



**CITY OF SANTA BARBARA
PARKS AND RECREATION DEPARTMENT**

**PARKS AND RECREATION COMMISSION
REGULAR MONTHLY MEETING**

Wednesday, October 23, 2013

MINUTES

CALL TO ORDER: The meeting was called to order at 4:02 p.m. at City Council Chambers.

PLEDGE OF ALLEGIANCE: Chair Wiscomb

ROLL CALL:

Commissioners & Staff Present

Commissioner Megan Alley
Commissioner Chris Casebeer
Commissioner Nicolas Ferrara
Commissioner Beebe Longstreet
Commissioner Lesley Wiscomb
Parks & Recreation Director Nancy Rapp
Parks Manager Santos Escobar
Urban Forest Superintendent Timothy Downey
Executive Assistant Karla Megill
Recreation Programs Manager Sarah Hanna
Recreation Programs Manager Judith McCaffrey
Sr. Neighborhood and Outreach Services Supervisor Mark Alvarado
Neighborhood and Outreach Services Supervisor Susan Young
Neighborhood and Outreach Services Coordinator Pete Leyva
Administrative Analyst Mark Sewell
Mark Sherman, Recreation Specialist

CHANGES TO THE AGENDA: Ms. Rapp recommended that Item 7, Fiscal Year 2013 Year-End Performance Measures Summary Report, be addressed prior to Item #4, United Way Day of Caring – Westside Neighborhood Center Garden and Tree Planting. Ms. Rapp also indicated regarding Item #8, Golf Advisory Committee Interviews and Appointments, that only one of the applicants hopes to attend the meeting, and if he does attend, staff requests the item be addressed at that time. She said that otherwise, the item will be deferred to the November 20th meeting.

WRITTEN COMMUNICATIONS: Letter dated, September 25, 2013, postmarked October 2, 2013, from Michael Huff, Sr. Project Manager, Certified Arborist, DUDEK, Subject: Tree Removal and Preservation/Protection – 3714-3744 State Street, Santa Barbara, CA

The Commission acknowledged this letter.

PUBLIC COMMENT:

Speakers: Jan Vanderford (Paul Henderson who was present, deferred his speaking time to Mr. Vanderford). Chair Wiscomb acknowledged the Compact Disk and documented provided to the Commission by Mr. Vanderford. Ray Ward

YOUTH COUNCIL REPORT:

Andrew Rodriguez, Youth Council, provided this report.

COMMISSIONER COMMITTEE ASSIGNMENT REPORTS:

Commissioner Longstreet reported the activities of the Neighborhood Advisory Council and the Parks and Recreation Community (PARC) Foundation. She said she attended the opening of the Franklin Substation, Alice Keck Park opening, and Lights on Afterschool.

Commissioner Casebeer reported on the Arts and Crafts Show Advisory Committee. He said he also attended the open house at Alice Keck Park.

Chair Wiscomb reported that she attended the Santa Barbara Beautiful Awards Ceremony and acknowledged the awards received by the Parks and Recreation Department. Ms. Wiscomb also reported on the activities of the Street Tree Advisory Committee and the PARC Foundation meetings. She said she attended the Franklin Center Community Policing Center opening and Alice Keck Park opening.

COMMISSION AND STAFF COMMUNICATIONS: Ms. Rapp briefed the Commission on the Open Streets Event scheduled for Saturday, November 2nd. She highlighted the activities that are planned.

Ms. Rapp indicated that Council will begin interviewing Advisory Committee candidates next Tuesday. She said there are many applicants to the Commission and encouraged the Commission to watch the interviews.

Ms. Rapp introduced Mark Sewell, Administrative Analyst, to the Commission. Mark highlighted his background and experience.

CONSENT CALENDAR:

1. Summary of Council Actions – For Information

The Commission received the Summary of Council Actions. They had no questions.

2. Approval of Minutes – For Action

Recommendation: That the Commission waive the reading and approve the minutes of the regular meeting of September 25, 2013.

Commissioner Casebeer moved, seconded by Commissioner Longstreet, and passed 5/0 to waive the reading and approve the minutes of the regular meeting of September 25, 2013.

STREET TREE ADVISORY COMMITTEE ITEMS:

Any action of the Parks and Recreation Commission made pursuant to Municipal Code Chapter 15.24, Preservation of Trees, may be appealed to the City Council within ten days.

3. Street Tree Advisory Committee Recommendation – For Action

Documents:

- Staff Report
- Staff PowerPoint

Speakers:

- Staff: Tim Downey, Urban Forest Superintendent

Recommendation: That the Commission:

A. Approve the following changes to the Street Tree Master Plan:

1. 2100 block of Santa Barbara St. – consider change to Queen Palm – Fred L. Sweeney

Commissioner Longstreet moved, seconded by Commissioner Alley, and passed 5/0 to concur with the Street Tree Advisory Committee and staff recommendation to approve the Street Tree Master Plan Changes to the 2100 block of Santa Barbara Street to co-designate the Queen Palm.

