large, to the Street Tree Advisory Committee for terms ending December 31, 2016.

Absent: Casebeer

ADJOURNMENT

At 6:17 p.m., with no further business to be addressed by the Commission, the meeting was adjourned.

Respectfully submitted,

Nancy L. Rapp
Parks & Recreation Director