



**CITY OF SANTA BARBARA  
PARKS AND RECREATION DEPARTMENT**

**PARKS AND RECREATION COMMISSION  
REGULAR MONTHLY MEETING**

**Wednesday, December 18, 2013**

**MINUTES**

**CALL TO ORDER:** The meeting was called to order at 4:02 p.m. at City Council Chambers.

**PLEDGE OF ALLEGIANCE:** Chair Wiscomb

**ROLL CALL:**

**Commissioners & Staff Present**

Commissioner Lesley Wiscomb  
Commissioner Megan Alley  
Commissioner Nicolas Ferrara  
Commissioner Beebe Longstreet  
Youth Intern Andrew Rodriguez  
Parks and Recreation Director Nancy L. Rapp  
Parks Manager Santos Escobar  
Urban Forest Superintendent Timothy Downey  
Executive Assistant Karla Megill  
Recreation Programs Manager Sarah Hanna  
Recreation Programs Manager Judith McCaffrey  
Sr. Recreation Supervisor Jason Bryan  
Marketing Coordinator Summers Case

**Commissioners Absent**

Commissioner Chris Casebeer

**CHANGES TO THE AGENDA:** None

**WRITTEN COMMUNICATIONS:** None

**PUBLIC COMMENT:**

Commissioner Alley advised the Commission and staff of her intent to resign from her position on the Commission. The Commission expressed their appreciation for Ms. Alley's service.

**YOUTH COUNCIL REPORT:**

Youth Intern Andrew Rodriguez provided this report.

**COMMISSIONER COMMITTEE ASSIGNMENT REPORTS:**

Commissioner Ferrara reported on the activities of the Creeks Advisory Committee.

Commissioner Alley reported on the activities of the Neighborhood Advisory Council.

Commissioner Longstreet reported on the activities of the Parks and Recreation Community (PARC) Foundation. She further said she attended the 90 Plus Birthday party.

Chair Wiscomb reported on the activities of the Street Tree Advisory Committee. She said she too attended the 90 Plus Birthday Party. Ms. Wiscomb briefed on the activities of the PARC Foundation, Urban Forest Management Plan Technical Advisory Committee, and Golf Advisory Committee.

**COMMISSION AND STAFF COMMUNICATIONS:**

Ms. Rapp briefly talked about the recent Parks and Recreation Commission appointments. She discussed the possibility of site visits and said staff will be providing informational reports during the first few months of the year in an effort to orient the new commissioners.

Ms. Rapp introduced Summers Case, Marketing Coordinator, who replaced Kathy Sullivan.

Ms. Rapp advised the Commission that the Skofield Lease item was pulled from City Council Agenda because the City Attorney wants to do additional research on the matter.

Ms. Rapp briefed the Commission on the Holiday Closure.

**CONSENT CALENDAR:**

1. Summary of Council Actions – For Information

The Commission received the Summary of Council Actions. Ms. Rapp highlighted item #2, the Golf Professional Concession Agreement.

2. Approval of Minutes – For Action

Recommendation: That the Commission

- A. Waive the reading and approve the minutes of the regular meeting of November 20, 2013;
- B. Waive the reading and approve the minutes of the special meeting of December 4, 2013.

**Commissioner Ferrara moved, seconded by Commissioner Longstreet, and passed 4/0 to waive the reading and approve the minutes of the regular meeting of November 20, 2013, and the special meeting of December 4, 2013.**

**Absent: Casebeer**

**STREET TREE ADVISORY COMMITTEE ITEMS:**

Any action of the Parks and Recreation Commission made pursuant to Municipal Code Chapter 15.24, Preservation of Trees, may be appealed to the City Council within ten days.

3. Street Tree Advisory Committee Recommendation – For Action

Documents:

- Staff Report
- Staff PowerPoint

Speakers:

- Staff: Tim Downey, Urban Forest Superintendent

Recommendation: That the Commission:

- A. Conditionally approve the following Setback Tree removal request:
  - 1. 3940 Maricopa Dr. – *Pinus halepensis*, Aleppo Pine – Valerie Villa

**Commissioner Longstreet moved, seconded by Commissioner Alley, and passed 4/0 to concur with the Street Tree Advisory Committee and staff recommendation regarding 3940 Maricopa Drive.**

**Absent: Casebeer**

## **OLD BUSINESS**

- 4. Street Tree Advisory Committee Interviews – For Action  
***Continued from November 20, 2013, meeting***

Recommendation:

- A. Hold interviews of Street Tree Advisory Committee applicants; and
- B. Continue additional interviews of applicants to the Street Tree Advisory Committee to, and make appointments at, the December 18, 2013, meeting.

Documents:

- Staff Report

Speakers:

- Members of the Public: Grant Castleberg, Des O'Neill

**Commissioner Longstreet moved, seconded by Commissioner Ferrara, and passed 4/0 to reappoint Warrant Duke McPherson, representing the community at large (non-resident), and Desmond O'Neill, representing the community at large, and to appoint Grant Castleberg, representing the community at large to the Street Tree Advisory Committee for a terms ending December 31, 2015.**

**Absent: Casebeer**

## **NEW BUSINESS**

- 5. Integrated Pest Management Advisory Committee Interviews and Appointments – For Action

Recommendation: That the Commission hold interviews and make appointments to the Integrated Pest Management Advisory Committee.

Documents:

- Staff Report

Speakers:

- Members of the Public: Larry Saltzman, Kristen LaBonte, Greg Chittick

**Commissioner Alley moved, seconded by Commissioner Longstreet, and passed 4/0 to reappoint Larry Saltzman, representing PAAC, and Kristen LaBonte and Greg**

**Chittick, representing the community at large to the Integrated Pest Management Advisory Committee for a terms ending December 31, 2015.**

**Absent: Casebeer**

**ADMINISTRATIVE AND STAFF REPORTS**

6. Review of the 90 Plus Birthday Party and Recognition of Event Sponsors – For Information

Recommendation: That the Commission receive a presentation on the 90 Plus Party held on December 5, 2013.

Documents:

- Staff Report
- School District PowerPoint

Speakers:

- Staff: Sr. Recreation Supervisor Jason Bryan

The Commission received the report and their questions were answered.

**ADJOURNMENT**

At 4:48 p.m., with no further business to be addressed by the Commission, the meeting was adjourned.

Respectfully submitted,

Nancy L. Rapp  
Parks & Recreation Director