2. 2200 block of Santa Barbara St. – request addition of Oak tree species – Fred L. Sweeney

Commissioner Casebeer moved, seconded by Commissioner Ferrara, and passed 5/0 to concur with the Street Tree Advisory Committee and staff recommendation to approve the Street Tree Master Plan Changes to the 2200 block of Santa Barbara Street to co-designate the Southern Live Oak species.

3. 200 block of E. Junipero St. – request addition of Olea europaea, Olive – Fred L. Sweeney

Commissioner Ferrara moved, seconded by Commissioner Casebeer, and passed 5/0 to concur with the Street Tree Advisory Committee and staff recommendation to approve the Street Tree Master Plan Changes to the 200 block of E. Junipero Street, co-designate the Olea europaea, Olive.

4. 500-900 blocks of W. Valerio St. – request addition – Staff

Commissioner Longstreet moved, seconded by Commissioner Casebeer, and passed 5/0 to concur with the Street Tree Advisory Committee and staff recommendation to approve the Street Tree Master Plan Changes to the 500 – 900 blocks of W. Valerio Street making the Brazilian Cedar Wood as the designated tree for the 500 and 900 blocks of W. Valerio Street, and with a co-designated of the Jacaranda for the 900 block of W. Valerio Street.

5. 1100-1900 blocks of Gillespie St. – request addition of Pistacia chinensis, Chinese Pistache – Staff

Commissioner Casebeer moved, seconded by Commissioner Alley, and passed 5/0 to concur with the Street Tree Advisory Committee and staff recommendation to approve the Street Tree Master Plan Changes to the 1100 – 1900 blocks of Gillespie Street co-designate the Chinese Pistache, Pink Flame tree and the Australian Flame tree for the 1100 – 1900 blocks of Gillespie Street.

- B. Deny the following changes to the Street Tree Master Plan:
1. 2300-2400 blocks of Santa Barbara St. – request deletion of Chorisia – Fred L. Sweeney

Commissioner Alley moved, seconded by Commissioner Longstreet, and passed 5/0 to concur with the Street Tree Advisory Committee and staff recommendation to deny the proposed Street Tree Master Plan Changes to the 2300 – 2400 blocks of Santa Barbara Street.

ADMINISTRATIVE AND STAFF REPORT:

4. United Way Day of Caring – Westside Neighborhood Center Garden and Tree Planting – For Information

Recommendation: That the Commission receive a presentation on the United Way Day of Caring Westside Neighborhood Center Garden and Tree Planting project.

Documents:

- Staff Report
- Staff PowerPoint

Speakers:

- Staff: Mark Alvarado, Sr. Neighborhood and Outreach Services Supervisor; Mark Sherman, Recreation Specialist

The Commission received the report and their questions were answered.

5. Neighborhood and Outreach Services' 2013 Neighborhood Health Fair and Family Day – For Information

Recommendation: That the Commission receive a presentation on the 2013 Neighborhood Health Fair and Family Day.

Documents:

- Staff Report
- Staff PowerPoint

Speakers:

- Staff: Mark Alvarado, Sr. Neighborhood and Outreach Services Supervisor

The Commission received the report and their questions were answered.

6. Community Gardens – For Information

Recommendation: That the Commission hear a report on the Community Gardens operated by Neighborhood and Outreach Services.

Documents:

- Staff Report
- Staff PowerPoint

Speakers:

- Staff: Susan Young, Neighborhood and Outreach Services Supervisor; Pete Leyva, Neighborhood and Outreach Services Coordinator

The Commission received the report and their questions were answered.

7. Fiscal Year 2013 Year-End Performance Measures Summary Report – For Information

Recommendation: That the Commission receive the Parks and Recreation Department Fiscal Year 2013 Performance Measurement Program (P3) year-end reports.

Documents:

- Staff Report
- Staff PowerPoint

Speakers:

- Staff: Nancy L. Rapp, Parks and Recreation Director; Sarah Hanna, Recreation Programs Manager; Mark Alvarado, Sr. Neighborhood and Outreach Services Supervisor

The Commission received the report and their questions were answered.

OLD BUSINESS – None

NEW BUSINESS

8. Golf Advisory Committee Interviews and Appointments – For Action (Attachment)

Recommendation: That the Commission hold interviews and make appointments to the Golf Advisory Committee.

Documents:

- Staff Report

Speakers:

- Staff: Nancy L. Rapp, Parks and Recreation Director

The Commission interviewed Mr. Bob Swider for appointment to the Golf Advisory Committee. Ms. Ostergren could not be present and will be interviewed at the November meeting.

Commissioner Longstreet moved, seconded by Commissioner Casebeer , and passed 5/0 to re-appoint Bob Swider, representing the community at large, to the Golf Advisory Committee for a term ending December 31, 2015.

ADJOURNMENT

At 5:48 p.m., with no further business to be addressed by the Commission, the meeting was adjourned.

Respectfully submitted,

Nancy L. Rapp
Parks & Recreation Director